GAP ANALYSIS TEMPLATE (V2)

Notes:

The gap analysis template below provides universities with a tool to review and examine their current HDR processes against the Good Practice F following options:

Yes - Effective strategies are implemented successfully across the faculty.

Yes, but - Good strategies in place, some limitations or some further work needed.

No, but - This area hasn't yet been effectively addressed, but some significant work is being c

No - Effective strategies not developed.

Components	Questions	Rating	Evidence
1. Governance			
Institutions ensure there is an efficient and effective higher degree by research (HDR) governance framework, which assures and enhances resea points.			
1.1 HDR Committee			
A central HDR committee defined by clear terms of reference provides leadership for the delivery of postgraduate research training across the university, and reports to a higher governing body with in the institution. It is responsible for: • Overseeing rules, policies and procedures for candidates; • Monitoring candidate performance; • Promoting quality research training environment and outcomes; and • Overseeing new, and reviewing current HDR programs.	Does the institution regularly audit the central HDR committee for compliance in : Overseeing rules, policies and procedures for HDR candidates Monitoring HDR candidate Promoting quality research training Overseeing new, and reviewing current HDR programs?		
	Are these communicated appropriately to stakeholders?		
1.2 Policies			
HDR policies are accessible, explicit, equitable, transparent, clearly communicated and regularly reviewed.	Are there processes for reviewing and approving policies?		
	Are policies and amendments to policies communicated appropriately to stakeholders?		
	Are there mechanisms in place to ensure compliance with policies?		