

INTRODUCTION

This Procurement Management Plan sets the procurement framework for this project. It will serve as a guide for managing procurement throughout the life of the project and will be updated as acquisition needs change. This plan identifies and defines the items to be procured, the types of contracts to be used in support of this project, the contract approval process, and decision criteria. The importance of coordinating procurement activities, establishing firm contract deliverables, and metrics in measuring procurement activities is included.

PROCUREMENT MANAGEMENT APPROACH

The Project Manager will provide oversight and management for all procurement activities under this project. The Project Manager will work with the project team to identify all items to be procured for the successful completion of the project. The Project Management Office (PMO) will then review the procurement list prior to submitting it to the contracts and purchasing department. The contracts and purchasing department will review the procurement items, determine whether it is advantageous to make or buy the items and the contract.

PROCUREMENT DEFINITION

The following procurement items and/or services have been determined to be essential for project completion and success. The following list of items/services, justification, and timeline are pending PMO review for submission to the contracts and purchasing department:

Item/Service	Justification	Needed By
Capacitors	Needed for manufacturing the hardware; we do not make this item	20 January 2011
Resistors	Needed for manufacturing the hardware; we do not make this item	20 January 2011
Inductors	Needed for manufacturing the hardware; we do not make this item	27 January 2011
Transformers	Needed for manufacturing the hardware; we do not make this item	27 January 2011
ICs	Needed for manufacturing the hardware; we do not make this item	4 February 2011

