



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(INFRASTRUCTURE ANALYSIS)  
1400 KEY BLVD  
ARLINGTON, VA 22209

DCN 8778

SAIE-IA

12 December 2003

MEMORANDUM THRU ASSISTANT SECRETARY OF THE ARMY (I&E)  
THRU DIRECTOR OF THE ARMY STAFF

*SSP 17 Dec 03*  
*for MBS 12/17/03*

FOR VICE CHIEF OF STAFF, ARMY

SUBJECT: Exception to Policy to Allow Access to Army Installations for U.S. Army Audit Agency (USAAA) BRAC 2005 Data Validation – ACTION MEMORANDUM

1. Purpose: To obtain VCSA approval and signature on the enclosed memorandum (Tab A) providing an exception to HQDA 180-Day Short Notice Tasking policy (Tab B) to allow USAAA personnel quicker access to Army installations.

2. Discussion:

a. Validation of BRAC 2005 data requires immediate USAAA access to Army installations upon completion of the data collection/certification process. USAAA will determine if the data submitted to The Army Basing Study (TABS) Group by the installations and extracted from corporate databases are accurate and adequately supported. Current HQDA policy requires USAAA to give 180 days notice when starting engagements. Major Commands also require a minimum number of days to visit Army Installations (i.e., FORSCOM's 45-day rule). The USAAA has requested SAIE-IA assistance to obtain quicker access to Army installations.

b. Data validation requires access to Army Installations to determine if data submitted to the TABS Group by the installations is supported by appropriate and complete evidentiary matter. Initially, USAAA will need to determine an appropriate sample of installations, an adequate sample of data elements to validate, and a schedule that will be the least intrusive on installations as possible. They plan to spend about 2 weeks at each installation to validate data. However, due to the nature of the BRAC process the USAAA will need access to selected installations in less than 180 days.

c. USAAA and SAIE-IA will notify installations that an exception to the HQDA 180-Day Short Notice Tasking policy has been approved and will notify the installations not less than 15 days prior to scheduled visits.

SAIE-IA

SUBJECT: Base Realignment and Closure (BRAC) Data Call Training Requirements

3. Recommendation: VCSA approve an exception to the 180-day policy and sign the memorandum providing an exception to the 180-Day Short Notice Tasking policy.

A handwritten signature in black ink, reading "Craig E. College". The signature is fluid and cursive, with the first and last names being more prominent than the middle initial.

Craig E. College  
Deputy Assistant Secretary of the Army  
(Infrastructure Analysis)



DEPARTMENT OF THE ARMY  
OFFICE OF THE VICE CHIEF OF STAFF  
201 ARMY PENTAGON  
WASHINGTON DC 20310-0201

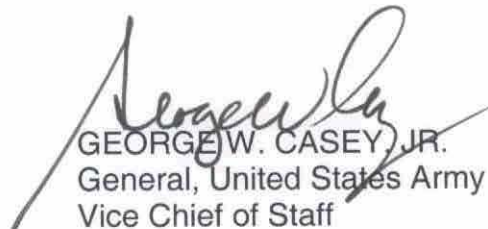
DCN 8778

DEC 22 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Exception to Policy to Allow Access to Army Installations for U.S. Army Audit Agency (USAAA) BRAC 2005 Data Validation

1. For BRAC 2005 data validation requirements I have approved an exception to the HQDA policy that the USAAA give 180 days notice when starting engagements.
2. Validation of BRAC 2005 data requires immediate USAAA access to Army installations upon completion of the data collection/certification process. USAAA will determine if the data submitted to The Army Basing Study (TABS) Group by the installations and extracted from corporate databases are accurate and adequately supported.
3. Once USAAA has determined an appropriate sample of installations, they plan to spend about 2 weeks at each installation to validate data. They will notify you not less than 15 days prior to their scheduled visits.
4. If you have any questions or concerns please contact the USAAA Senior Auditor in Charge, Mr. Larry Wickens at (703) 696-9769 or [lawrence.wickens@us.army.mil](mailto:lawrence.wickens@us.army.mil).

  
GEORGE W. CASEY, JR.  
General, United States Army  
Vice Chief of Staff

SUBJECT: Base Realignment and Closure (BRAC) Data Call Training Requirements

DISTRIBUTION:

U.S. ARMY INSTALLATION MANAGEMENT AGENCY  
U.S. ARMY FORCES COMMAND  
U.S. ARMY INTELLIGENCE AND SECURITY COMMAND  
U.S. ARMY MATERIEL COMMAND  
U.S. ARMY MEDICAL COMMAND  
U.S. ARMY MILITARY DISTRICT OF WASHINGTON  
U.S. ARMY MILITARY TRAFFIC MANAGEMENT COMMAND  
U.S. ARMY PACIFIC COMMAND  
U.S. ARMY RESERVE COMMAND  
U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND  
U.S. ARMY SPECIAL OPERATIONS COMMAND  
U.S. ARMY SOUTH  
U.S. ARMY TEST AND EVALUATION COMMAND  
U.S. ARMY TRAINING AND DOCTRINE COMMAND  
U.S. ARMY MILITARY ACADEMY