

"COMPANY LETTERHEAD"

To Whom This May Concern

Date

Re: Addendum to E-Statement Agreement for *Full Client Name*****

Please add _____ & _____ to the Monthly/Weekly/Daily E-statements for the following accounts:

Insert Full Client Name	CCY	Acc Number
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Email address: _____
Email address: _____

Cell Number: _____
Cell Number: _____

Kindly delete:

Email address: _____
Email address: _____

Yours sincerely,

Signed By:
In his/her capacity as: _____

Signed By:
In his/her capacity as: _____