

Your Name
Address
Phone Number

Name of Receiver
Title
Company Name
Address

Date

Dear **Name**:

With regard to our telephone conversation of June 11, I authorize you to represent my firm in our claim against the Doe Corporation for encroachment upon our property. We trust you will be able to win fair compensation for their use of our easement.

I have enclosed copies of the original deed and plat documents for our property, as well as all of our correspondence with Doe, all of which strengthen our case. I agree to the billing terms we spoke about on June 11, i.e., \$250 per hour. If you are still willing to represent me in this, please return one signed and dated copy of this letter and contact me by telephone.

Best regards,

Your Name