

# Tenancy Termination Letter

To,

\_\_\_\_\_ [Name of landlord]

\_\_\_\_\_ [Address of landlord]

\_\_\_\_\_ [Date]

Subject: \_\_\_\_\_ [Mention the subject of the letter]

Greetings \_\_\_\_\_

Please accept this letter as a document of termination of our tenancy agreement, referring to agreement number \_\_\_\_\_ [mention number] signed on \_\_\_\_\_

[mention date]. The duration of the tenancy term was from \_\_\_\_\_ to \_\_\_\_\_

[mention dates]. But as I have \_\_\_\_\_

[mention reason for termination of tenancy] I can no longer continue to stay in this house.

I hereby give you notice of \_\_\_\_\_ [mention notice period] effective from today. Please give me back my deposit money of \_\_\_\_\_ [mention sum] at the end of the notice term.

I have had a very good time in this place and I hope that we keep in touch.

Yours truly,

\_\_\_\_\_ Name of tenant

\_\_\_\_\_ Address of tenant