

Letter of Authorization to Represent on My Behalf

[Your Full Name]

[Your Address]

[City, State, Zip]

[Date]

[Recipient's Full Name]

[Recipient's Address]

[City, State, Zip]

Subject: Authorization to Represent on My Behalf

Dear [Recipient's Full Name],

I, [Your Full Name], currently residing at [Your Address], hereby appoint [Representative's Full Name] of [Representative's Address] as my authorized representative.

This authorization enables [Representative's Full Name] to act on my behalf in all aspects concerning [specific matter or general authorization, e.g., handling my financial affairs, overseeing business operations, etc.]. This includes the power to make decisions, enter into agreements, and represent me in various transactions and discussions.

The effective date of this authorization is [Start Date], and it shall remain in effect until [End Date] or until I provide a written notice to revoke it.

I confirm that any actions and decisions made by [Representative's Full Name] under this authorization are binding on me as if they were made personally by me.

Your cooperation with and assistance to [Representative's Full Name] in their role as my representative is greatly appreciated.

Sincerely,

[Your Signature]

[Your Full Name]