

# AFFIDAVIT OF RESIDENCE

Name of Student: \_\_\_\_\_ Student's Date of Birth: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**We attest that the minor child/children named above reside at this address.**

The child/children previously lived at:

\_\_\_\_\_ ,

(CITY): \_\_\_\_\_ , (STATE) \_\_\_\_\_ (ZIP) \_\_\_\_\_ .

We hereby attest and affirm that the information contained in this AFFIDAVIT OF RESIDENCE is accurate and true. We understand that we are required to immediately notify the Principal of any change to the provisions of this AFFIDAVIT OF RESIDENCE, and that failure to do so in a timely manner may result in immediate withdrawal of the child from school.

**We understand that this AFFIDAVIT OF RESIDENCE is an Etowah County School System record and that presenting a false document or false record while enrolling a child may result in prosecution under penalty of perjury.**

Resident's Full Name	Signature of Resident	Date
----------------------	-----------------------	------

Parent/Guardian's Full Name	Signature of Parent/Guardian	Date
-----------------------------	------------------------------	------

Parent/Guardian's Full Name	Signature of Parent/Guardian	Date
-----------------------------	------------------------------	------

STATE OF ALABAMA

COUNTY OF: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY PUBLIC IN AND FOR \_\_\_\_\_

(SEAL)

\_\_\_\_\_ County, Alabama

# **AFFIDAVIT OF RESIDENCE**

## **AFFIDAVIT OF RESIDENCE PROCEDURE**

Etowah County Schools require evidence that a student resides in the district before the student can be enrolled. Acceptable documents for verifying residency include a current utility bill or a sales, lease, or rental contract. There are, however, occasions where a family is living with another family or for some other reason cannot meet district requirements for proof of residency – no current utility receipt or sales, lease or rental contract in their name. Even so, the family may be legitimately residing in Etowah County.

In situations where families cannot show proof of residency, the family may enroll the child by completing a notarized AFFIDAVIT OF RESIDENCE. An AFFIDAVIT OF RESIDENCE requires both the parent/guardian of the child and the resident to appear before the school principal (or designee), present photo ID's, and a notarized AFFIDAVIT OF RESIDENCE that attests that the family of the child is residing with the resident. Further, an AFFIDAVIT OF RESIDENCE notifies both the parent/legal guardian and the resident that falsification of the information contained within the AFFIDAVIT OF RESIDENCE subjects the child to immediate withdrawal and subjects both the parent/guardian and the resident to liability.

### **WHAT TO DO:**

1. When wishing to enroll a child, the parent/guardian and the resident shall meet with and submit to the principal or designee a notarized AFFIDAVIT OF RESIDENCE a copy of which may be obtained from the school. The district requires immediate proof of residence. At the meeting with the Principal or designee the parent/guardian and resident will be required to provide the following documents:
  - a. A picture ID
  - b. Resident's proof of residence (current utility receipt or sales, lease, or rental contract)
  - c. Notarized Affidavit of Residence
2. The principal or designee shall inform the parent/legal guardian and resident of the provisions applicable to admissions as outlined in the AFFIDAVIT OF RESIDENCE, specifically that the persons subject themselves to prosecution if the information is falsified. The principal shall inform the persons that, at some point, an Attendance Officer may conduct a residency investigation to verify the accuracy of the information contained in the Affidavit.
3. The principal or designee shall make a copy of the picture ID's, proof of residence documents of the resident, and the AFFIDAVIT. The original AFFIDAVIT shall be placed in the student's permanent record file. A copy of all information shall be forwarded to the Etowah County Attendance Officer.