

Imagine, Draw, Build, Live

Summary

Accomplished Interior Designer with a total of six years experience in Commercial and Residential Design. Successfully managed small teams of interior designers and student architects with an ability to mentor junior staff. Highly capable of completing all phases of design development with professional quality. Creatively involved with the implementation of company marketing strategies. Assume the lead as head of design department in business development affairs.

Skills

Revit Architecture, AutoCAD Architecture/Architectural Desktop 3.0 and 4.0, Chief Architect 9.0, Viz 4 and Viz Render (3 D Modeling), Corel Draw, Abode Illustrator Photoshop, Hand Rendering, MS Office and Timberline. Capable of producing high quality construction documents. Ability to communicate with clients effectively. Consistently meets project deadlines within budget.

Experience

MCMUSA, LLC, Burlington, MA

Senior Interior Designer 2007-2011

Design Projects

Newton Wellesley Orthopedic Associates-NWOA Wellesley, MA 1.8 Million

Completed a 6,300 square foot interior fit-up for a private practice specializing in orthopedics and sport medicine. The completed space consists of a state-of-the-art imaging suite, physical therapy gym, patient exam rooms, private doctors' offices and staff areas. Responsible for the interior design, production of construction drawings/documents, project meetings, construction administration and 3d CADD modeling.

- ~ Developed and formulated the complete interior design concept
- ~ Designed multiple custom pieces throughout
- ~ Created 3d rendered images and a walkthrough in Revit Architecture

Wentworth Douglass Hospital-WDH Dover, NH 5.4 Million

Customized the interior of a 100,000 square foot office building to accommodate an off-site medical office for one of the largest acute care hospitals on the eastern seacoast. The final design accommodated a radiology and an imaging suite, 11 general medical practices, a building services lab, conference center and shell space for future tenants. Responsible for the interior design, production of construction drawings/documents, project meetings, construction administration, project management and 3d CADD modeling.

- ~ Managed a small team of designers
- ~ Presented design concepts to the board of directors that received such positive reviews it resulted in complete control of the building's design
- ~ Conducted in-depth studies and analysis of areas to establish a floor plan template that allows each practice to facilitate ease of use and functionality

Har Conn Chrome Company West Hartford, CT 4.3 Million

Completed renovations and submitted designs for a privately held premier special process firm that performs high technology electroplating and coating. The work encompassed two phases.

Phase I - Completed an 8,483 square foot interior renovation of both an existing office space and paint shop building. The completed renovation included a reception area, workstations, private offices, conference room, high hazard paint storage, two interior paint spray booths and the custom designed hot box.

Phase II - Proposed a 54,000 square foot design that included additional interior renovations and a building expansion. The expansion encompassed a two story glass atrium and a new pre-manufactured building. The design was geared toward achieving **LEED** certification. The new space included corporate offices, conference/training room, staff lounge, cafeteria, open workstations, a clean lab, atrium and a manufacturing anodizing line for aerospace parts. Responsible for the interior design, production of construction and schematic drawings/documents, **LEED** research and document preparation, and 3d CADD modeling.

- ~ Managed a small team of designers
- ~ Introduced to **LEED** Online and the documentation process
- ~ Worked one on one with staff architect to design a two story atrium
- ~ In depth code analysis was completed to effectively separate the mixed use occupancy and correctly design the anodizing line.

Project Management

Assessed sub-contractor's proposals to ensure all work to be performed and materials to be supplied were accurate according to construction documents. Participated in contract negotiations, produced letters of intent, purchase orders, owner requested change estimates and change orders. Maintained project-specific purchasing schedules, drawing logs, submittal packages and meeting notes all while utilizing the data management software program, Timberline.

- ~ Consulted with client and architect to solve any design issues that arose by offering creative solutions and drawing up construction details as needed
- ~ Handled, reviewed and produced project submittals
- ~ Sustained detailed, organized central files

Estimating

Developed material take-offs in Revit Architecture to ensure accurate construction costs estimates. Managed bid projects on SmartBidNet and Blue Book; utilized these on-line sites to send out bid invitations, create memorandums, maintain project files and create MBE/WBE reports.

- ~ Built a company subcontractor database
- ~ Created drawings to further detail specific existing/new building conditions to ensure more accurate overall bids
- ~ Implemented a detailed sub-contractors bid list with proposed cost estimates

The Wiese Company, Natick, MA

Project Coordinator 2004-2005

Worked one on one with owner of award winning residential design-build firm. Produced all construction drawings and developed interior finish schemes. Created hand rendered perspectives to illustrate design concepts to clients and worked closely with clients on interior finish selections. Made frequent job site visits to observe typical construction practices and completed site surveys. Coordinated projects by creating contract booklets for the company, client and the job site. Produced change orders and updated production schedules.

- ~ Participated in new client meetings with owner
- ~ Owner continued to request my renderings for new projects after my employment
- ~ Worked one on one with professional photographer creating a set design on completed projects for company portfolio

Education

Chamberlayne School of Design, Mount Ida College, Newton, Ma.

Bachelor of Science in Interior Design CIDA Accredited Interior Design Program GPA-3.30