

STAKEHOLDER REGISTER

Project Manager: Kristen Rivera, Arrow Consulting

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Name	Position	Role	Contact Information	Requirements	Expectations	Influence	Classification
Dirk Perser	VP of Marketing	Project Sponsor	(555) 456-7654 d.perser@gmail.com	Sign off on major project decisions	Moderate project involvement	High	Important
Jake Peterson	Facilities	In charge of store furnishings	(555) 324-5644 Peterson@gmail.com	Ordering and installation of store furnishings	High project involvement	High	Important
Jill Overstreet	Director of Retail Products	Initial store stocking, ongoing operations post-opening	(555) 385-4677 jlover@gmail.com	Ordering and set-up of retail products, and hiring and training of store personnel	High project involvement	High	Important
Jill Overstreet's group	Retail Products	Will take over ongoing operations of store	Same as above	Claim ongoing operations of new retail store after project completion date	Moderate project involvement	Moderate	Semi-important
Arrow Consulting Team	Project consultants	Assist project manager	arrowconsulting.team@gmail.com	Project involvement over the life of the project	Moderate project involvement	Moderate	Semi-important
Ricardo	IT Manager	Oversees tech needs for new store	(555) 385-4688 ric.tech@gmail.com	Ordering, installation, and testing of tech equipment for store	High project involvement	High	Important
Stakeholders in attendance at kick-off meeting	Kitchen Heaven employees	Influence decision making		Approve project charter	Moderate project involvement	Moderate	Semi-important
Colorado Springs Elite Property Management	Leasing agent	In charge of leasing actions	(555) 853-4575	Negotiate lease and secure leasing agreement	Moderate project involvement	Moderate	Semi-important