ACKNOWLEDGEMENT OF APPLICATION

I.D.No___ **Dated:___**

1. Received an application in Form A from Shri/Ms._____ resident of _____ under the Right to Information Act, 2005.

2. The information is proposed to be given normally within 30 days from the date of receipt of application and in case it is found that the information asked for cannot be supplied, the rejection letter shall be issued stating reason thereof.

3. The applicant is advised to contact the Shri._____ between 11A.M. to 1P.M.

4. In case the applicant fails to turn up on the scheduled date(s), the Competent Authority shall not be responsible for delay, if any.

5 The applicant shall have to deposit the balance fee, if any, with authorized person before collection of information.

6. The applicant may also consult Web-site of the department from time to time to ascertain the status of the application.

Signature and Stamp of the Authority
accepting the application.

Dated:…….……..

E-mail address:

Web-site:…….…….

Tel.No….……..