

	Small	Medium	Large
Size of Project Team (FTEs)	1 – 2	2 – 5	5+
Elapsed Time	< 6 months	6 – 12 months	>12 months
Timeframe	Schedule is flexible	Schedule can undergo minor variations but deadlines are firm	Deadline is fixed and cannot be changed, schedule has no room for flexibility
Complexity	Easily understood problem, solution and the solution is readily achievable	Either difficult to understand problem, solution unclear or solution difficult to achieve	Both problem and solution difficult to define or understand, and solution difficult to achieve
Strategic Importance	Internal interest only	Some direct business impact and/or relates to a low priority initiative in the Agency's Strategic Plan	Affects core Agency service delivery and/or directly relates to key initiatives in the Agency's Strategic Plan
Political Importance	No political implications to either proceeding or not proceeding	Some political implications	Major political implications
Total Cost	< \$25K	\$25K - \$250K	\$250K+
Level of Change	Impacts a single business unit	Impacts a number of business units	Impacts on whole of Agency, more than one Agency, whole of Government or more than one tier of Government
Dependencies and Inter-related Projects	No major dependencies or inter-related projects	Some major dependencies or inter-related projects but considered low-risk	Major high-risk dependencies or inter-related projects

Table 1: Project Sizing