

Date Listed

Listing No.

COMMERCIAL LISTING SHEET

LISTING DETAILS

Listing Status:

☐

Active

☐

Pending

☐

Sold

☐

Let

☐

Archived

Branch

Listing Type

Agent 1

Agent 2

Agent 3

PROPERTY DETAILS

Price Per m²

Gross Price / Rental

Municipal Value

Unit No.

Floor No.

Complex Name

Erf No.

Street No.

Street Name

Country

Province

Area

Suburb

PROPERTY TITLE

☐ Freehold ☐ Sectional Title ☐ Share Block ☐ Leasehold

ZONING

☐ Industrial ☐ Commercial ☐ Agricultural ☐ Retail

PROPERTY TYPE

☐ B & B ☐ Building ☐ Business ☐ Factory ☐ Farm
☐ Hotel ☐ Industrial Yard ☐ Investment ☐ Mini Factory ☐ Office
☐ Retail ☐ Showroom ☐ Vacant Land ☐ WarehouseFloor Size (m²)Land Size (m²)☐ Tender☐ Auction☐ Bank Repossessed☐ Distressed

Extras

Offers From

Offers Increment

PROPERTY FEATURES

Office/s (m²)Price Per m²

Office Space Total Cost

Retail (m²)Price Per m²

Retail Total Cost

Factory/Warehouse (m²)Price Per m²

Factory/Warehouse Total Cost

Grand Total

Yard (m²)Price Per m²

Yard Total Cost

Rates

Yard Access

Building Height (m)

Floor Loading Capacity (Tn/m²)☐ Security☐ Air Conditioning☐ 3 Phase

Power Notes

Amps

Occupation Date

☐ On Transfer☐ Immediately☐ Negotiable

Open Parking Bays

No.

Cost / Bay (Ex VAT): R:

Total Cost (Ex VAT): R:

Covered Parking Bays

No.

Cost / Bay (Ex VAT): R:

Total Cost (Ex VAT): R:

Parking Notes

LEASE DETAILS

Lease Period

Available From

Deposit

Annual Escalation (%)

Lease Includes

Lease Excludes

Lease Notes

RATES & LEVIES

Levy / Month (ex VAT)

Rates / Month (ex VAT)

Estimated Monthly Rental Income (ex VAT)

GENERAL PROPERTY REMARKS

SELLER / LANDLORD DETAILS

Title

First Name

Last Name

If Owned By Company Or Trust

☐ CC

☐ Pty Ltd

☐ Trust

☐ Other

Home Tel

Work Tel

Cell

Entity No.

Entity Name

VAT Number

Entity Postal Address

Address

Fax

Email

CURRENT TENANT DETAILS

Title

First Name

Last Name

Home Tel

Work Tel

Cell

Fax

Email

Lease Ends

Notice Period

Rental

Tenant Notes

VIEWING DETAILS

Viewing Contact Person

Viewing Contact Number

Viewing Keys Available From

Viewing Instructions

MANDATE DETAILS

Commission %

or Commission Value

Commission Sell/List Split

Commission Split Notes

Mandate Type

☐ Sole

☐ Open

☐ Company Listing

☐ Shared

☐ Expired

Start Date

End Date

Reason For Selling

Mandate Notes

WEBSITE DETAILS

Marketing Heading

Website Description

YouTube ID

Virtual Tour URL

Date: _____

Signature: _____