

Business Trip Budget

Target trip budget	\$2,500.00	\$2,500.00
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Total cost of the trip	\$2,369.36	\$2,369.36
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You're under budget by \$130.64

Item	Description	Cost	Qty	Amount	Notes
Airfare	Tickets	\$300.00	1	\$300.00	
Airfare	Tickets	\$350.00	1	\$350.00	
Hotel	Room	\$125.00	3	\$375.00	
Hotel	Room	\$150.00	3	\$450.00	
Car rental	Cost per day	\$52.00	6	\$312.00	
Gas	Cost per gallon	\$1.74	14	\$24.36	
Entertainment	Amount	\$130.00	1	\$130.00	
Gifts	Amount	\$85.00	1	\$85.00	
Miscellaneous	Amount	\$55.00	1	\$55.00	
Food	Cost per day	\$48.00	6	\$288.00	
Total				\$2,369.36	