

# Letter of Termination of Employment Contract

Dear \_\_\_\_\_

I, \_\_\_\_\_, ID No. \_\_\_\_\_, would\* dismiss you /resign from the post of domestic helper under the Domestic helper Contract No. \_\_\_\_\_ because of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Effective on (Date) \_\_\_\_\_

\*(a) By giving you \_\_\_\_\_ days /one month(s) notice /with no notice.

\*(b) By giving you \_\_\_\_\_ days /one month(s) wages in lieu of notice

The last working day will be (Date) \_\_\_\_\_

Yours faithfully,

Acknowledge receipt by,

\_\_\_\_\_  
Name: \_\_\_\_\_

HKID No. \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_

HKID No. \_\_\_\_\_

Date: \_\_\_\_\_