Letter of Intent to Rent

John Doe
123 Main St
Anytown, USA 12345
March 4, 2024

Sarah Smith
XYZ Rental Properties
456 Elm St
Anytown, USA 12345

Dear Ms. Smith,

I am writing to express my sincere interest in renting the apartment located at 789 Oak Street, Anytown, USA, as advertised. After thoroughly reviewing the property details and considering its location and amenities, I believe this apartment perfectly aligns with my needs and preferences.

As a responsible and stable prospective tenant, I am currently employed at Acme Corporation, where I have worked for the past five years. My steady employment history and strong financial standing reflect my reliability and commitment to fulfilling my obligations, including those related to renting an apartment.

In addition to my stable employment, I pride myself on maintaining a respectful and considerate demeanor towards my neighbors and the community. I am seeking a long-term rental agreement, as I value the sense of home and community that comes with a permanent residence. I am also willing to comply with all the lease terms and conditions set forth by XYZ Rental Properties.

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I understand the importance of maintaining a property in excellent condition and assure you of my commitment to upholding the apartment's cleanliness and integrity. I am also open to discussing any specific rules or requirements you may have for your tenants.

I am very much looking forward to the opportunity to view the apartment at your earliest convenience. Please feel free to contact me at (555) 123-4567 or via email at johndoe@email.com to schedule a viewing or to discuss any further details regarding the rental process.

Thank you for considering my application. I am eager to become a part of the XYZ Rental Properties community and am hopeful for a positive response.

Sincerely,

John Doe

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