



कोयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)
Ministry of MS&ME, Govt. of India)

कोयर हाउस, एम.जी.रोड., कोच्ची - 682016

Coir House, M.G. Road, Kochi - 682016

तार/ Gram : COIR BOARD

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**Quotation for re-painting of Coir Board's
residential building at Panampilly Nagar, Ernakulam**

Competitive quotations, in sealed cover are invited from contractors for re-painting of Coir Board's residential building at Panampilly Nagar, Ernakulam with superior quality paints.

The sealed quotations should reach the undersigned at the above address on or before 3.00 pm on 27.04.2016. The EMD of the Tender is 1% of the quoted amount and the selected contractor will be required to deposit an amount equal to 5% of the total amount as security in the name of undersigned. For further details, terms and conditions, manner of submission of bids etc. please visit Coir Board website: www.coirboard.gov.in

Ernakulam
15.04.2016

(Sd/-)
SECRETARY

COIR BOARD,
(Ministry of MSME, Govt. of India), Coir House, M.G. Road, Kochi-16

Quotation for re-painting of Coir Board's Residential Building at Panampilly Nagar

Sl.No.	Area of painting	Area (Sq.ft.)	Labour required	Labour cost *** / Sq. Ft.	Total Amount
1	Interior wall Painting	4857	1 coat putty + 2coat superior quality paint		
2	Interior ceiling painting	2083	1 coat putty + 2coat superior quality paint		
3	Exterior wall painting	6085	Scratching & Cleaning + 1 coat putty + 2 coat superior quality paint		
4	Exterior ceiling painting	1218	Scratching & Cleaning + 1 coat putty + 2 coat superior quality paint		
5	Compound wall painting	2164	Scratching & Cleaning + 1 coat putty + 2 coat superior quality paint		
6	Enamel painting - wood	1478	2 satin enamel		
7	Enamel painting - metal	1000	2 satin enamel		
	Total area	18885		Total amount	
	Total amount to be added with Service Tax, etc. if any				
*** Labour cost should be inclusive of tools required for painting viz. Brush, machines etc.				Grand Total	

NOTE :- Agreement Form and Indemnity Bond are to be submitted before commencing of the work.

Name of the Firm with full address

.....
along with dated signature :-

Guarantee / Warranty Period : (Min. **One year**) :- _____

TIN No. / SERVICE TAX No.

AGREEMENT FORM

From :-

To,

The Secretary,
Coir Board,
Kochi-16.

Subject :- **Re-painting of Coir Board's residential building at Panampilly Nagar.**

Reference :- Your Letter No. _____ dated _____

Sir,

1. We agree to under the work of re-painting of Coir Board's residential building at Panampilly Nagar for a labour contract of Rs. _____ (Rs. _____ only) payable after the completion of work to your satisfaction.
2. An employee of our firm will be send to Coir Board, Coir House, Kochi-16 with an introduction letter within 2 days of receiving the firm order and the work shall be undertaken and completed by us within 3 weeks.
3. Our firm shall be solely responsible for any damage, injury, accident or loss of life caused resulting to our employee during and in the course of the execution of the work and shall indemnify and keep indemnified the Secretary, Coir Board or his representative(s) in respect of claim arising there from.
4. Safety belts and all other materials required by the firm shall be arranged by the firm except the painting items viz. putty, primer and paints.
5. If we fail to complete the items of work within the period specified above and the failure/ delay is not caused on account of inclement weather or other causes beyond our control, you shall be entitled to have the same completed at our risk and expense. The decision of the Secretary, Coir Board as to whether our failure to complete the work within the specified period was or not caused on account of inclement weather or other causes beyond our control shall be final.
6. The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest tender.

TERMS & CONDITIONS

1. THE PAINTING SHALL BE DONE IN THE FOLLOWING SEQUENCE :-

i) PREPARATION OF SURFACE :-

All dust, dirt, rust and seal, if any, should be thoroughly removed.

ii) PUTTYING :-

After cleaning 2 coats of putty should be applied.

iii) FINAL COATS OF PAINT :-

When the primer coat is dry, two finishing coats of high quality, paints shall be applied. The first coat shall be allowed to dry for at least 48 hours before the second coat is applied. The painting should be done carefully so that all the corners and crevices receive the paint.

ACCEPTED

Administrative Officer,
Cair Board,
Cair House,
Kochi-16.

Signature
Name of the Firm
with Seal

TERMS AND CONDITIONS IN RESPECT OF WORK

1. Rate shall be quoted by the firm in the enclosed proforma for scope of work duly signed by the Contractor.
2. The Contractor should bring and use all his tools and machines required for completion of the works.
3. If the firm fails to execute the work in accordance with the specifications and scope of work, Secretary, Coir Board, Kochi-16 reserves the right to cancel the order. Further necessary action in this regard will be taken and work shall be got executed by Coir Board.
4. No labour of minor age will be engaged..
5.
 - a) The labour shall be paid wages notified under the Minimum Wages Act from time to time by the Central Government.
 - b) All the liabilities relating to labour welfare, compensation during work in progress shall be of the Contractor and no extra payment will be made by the Department to the firm.
 - c) First Aid Kit will be made available at the spot.
6. All work executed shall be paid for according to measurements taken by or under the orders of the Secretary, Coir Board.
7. If the Contractor or his work people or servants shall break, deface or damage the building, water pipes, cables, electric or telephone cables, trees or ground etc., contiguous to the place where the work is being executed, the Contractor shall make good the same at his own expense, and in the event of his refusing or failing to do it, then the damage be repaired at his expense by the Secretary, Coir Board, Kochi-16, who shall deduct the cost amount due or which may become due to the Contractor.
8. **Penalty Clause** :- If the Contractor is unable to complete the work as per the scope of work in the order within the stipulated time limit, intender, may at his option, allow such additional time as he may consider justified with or without penalty or without altering the terms and conditions of the contract. In the even of the failure of the Contractor to complete work as per the scope of work in the order, within the stipulated time or the extended time, the intender has the right to impose the penalty at a rate of half per cent (0.5%) of the contract value for each week. The Contractor's liability for delay, however, shall not exceed five per cent (5%) of the contract value.
9. **Recovery of Compensation paid to Workman** :- In view case in which by virtue of the provisions sub-section (1) of Section 12 of the Workmen's Compensation Act, 1923, Government is obliged to pay compensation to a workmen employed by the Contractor, in execution of the works, Government will recover from the Contractor the amount of compensation so paid and without prejudice to the Government under sub-section (2) of Section 12 of the said Act, Government shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by Government to the Contractor whether under this contract or otherwise Government shall not be bound to contest any claim made against it under sub-section 10 and section 12, of the said act, except on the written request of the Contractor and upon his giving to Government full security for all costs

for which Government might become liable consequence of consisting such claim.

10. **Mode of Payment** :- Payment will be made after completion of painting work of each part of work. When the work shall be completed, the Contractor is to be entitled to receive all moneys due or payable to him under or by virtue of the contract.
11. An amount equal to 5% of the total amount as security in the name of Secretary, Coir Board in the form of Demand Draft to be deposit along with the agreement and it will bw refunded after successful completion of work and deduction of any loss etc.

I have read the terms and conditions of
the work and accept it.

CONTRACTOR

ADMINISTRATIVE OFFICER