

INTRODUCTION

This Procurement Management Plan sets the procurement framework for this project. It will serve as a guide for managing procurement throughout the life of the project and will be updated as procurement needs change. This plan identifies and defines the processes for procurement, the types of contracts to be used to support the project, the contract approval process, and decision criteria. The importance of coordinating procurement activities, establishing firm contract deliverables, and metrics measuring procurement performance is included.

PROCUREMENT MANAGEMENT APPROACH

The Project Manager will provide oversight and management for all procurement activities within the project. The Project Manager will work with the project team to identify all items and purchases for successful completion of the project. The Project Management Office (PMO) will then review all procurements that prior to submitting it to the customer and reviewing documents. The contract cost purchasing department will review the procurement items, determine whether it is advantageous to bid or buy the item and the contract.

PROCUREMENT DEFINITION

The following procurement items within the contract have been determined to be essential for project's completion and success. The following list of procurement items, quantities, and timelines are pending PMO review for submission to the customer and purchasing department:

Item/Service	Description	Timeline
Equipment	Needed for implementing the business needs and within the year	30 January 2011
Software	Needed for implementing the business needs and within the year	30 January 2011
Hardware	Needed for implementing the business needs and within the year	17 January 2011
Facilities	Needed for implementing the business needs and within the year	27 January 2011
etc.	Needed for implementing the business needs and within the year	4 February 2011

