



# The Enchanted Production

CUSTOM WEDDING PLANNER WORKSHEETS

## I Do



Our Wedding Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_



# The Enchanted Production

## CUSTOM WEDDING PLANNER WORKSHEETS

**T**his planner will help keep you organized and informed with all the information you accumulate during your planning! Planning your dream wedding will become easier and stress-free!

Follow the steps below to print and begin setting up your wedding planner!

- 1 Print all pages.
- 2 Punch holes on the side where the stripe is and add it to a binder.
- 3 Print extra pages as needed as you start documenting in your planner. Add photo clippings of ideas to the white pages in between.
- 4 Insert folders to keep all important paperwork from your vendors.
- 5 Provide copies to your vendors to share your ideas and information.
- 6 Find your perfect wedding vendors at [www.TheAmericanWeddingGuide.com](http://www.TheAmericanWeddingGuide.com)

## *Wedding Planning*

### *The key to a stress-free wedding*

Whether your wedding is large or small, you'll want your special day to be perfect. But how do you manage the many details and unexpected surprises that weddings inevitably bring? Dealing with vendors to purchase your flowers, stationery, music, Photography, and Wedding cake can take all of your time and energy. And that's not even addressing your rehearsal, Ceremony details and your dress. It can be overwhelming.

We Manage your wedding so you can enjoy your wedding and spend more time together as a couple in those Important months leading up to your wedding. This should be a time of joy and happiness – not stress.

A wedding planning professional will meet with you for an initial consultation to clarify your goals and priorities To help you create your dream wedding. You establish the budget, and they will hire and Manage the vendors, locations, and negotiate for the best prices.

As your wedding planner we established relationships to get the best services For the lows prices with our preferred vendors.

A Professional with good fashion sense helping you make decisions regarding colors, music, And flowers, and address regional or religious customs at your finger tips your personal professional.

But we specialize in wedding planning South Florida-style so they can provide Information on the latest wedding trends and the best locations in Florida.



# MY WEDDING PLANNER

Our Wedding Date: \_\_\_\_\_

Colors: \_\_\_\_\_

Theme: \_\_\_\_\_

Bride's Name \_\_\_\_\_

Parents of the Bride	Phone Number	Email
_____	(    ) _____	_____
_____	(    ) _____	_____

Maid/Matron of Honor		
_____	(    ) _____	_____
_____	(    ) _____	_____

Groom's Name \_\_\_\_\_

Parents of the Groom	Phone Number	Email
_____	(    ) _____	_____
_____	(    ) _____	_____

Best Man		
_____	(    ) _____	_____
_____	(    ) _____	_____

Flower Girl(s)		
_____	(    ) _____	_____
_____	(    ) _____	_____

Greeter(s)		
_____	(    ) _____	_____
_____	(    ) _____	_____
_____	(    ) _____	_____

Ring Bearer(s)		
_____	(    ) _____	_____
_____	(    ) _____	_____

Usher(s)		
_____	(    ) _____	_____
_____	(    ) _____	_____
_____	(    ) _____	_____

# Our Colors:

Paste your colors here  
include any accent colors  
as well!


## Bridesmaids

### Phone Number

### Email

_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____

## Junior Bridesmaids

_____	(    )	_____	_____
_____	(    )	_____	_____

## Groomsmen

_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____
_____	(    )	_____	_____

## Junior Groomsmen

_____	(    )	_____	_____
_____		_____	_____

MONTH/YEAR							(12 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### TEN TO TWELVE MONTHS BEFORE

- o Introduce both families and officially announce your engagement
  - o Decide on a budget
  - o Decide type of wedding: Informal or Formal
  - o Create a guest list
  - o Select a tentative wedding date
  - o Decide on hiring a wedding coordinator
  - o Create a wedding website to share your engagement
  - o Choose your wedding party
  - o Visit and book location of ceremony
  - o Visit and book your reception site
  - o Purchase wedding insurance
  - o Discuss honeymoon plans
  - o Start an exercise routine to get in shape
  - o Start looking at photos for inspiration
  - o Schedule to have engagement photo sitting
  - o Try on wedding dresses and veils. Bring heels, a strapless bra, boy shorts recommended and a hair clip to each appointment, along with this planner book to jot down notes in the bridal gown section.
- Proposal Date: \_\_\_\_\_
- Budget Range: \_\_\_\_\_
- Type: \_\_\_\_\_
- Approx. #: \_\_\_\_\_
- Date: \_\_\_\_\_
- Wed Planner: \_\_\_\_\_
- Website: \_\_\_\_\_

MONTH/YEAR							(11 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### TEN TO TWELVE MONTHS BEFORE

- o Introduce both families and officially announce your engagement o
- Decide on a budget
- o Decide type of wedding: Informal or Formal o
- Create a guest list
- o Select a tentative wedding date
- o Decide on hiring a wedding coordinator
- o Create a wedding website to share your engagement o
- Choose your wedding party
- o Visit and book location of ceremony
- o Visit and book your reception site
- o Purchase wedding insurance
- o Discuss honeymoon plans
- o Start an exercise routine to get in shape
- o Start looking at photos for inspiration
- o Schedule to have engagement photo sitting
- o Try on wedding dresses and veils. Bring heels, a strapless bra, boy shorts recommended and a hair clip to each appointment, along with this planner book to jot down notes in the bridal gown section.

MONTH/YEAR							(10 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### TEN TO TWELVE MONTHS BEFORE

- o Introduce both families and officially announce your engagement o
- Decide on a budget
- o Decide type of wedding: Informal or Formal o
- Create a guest list
- o Select a tentative wedding date
- o Decide on hiring a wedding coordinator
- o Create a wedding website to share your engagement o
- Choose your wedding party
- o Visit and book location of ceremony
- o Visit and book your reception site
- o Purchase wedding insurance
- o Discuss honeymoon plans
- o Start an exercise routine to get in shape
- o Start looking at photos for inspiration
- o Schedule to have engagement photo sitting
- o Try on wedding dresses and veils. Bring heels, a strapless bra, boy shorts recommended and a hair clip to each appointment, along with this planner book to jot down notes in the bridal gown section.

MONTH/YEAR							(9 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### SIX TO NINE MONTHS BEFORE

- o Choose your officiant/pastor/priest and discuss ceremony plans o
- Research floral designs, interview and select florist
- o Research, Interview and select caterer
- o Research, interview and select wedding photographers o
- Research, interview and select wedding videographers o
- Research, Interview and select bands/DJs
- o Order your gown and wedding veil
- o Browse and purchase wedding dress accessories, including shoes, lingerie, purse, and gloves o
- Select men's formalwear
- o Shop and select bridesmaid dresses
- o Select bridal gift registry and bridal shower registry
- o Research prices and reserve rooms for out-of-town guests o
- Send Save-the-dates
- o Research honeymoon locations and pricing. Book your honeymoon!

MONTH/YEAR							(8 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### SIX TO NINE MONTHS BEFORE

- o Choose your officiant and discuss ceremony plans o
- Research floral designs, interview and select florist o
- Research, Interview and select caterer
- o Research, interview and select wedding photographers o
- Research, interview and select wedding videographers o
- Research, Interview and select bands/DJs
- o Order your gown and wedding veil
- o Browse and purchase wedding dress accessories, including shoes, lingerie, purse, and gloves o
- Select men's formalwear
- o Shop and select bridesmaid dresses
- o Select bridal gift registry and bridal shower registry
- o Research prices and reserve rooms for out-of-town guests o
- Send Save-the-dates
- o Research honeymoon locations and pricing. Book your honeymoon!

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MONTH/YEAR							(7 Months Before The Wedding)
SU	M	T	W	TH	F	S	

- o Choose your officiant and discuss ceremony plans
- o Research floral designs, interview and select florist
- o Research, Interview and select caterer
- o Research, interview and select wedding photographers
- o Research, interview and select wedding videographers
- o Research, Interview and select bands/DJs
- o Order your gown and wedding veil
- o Browse and purchase wedding dress accessories, including shoes, lingerie, purse, and gloves
- o Select men's formalwear
- o Shop and select bridesmaid dresses
- o Select bridal gift registry and bridal shower registry
- o Research prices and reserve rooms for out-of-town guests
- o Send Save-the-dates
- o Research honeymoon locations and pricing. Book your honeymoon!

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MONTH/YEAR							(6 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### SIX TO NINE MONTHS BEFORE

- o Choose your officiant and discuss ceremony plans
- o Research floral designs, interview and select florist
- o Research, Interview and select caterer
- o Research, interview and select wedding photographers
- o Research, interview and select wedding videographers
- o Research, Interview and select bands/DJs
- o Order your gown and wedding veil
- o Browse and purchase wedding dress accessories, including shoes, lingerie, purse, and gloves
- o Select men's formalwear
- o Shop and select bridesmaid dresses
- o Select bridal gift registry and bridal shower registry
- o Research prices and reserve rooms for out-of-town guests
- o Send Save-the-dates
- o Research honeymoon locations and pricing. Book your honeymoon!

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MONTH/YEAR							(5 Months Before The Wedding)
SU	M	T	W	TH	F	S	

#### FOUR TO FIVE MONTHS BEFORE

- o Research, interview and place your order for wedding invitation o  
Research wedding cake designs, meet and book baker
- o Discuss menu ideas with your catering manager
- o Confirm your bridesmaids ordered their gowns and decide on accessories
- o Have your mother and future mother-in-law coordinate and select their dresses o  
Shop and Purchase your wedding rings and send for engraving if applicable o Get  
ideas for wedding favors
- o Confirm dates for bridal showers and bachelorette parties
- o Reserve rental equipment such as chairs, linens, tables, tents, etc. o  
Research and book your rehearsal dinner location
- o Get ideas for wedding hair and makeup
- o Notify any family or friends whom you would like to give readings, sing solos, serve as guest book attendant, serve as  
an extra photography assistant etc.
- o Interview and hire any additional management staff and babysitters if needed
- o Give your guest list to shower hostesses and check that your registry has enough items and update wedding website

MONTH/YEAR							(4 Months Before The Wedding)
SU	M	T	W	TH	F	S	

#### FOUR TO FIVE MONTHS BEFORE

- o Research, interview and place your order for wedding invitation
- o Research wedding cake designs, meet and book baker
- o Discuss menu ideas with your catering manager
- o Confirm your bridesmaids ordered their gowns and decide on accessories
- o Have your mother and future mother-in-law coordinate and select their dresses
- o Shop and Purchase your wedding rings and send for engraving if applicable
- o Get ideas for wedding favors
- o Confirm dates for bridal showers and bachelorette parties
- o Reserve rental equipment such as chairs, linens, tables, tents, etc.
- o Research and book your rehearsal dinner location
- o Get ideas for wedding hair and makeup
- o Notify any family or friends whom you would like to give readings, sing solos, serve as guest book attendant, serve as an extra photography assistant etc.
- o Interview and hire any additional management staff and babysitters if needed
- o Give your guest list to shower hostesses and check that your registry has enough items and update wedding website

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MONTH/YEAR							(3 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### TWO TO THREE MONTHS BEFORE

- o Finalize guest list
- o Book makeup artist and hairstylist
- o Order your wedding favors
- o Start browsing and purchase wedding accessories like ring pillow, candles, baskets, ect.
- o Consider signing up for dance classes
- o Purchase gifts for each other and your parents
- o Confirm tuxes have been ordered for groom/groomsmen
- o Prep for your honeymoon
- o Finalize wedding transportation
- o Select your music for the ceremony, cocktail hour, and reception, and review with musicians / singers
- o Finalize rehearsal dinner plans and order rehearsal invitations, menus, table numbers, escort cards, and any other stationery accessories
- o Mail invitations eight weeks before your wedding day

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MONTH/YEAR							(2 Months Before The Wedding)
SU	M	T	W	TH	F	S	

### TWO TO THREE MONTHS BEFORE

- o Finalize guest list
- o Book makeup artist and hairstylist o
- Order your wedding favors
- o Start browsing and purchase wedding accessories like ring pillow, candles, baskets, ect. o
- Consider signing up for dance classes
- o Purchase gifts for each other and your parents
- o Confirm tuxes have been ordered for groom/groomsmen o
- Prep for your honeymoon
- o Finalize wedding transportation
- o Select your music for the ceremony, cocktail hour, and reception, and review with musicians / singers
- o Finalize rehearsal dinner plans and order rehearsal invitations, menus, table numbers, escort cards, and any other stationery accessories
- o Mail invitations eight weeks before your wedding day

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MONTH/YEAR							(1 Month Before The Wedding)
SU	M	T	W	TH	F	S	

### ONE TO TWO MONTHS BEFORE

- o Have your first bridal gown fitting
- o Finalize ceremony readings and songs, and review with performers o
- Order liquor/beverages not handled by caterer
- o Meet with your officiant to finalize the ceremony, including attendant formations o
- Begin writing your vows if applicable
- o Write thank-you notes for bridal showers and early wedding gifts o
- Research where to get your marriage license
- o Prepare a must-have shot list for your wedding photographer and videographer o
- Schedule the bridesmaids' luncheon and buy attendant gifts
- o Whiten teeth for your wedding day
- o Consider liability insurance for your reception location

MONTH/YEAR						
(* 1 Month Before Wedding ) <i>This month is repeated to ensure 3-4 weeks is viewed depending on the day your wedding falls on.</i>						
SU	M	T	W	TH	F	S

**THREE TO FOUR WEEKS BEFORE**

- o Finalize your jewelry
- o Finalize your “must play” and “don’t play” music lists and review with musicians o
- Practice your first dance wearing your bridal shoes
- o Design and order your wedding program
- o Confirm honeymoon and travel arrangements o
- Call guests who haven’t RSVP’d
- o Pick up your wedding rings
- o Get your marriage license, typically no earlier than 30 days before the wedding o
- Research how to change your name
- o Mail your rehearsal-dinner invitations
- o Purchase small candles, candies, and mints for your guest powder room
- o Meet with your stylist to discuss and test the perfect makeup and hairstyle

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MONTH/YEAR							(Month of Wedding)
SU	M	T	W	TH	F	S	

### TWO WEEKS BEFORE

- o Have your final wedding gown fitting
- o Finalize and share your wedding-day schedule (including receiving-line order) o
- Confirm all of your beauty appointments
- o Confirm pick-up times, schedules, and addresses with your wedding-day transportation o
- Pick up your wedding dress!
- o Pick up the groom's formalwear
- o Finalize your vows for the ceremony o
- Get your hair colored and trimmed o
- Confirm final headcount
- o Give final attendance numbers to vendors and confirm final date/time for pick-ups after wedding

MONTH/YEAR

(Day of the Wedding) (And After the Wedding)

SU

M

T

W

TH

F

S

WEEK BEFORE

WEDDING WEEK

WEEK AFTER


Notes:

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## ONE WEEK BEFORE

- o Pack for your wedding night and honeymoon
- o Create a “wedding box” to gather your ceremony accessories (marriage license, candles, ring pillow, basket, guest book) and assign someone to transport
- o Prepare a “reception box” for accessories such as guest books, cameras, toasting goblets, cake toppers, etc., and assign someone to transport
- o Prepare all of your wedding favors for transportation to reception venue and assign someone to move them o
- Finalize your seating arrangements (making sure you involve both sets of parents) and submit to caterer
- o Prepare place cards
- o Confirm dates/times/locations for all photo and video sessions the day of the wedding o
- Confirm dates/times/locations with all vendors

## THE DAY BEFORE

- o Prepare a list of payment envelopes - including tips - earmarking who is responsible for distributing to vendors
- o Hand out assignment lists and checklists to ensure everyone knows their tasks including person responsible for transporting gifts
- o Hand out ceremony box to appropriate person
- o Hand out reception box to appropriate person
- o Hand out favor box to appropriate person
- o Assign someone to mail your announcement cards
- o Gather together your wedding dress, accessories, and bridal emergency kit o
- Get a manicure, pedicure, and massage
- o Rehearse ceremony with officiant and wedding party

## THE WEDDING DAY

- o Your day has arrived! You may be nervous, but try to eat breakfast and drink plenty of fluids
- o Take a lavender bath or practice yoga
- o Be sure to wear a button-down shirt for your hair and makeup appointments

## AFTER THE WEDDING

- o Get your wedding dress cleaned and preserved o
- Preserve your bouquet
- o Write and mail your thank-you notes
- o Complete your name-change kit
- o Check into your store’s bridal registry completion program
- o Meet with photographer and videographer to finalize albums/video

# WEDDING BUDGET CHECKLIST

Reception Site: \$ \_\_\_\_\_

	Deposits	Total	PAID
Food	_____	_____	<input type="checkbox"/>
Drinks	_____	_____	<input type="checkbox"/>
Cake	_____	_____	<input type="checkbox"/>
Location Fee	_____	_____	<input type="checkbox"/>
Service Fee (wait staff, bartenders, valet)	_____	_____	<input type="checkbox"/>
Rentals (tables, chairs, etc.)	_____	_____	<input type="checkbox"/>
Decorations (other than floral)	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Attire Cost: \$ \_\_\_\_\_

Bridal Dress	_____	_____	<input type="checkbox"/>
Tuxedos	_____	_____	<input type="checkbox"/>
Headpiece, Veil	_____	_____	<input type="checkbox"/>
Jewelry (other than wedding rings)	_____	_____	<input type="checkbox"/>
Shoes	_____	_____	<input type="checkbox"/>
Garter	_____	_____	<input type="checkbox"/>
Accessories	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Photographer / Videographer \$ \_\_\_\_\_

Photographer	_____	_____	<input type="checkbox"/>
Engagement Sitting	_____	_____	<input type="checkbox"/>
Videographer	_____	_____	<input type="checkbox"/>
Albums	_____	_____	<input type="checkbox"/>
Photo Booth	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Music / Entertainment: \$ \_\_\_\_\_

DJ's	_____	_____	<input type="checkbox"/>
Band/Musicians for the Ceremony	_____	_____	<input type="checkbox"/>
Band/Musicians for the Reception	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Floral / Decorations: \$ \_\_\_\_\_

Bouquets	_____	_____	<input type="checkbox"/>
Boutonnieres	_____	_____	<input type="checkbox"/>
Corsages for the Mothers	_____	_____	<input type="checkbox"/>
Ceremony Flowers	_____	_____	<input type="checkbox"/>
Reception Flowers	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Ceremony: \$ \_\_\_\_\_

Ceremony Location Fees	_____	_____	<input type="checkbox"/>
Officiant's Fee or Donation	_____	_____	<input type="checkbox"/>

Stationary: \$ \_\_\_\_\_

	Deposits	Total	PAID
Announcements	_____	_____	<input type="checkbox"/>
Wedding Invitations	_____	_____	<input type="checkbox"/>
RSVP Cards	_____	_____	<input type="checkbox"/>
Calligraphy	_____	_____	<input type="checkbox"/>
Thank You Cards	_____	_____	<input type="checkbox"/>
Stamps	_____	_____	<input type="checkbox"/>
Reception Napkins/Matches	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Rings: \$ \_\_\_\_\_

Bride's Wedding Ring	_____	_____	<input type="checkbox"/>
Groom's Wedding Ring	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Transportation: \$ \_\_\_\_\_

Transportation to the Ceremony	_____	_____	<input type="checkbox"/>
Transportation to the Reception	_____	_____	<input type="checkbox"/>
Guests Transportation (Trolleys, Vans, Buses)	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Gifts: \$ \_\_\_\_\_

Wedding Favors	_____	_____	<input type="checkbox"/>
Gifts for the Bridesmaids	_____	_____	<input type="checkbox"/>
Gifts for the Groomsmen	_____	_____	<input type="checkbox"/>
Gifts for the Parents	_____	_____	<input type="checkbox"/>
Gifts for Each Other	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Miscellaneous: \$ \_\_\_\_\_

Marriage License	_____	_____	<input type="checkbox"/>
Taxes	_____	_____	<input type="checkbox"/>
Tips	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Accommodations for the Night: \$ \_\_\_\_\_

Hotel	_____	_____	<input type="checkbox"/>
Other:	_____	_____	<input type="checkbox"/>

Honeymoon: \$ \_\_\_\_\_

Airfare:	_____	_____	<input type="checkbox"/>
Resort:	_____	_____	<input type="checkbox"/>
Spa Day	_____	_____	<input type="checkbox"/>
Activities	_____	_____	<input type="checkbox"/>
Other	_____	_____	<input type="checkbox"/>

TOTAL FOR WEDDING: TOTALS \$ \_\_\_\_\_

# CEREMONY

Name of Location: \_\_\_\_\_

Name of Officiant / Pastor / Priest / Other: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Address:  
\_\_\_\_\_  
\_\_\_\_\_

Home Address:  
\_\_\_\_\_  
\_\_\_\_\_

- Unity Candle
- Unity Sand
- Other: \_\_\_\_\_

- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Readings:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organist / Pianist / Music:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# RECEPTION

Name of Location: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Address: \_\_\_\_\_ Home Address: \_\_\_\_\_

\_\_\_\_\_

## Details

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Wedding Box Attendant:** \_\_\_\_\_

In Charge Of Gathering  
Ceremony Accessories:

- Marriage License
- Candles
- Basket
- Ring Pillow
- Guest book

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

**Reception Box Attendant:** \_\_\_\_\_

In Charge Of Gathering  
Reception Accessories:

- Place Cards
- Guest Book
- Toasting Goblets
- Cake Toppers
- Wedding Favors

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_







**BAR ACCESSORIES**

- Bar Cart
- Bar Tool Set
- Coaster Sets
- Cocktail Shaker
- Champagne Flutes
- Double Old-Fashioned Glasses
- Highball Glasses
- Ice Bucket
- Juice Glasses
- Margarita Glasses
- Martini Glasses
- Red/White Wineglasses
- Water Goblets
- Wine Fridge

 **BATHWARE**

- Bathrobes
- Bath Mat
- Bath Towels
- Hair Dryer
- Hand Towels
- Lotion Dispenser
- Tissue Holder
- Toothbrush Holder
- Tub Mat Tumbler
- Scale
- Soap Dispenser
- Shower Curtain
- Showerhead
- Shower Radio
- Washcloths

 **BEDDING**

- Bed Skirt
- Blankets
- Comforter Set
- Duvet Covers
- Euro Shams
- Flat Sheets
- Fitted Sheets
- Mattress Pad
- Pillows
- Pillow Shams
- Pillow Case Set

 **DINNERWARE**

- Butter Dish
- Cake Stand
- Casual Place Settings
- Cloth Napkins
- Covered Casseroles
- Formal Place Settings
- Formal Silver Flatware Set
- Gravy Boat/Stand
- Knife Block
- 
- 

- Napkin Holder
- Place Mats
- Salad Bowl/Servers Set
- Serving Bowls
- Serving Platters
- Soup Tureen and Ladle
- Stainless Steel Flatware
- Steak Knives
- Sugar and Creamer Set
- Tablecloths
- Tea Kettle

 **HOME DECOR**

- Alarm Clock
- Candles/holders
- Clocks
- Coffee Tables
- Framed Artwork
- Ottomans
- Picture Frames
- Shelving
- Sofas
- Table Lamps
- Throw Blankets
- TVs
- Vases
- Wall Art
- Wall Mirrors
- Window Treatment

 **HOME APPLIANCES**

- Dishwasher
- Dryer
- Washer

 **CLEANING & LAUNDRY**

- Carpet Cleaner
- Garment Cleaner
- Hamper
- Handheld Steamer
- Handheld Vacuum
- Iron
- Ironing Board
- Mop/Broom
- Trash Can
- Vacuum

 **KITCHEN**

- Bakeware Set
- Basting Brushes
- Broiler Pan
- Canister Set
- Can Opener
- Casserole Dish
- Cheese Grater
- Citrus Zester
- 
- 

- Coffee Mugs
- Cookware Set
- Cooling Rack
- Corkscrew
- Cutting Boards
- Garlic Press
- Ice Cream Scoop
- Kitchen Timer
- Knife Sharpener
- Measuring Cup Set
- Measuring Spoon Set
- Mixing Bowls Set
- Oven Mitts
- Roasting Pan
- Salad Spinner
- Salt/Pepper Shaker
- Spice Rack
- Storage/Canister Sets
- Tongs
- Veggie Peeler
- Wisk

 **OUTDOOR**

- Garden Hose
- Grill
- Patio Accessories
- Patio Covers
- Patio Furniture
- Patio Umbrella
- Snow Blower

 **SMALL APPLIANCES**

- Blender
- Coffeemaker
- Coffee Grinder
- Deep Fryer
- Dutch Oven
- Espresso Machine
- Food Processor
- Hand Mixer
- Panini Press
- Rice Cooker
- Slow Cooker
- Stand Mixer
- Toaster
- Waffle Maker

 **TRAVEL**

- Carry-on
- Digital Camera
- Garment Bag
- Photo Printer
- Suitcase
- Toiletry Kit
- Travel Totes
- Wheeled Cooler
- 
-

# BRIDAL GOWN

What Looks and Feels the Best:

<u>Style</u>	<u>Neckline</u>		<u>Waistline</u>	<u>Sleeves</u>
<input type="checkbox"/> A-Line	<input type="checkbox"/> Strapless	<input type="checkbox"/> Portrait	<input type="checkbox"/> Natural	<input type="checkbox"/> Fitted
<input type="checkbox"/> Ballerina	<input type="checkbox"/> Sweetheart	<input type="checkbox"/> Spaghetti Strap	<input type="checkbox"/> Princess Seaming	<input type="checkbox"/> Cap
<input type="checkbox"/> Ballgown	<input type="checkbox"/> Square	<input type="checkbox"/> Bateau	<input type="checkbox"/> Basque	<input type="checkbox"/> Flutter
<input type="checkbox"/> Empire	<input type="checkbox"/> Jewel	<input type="checkbox"/> Asymmetric	<input type="checkbox"/> Dropped	<input type="checkbox"/> Illusion
<input type="checkbox"/> Mermaid	<input type="checkbox"/> V-neck	<input type="checkbox"/> Off-the-shoulder	<input type="checkbox"/> Asymmetrical	<input type="checkbox"/> Juliet
<input type="checkbox"/> Sheath	<input type="checkbox"/> Halter	<input type="checkbox"/> Scoop	<input type="checkbox"/> Empire	<input type="checkbox"/> Bell

---

<u>Trains</u>	<u>Veils</u>		<u>Other</u>	<u>Bustling</u>
<input type="checkbox"/> Chapel	<input type="checkbox"/> Birdcage	<input type="checkbox"/> Fingertip	<input type="checkbox"/> Lace	<input type="checkbox"/> Standard Bustle
<input type="checkbox"/> Court	<input type="checkbox"/> Flyaway	<input type="checkbox"/> Waltz	<input type="checkbox"/> Beading	<input type="checkbox"/> French Bustle
<input type="checkbox"/> Cathedral	<input type="checkbox"/> Blusher	<input type="checkbox"/> Floor-length	<input type="checkbox"/> Embroidery	
<input type="checkbox"/> Fishtail	<input type="checkbox"/> Fountain	<input type="checkbox"/> Mantilla	<input type="checkbox"/> Ruching	
<input type="checkbox"/> Watteau	<input type="checkbox"/> Elbow	<input type="checkbox"/> Sweep or Chapel	<input type="checkbox"/> Belt	
<input type="checkbox"/> Royal or Monarch	<input type="checkbox"/> Pouf	<input type="checkbox"/> Cathedral		
<input type="checkbox"/> Puddle or Sweep	<input type="checkbox"/> Waterfall			

Bridal Shop: \_\_\_\_\_ Name: \_\_\_\_\_

Style \_\_\_\_\_

Neckline \_\_\_\_\_

Waistline \_\_\_\_\_

Sleeves \_\_\_\_\_

Train \_\_\_\_\_

Veils \_\_\_\_\_

Bustle \_\_\_\_\_

Designer \_\_\_\_\_

Style # \_\_\_\_\_

Cost \_\_\_\_\_

What I liked about the dress: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Style \_\_\_\_\_

Neckline \_\_\_\_\_

Waistline \_\_\_\_\_

Sleeves \_\_\_\_\_

Train \_\_\_\_\_

Veils \_\_\_\_\_

Bustle \_\_\_\_\_

Designer \_\_\_\_\_

Style # \_\_\_\_\_

Cost \_\_\_\_\_

What I liked about the dress: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Style \_\_\_\_\_

Neckline \_\_\_\_\_

Waistline \_\_\_\_\_

Sleeves \_\_\_\_\_

Train \_\_\_\_\_

Veils \_\_\_\_\_

Bustle \_\_\_\_\_

Designer \_\_\_\_\_

Style # \_\_\_\_\_

Cost \_\_\_\_\_

What I liked about the dress: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# JEWELRY

**SHAPE**



**COLOR**

GIA	D E F	G H I J	K L M	N O P Q R	S T U V W X Y Z
color grading scale	colorless	nearly colorless	faint yellow	very light yellow	light yellow to strong yellow



**CLARITY**

FL, IF	Flawless. Internally Flawless: No internal or external imperfections. Internally Flawless: No internal imperfections. Very rare.
VVS1, VVS2	Very, Very Slightly Included: Very difficult to see imperfections under 10x magnification. An excellent quality diamond.
VS1, VS2	Very Slightly Included: Imperfections are not typically visible to the unaided eye.
S11, S12	Slightly Included: Imperfections are visible under 10x magnification, and may be visible with the unaided eye. A good diamond value.
I1, I2, I3	Included: These diamonds have inclusions visible with the unaided eye.

Jewelry Shop: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Bride**

**Groom**

- Shape \_\_\_\_\_
- Color \_\_\_\_\_
- Clarity \_\_\_\_\_
- Cut \_\_\_\_\_
- Cost \_\_\_\_\_
- Style # \_\_\_\_\_
- Designer \_\_\_\_\_

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- Shape \_\_\_\_\_
- Color \_\_\_\_\_
- Clarity \_\_\_\_\_
- Cut \_\_\_\_\_
- Cost \_\_\_\_\_
- Style # \_\_\_\_\_
- Designer \_\_\_\_\_

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\_\_\_\_\_

- Shape \_\_\_\_\_
- Color \_\_\_\_\_
- Clarity \_\_\_\_\_
- Cut \_\_\_\_\_
- Cost \_\_\_\_\_
- Style # \_\_\_\_\_
- Designer \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_











# PHOTOGRAPHY

Photographer: \_\_\_\_\_

Assistant: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

- |                                      |  |                                       |
|--------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Candid      | <input type="checkbox"/> Black and White | <input type="checkbox"/> Photo Albums |
| <input type="checkbox"/> Portraits   | <input type="checkbox"/> Sepia           | _____                                 |
| <input type="checkbox"/> Table Shots | <input type="checkbox"/> Touch Color     | _____                                 |
| <input type="checkbox"/> Details     | <input type="checkbox"/> Blur Effects    | _____                                 |

Ideas and Must-Haves: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# ENGAGEMENT PHOTO SHOOT

Photographer: \_\_\_\_\_

Assistant: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Place: \_\_\_\_\_

Day / Time: \_\_\_\_\_

\_\_\_\_\_

Ideas: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Paste/Staple examples of poses you like



# MUSIC SELECTION

DJ or Band: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Intro Song for Grandparents and Parents: \_\_\_\_\_

Artist: \_\_\_\_\_

Grandparents of Bride: \_\_\_\_\_

Grandparents of Groom: \_\_\_\_\_

Parents of Bride: \_\_\_\_\_

Parents of Groom: \_\_\_\_\_

Intro Song for the Bridal Party: \_\_\_\_\_

Artist: \_\_\_\_\_

Bridesmaids

Groomsmen

\_\_\_\_\_ Escorted By: \_\_\_\_\_

Flower Girl(s)

Ring Bearer:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Maid of Honor

Best Maid:

\_\_\_\_\_

\_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intro Song for Bride and Groom: \_\_\_\_\_ Artist: \_\_\_\_\_  
 \_\_\_\_\_

Bride and Groom Introduced As: \_\_\_\_\_

Bride and Grooms First Dance: \_\_\_\_\_ Artist: \_\_\_\_\_  
 \_\_\_\_\_

Whole or Half: \_\_\_\_\_ Bridal Party Joins In: YES NO

Blessing By: \_\_\_\_\_

Toast by Maid of Honor: \_\_\_\_\_

Toast by Best Man: \_\_\_\_\_

Toast by Other: \_\_\_\_\_

Anniversary Dance / Song: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Centerpiece Giveaway: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Cake Cutting Song: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Bouquet Toss: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Garter Off: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Garter Toss: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Garter On Bouquet Winner: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Bride's Dance With Father: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Groom's Dance With Mother: \_\_\_\_\_  
 Artist: \_\_\_\_\_

Last Song For Bride & Groom: \_\_\_\_\_  
 Artist: \_\_\_\_\_





# FLOWER CHOICES

*Bride:* \_\_\_\_\_

- Bridal Bouquet \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Hair Flower \_\_\_\_\_  
 Body Flower \_\_\_\_\_  
 \_\_\_\_\_

*Maid of Honor:* \_\_\_\_\_

- Bouquet \_\_\_\_\_  
 Hair Flower \_\_\_\_\_  
 Body Flower \_\_\_\_\_  
 \_\_\_\_\_

*Bridesmaids:* \_\_\_\_\_

- Bouquet \_\_\_\_\_  
 Hair Flower \_\_\_\_\_  
 Body Flower \_\_\_\_\_  
 \_\_\_\_\_

*Flower Girl(s):* \_\_\_\_\_

- Bouquet \_\_\_\_\_  
 Head Piece \_\_\_\_\_  
 Petals \_\_\_\_\_  
 Basket \_\_\_\_\_  
 \_\_\_\_\_

*Groom:* \_\_\_\_\_

- Boutonniere \_\_\_\_\_  
 \_\_\_\_\_

*Best Man:* \_\_\_\_\_

- Boutonniere \_\_\_\_\_  
 \_\_\_\_\_

*Groomsmen:* \_\_\_\_\_

- Boutonniere \_\_\_\_\_  
 \_\_\_\_\_

*Ushers:* \_\_\_\_\_

- Boutonniere \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Ring Bearer:* \_\_\_\_\_

- Boutonniere \_\_\_\_\_  
 Ring Pillow \_\_\_\_\_  
 Other \_\_\_\_\_  
 \_\_\_\_\_



Mother of the Bride: \_\_\_\_\_

Corsage \_\_\_\_\_

Mother of the Groom: \_\_\_\_\_

Corsage \_\_\_\_\_

Grandmother of the Bride/Groom: \_\_\_\_\_

Corsage \_\_\_\_\_  Bout \_\_\_\_\_

Father of the Bride: \_\_\_\_\_

Boutonniere \_\_\_\_\_

Father of the Groom: \_\_\_\_\_

Boutonniere \_\_\_\_\_

Grandfather of the Bride/Groom: \_\_\_\_\_

Corsage \_\_\_\_\_  Bout \_\_\_\_\_

Church / Ceremony Site: \_\_\_\_\_

Altar \_\_\_\_\_

Church Doors \_\_\_\_\_

Runner \_\_\_\_\_

Bows \_\_\_\_\_

Entryway \_\_\_\_\_

Gazebo \_\_\_\_\_

Unity Candle \_\_\_\_\_

Unity Sand \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reception Site: \_\_\_\_\_

Entry \_\_\_\_\_

Place Cards \_\_\_\_\_

Guest Book \_\_\_\_\_

Bar \_\_\_\_\_

Cocktail Hour \_\_\_\_\_

Buffet \_\_\_\_\_

Chair \_\_\_\_\_

Table Decor \_\_\_\_\_

\_\_\_\_\_

Head Table \_\_\_\_\_

Votive Candles \_\_\_\_\_

Cake Table \_\_\_\_\_

Cake Flowers \_\_\_\_\_

Gift Table \_\_\_\_\_

Bathroom \_\_\_\_\_

Rental Glass \_\_\_\_\_

Other \_\_\_\_\_

# FAVORS / GIFTS

NAME	GIFT	NAME	GIFT
Maid/Matron of Honor		Best Man	
_____	_____	_____	_____
_____	_____	_____	_____
Bridesmaids		Groomsmen	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Junior Bridesmaids		Junior Groomsmen	
_____	_____	_____	_____
_____	_____	_____	_____
Flower Girl(s)		Ring Bearer(s)	
_____	_____	_____	_____
_____	_____	_____	_____
Parents of the Bride		Parents of the Groom	
_____	_____	_____	_____
_____	_____	_____	_____
Guests / Ideas / Store browsed			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

# VIDEOGRAPHY

Videographer: \_\_\_\_\_

Assistant: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_

Cell Number: (     ) \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

- Short Version             Audio Clips             Number of DVD copies
- Long Version             Photography \_\_\_\_\_
- Documentary Type     Music \_\_\_\_\_
- Cinematic Type         Rehearsal Dinner \_\_\_\_\_

Notes:

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Ideas / Notes







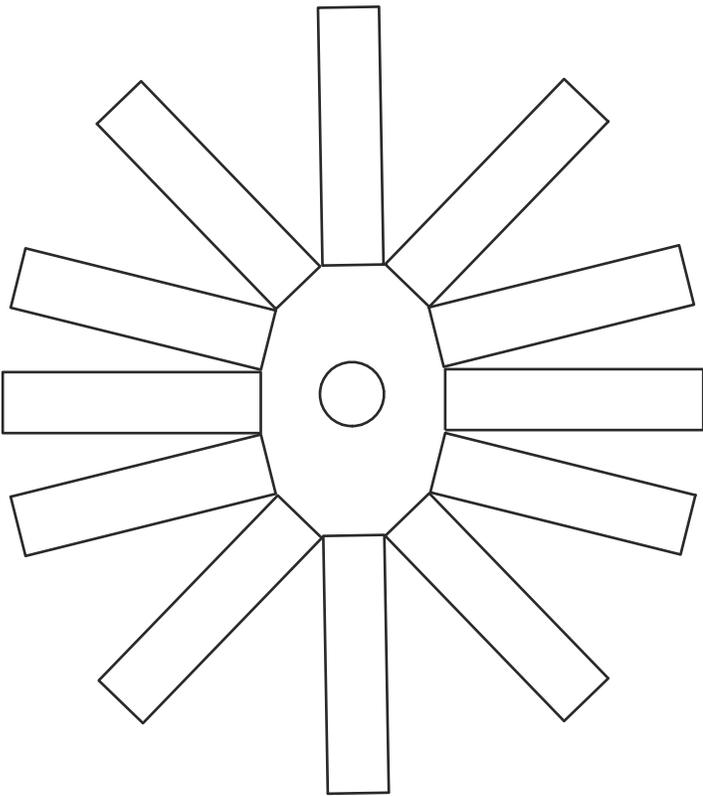
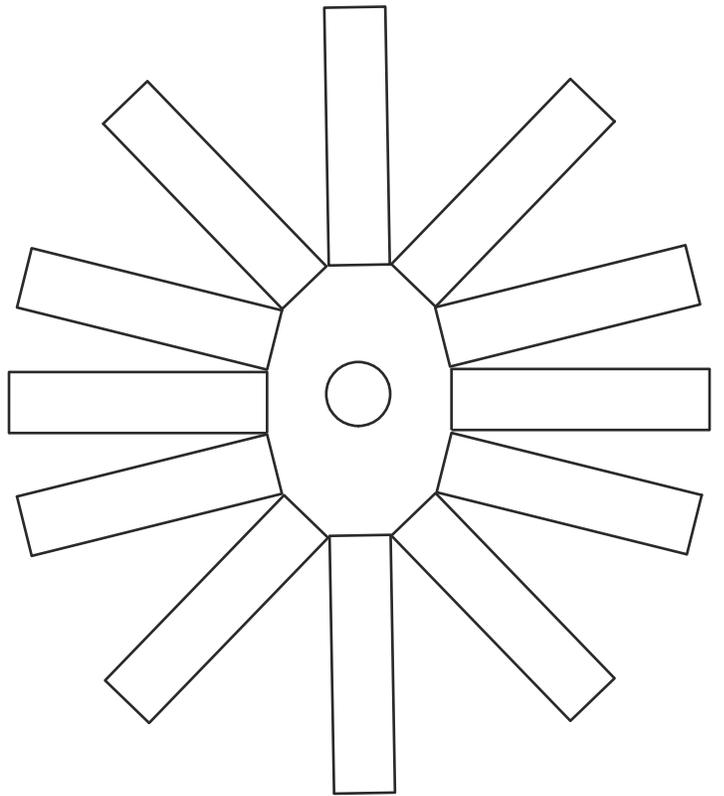
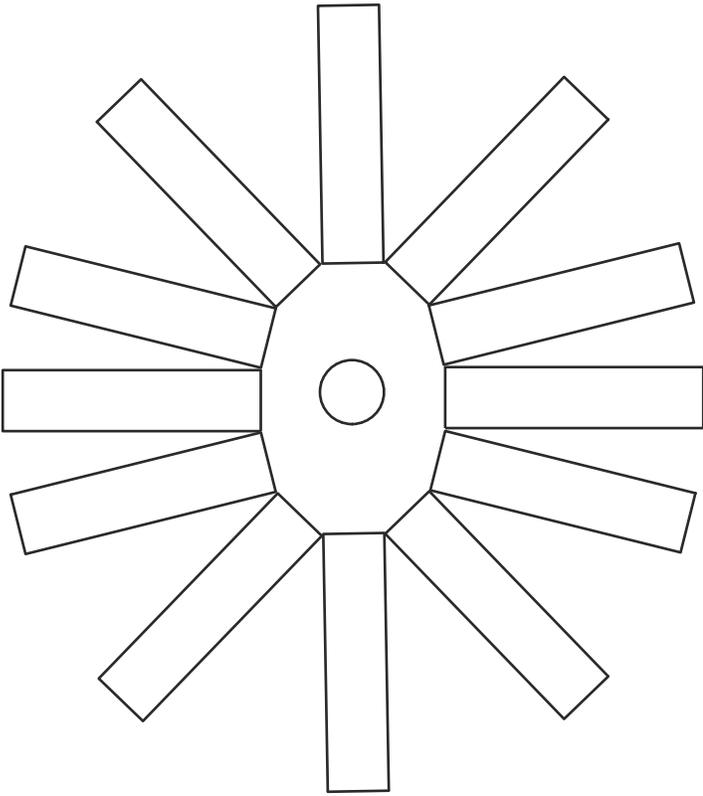


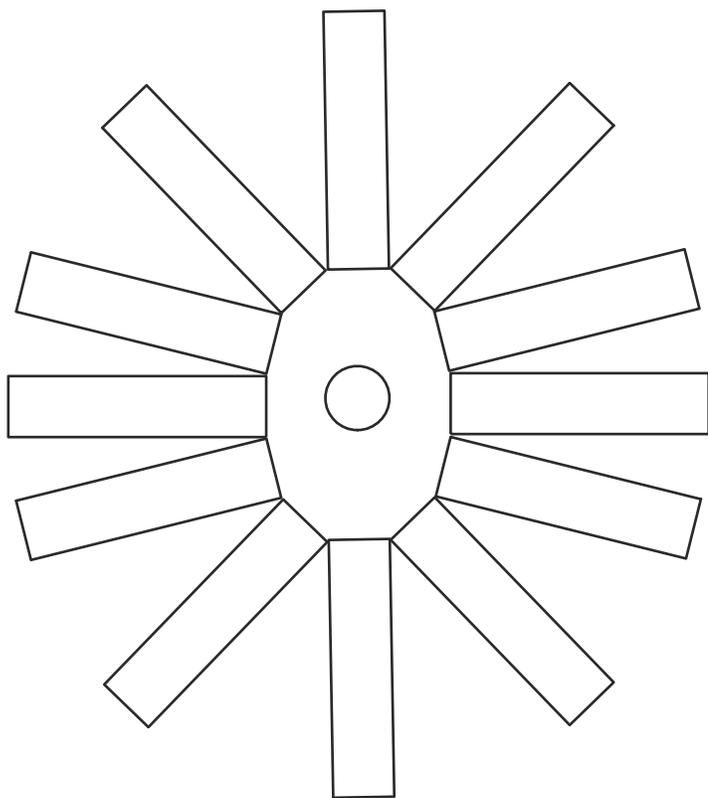
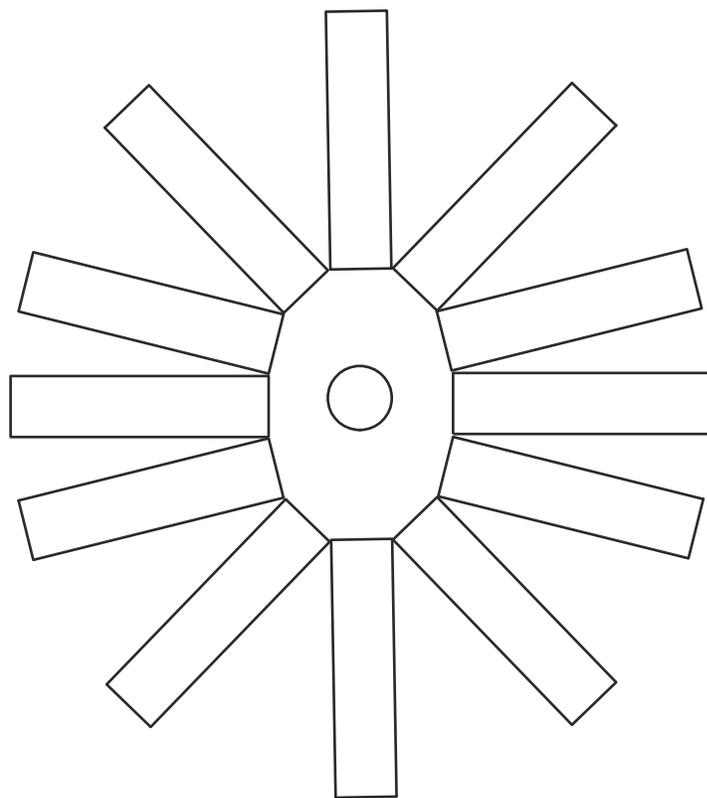
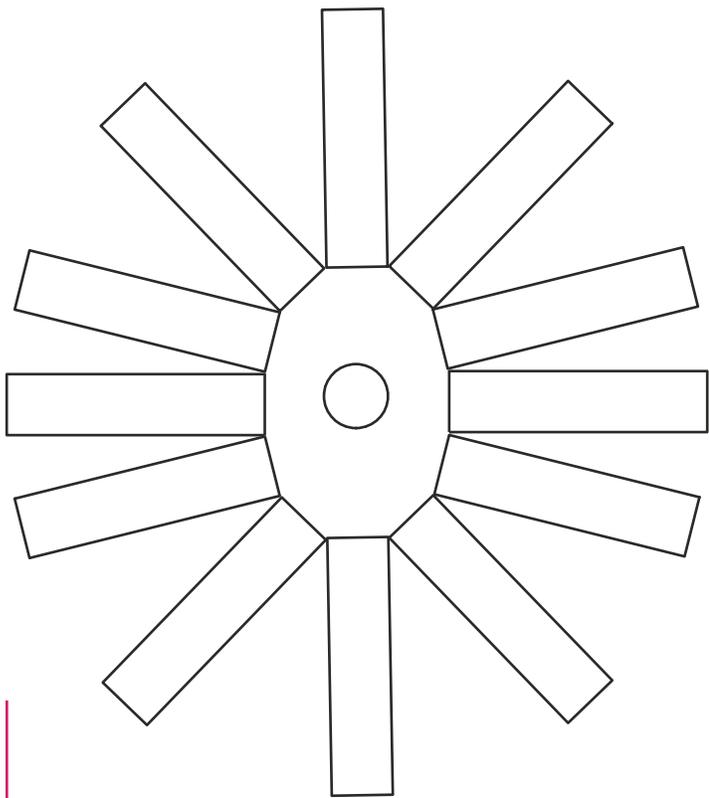




# SEATING CHART

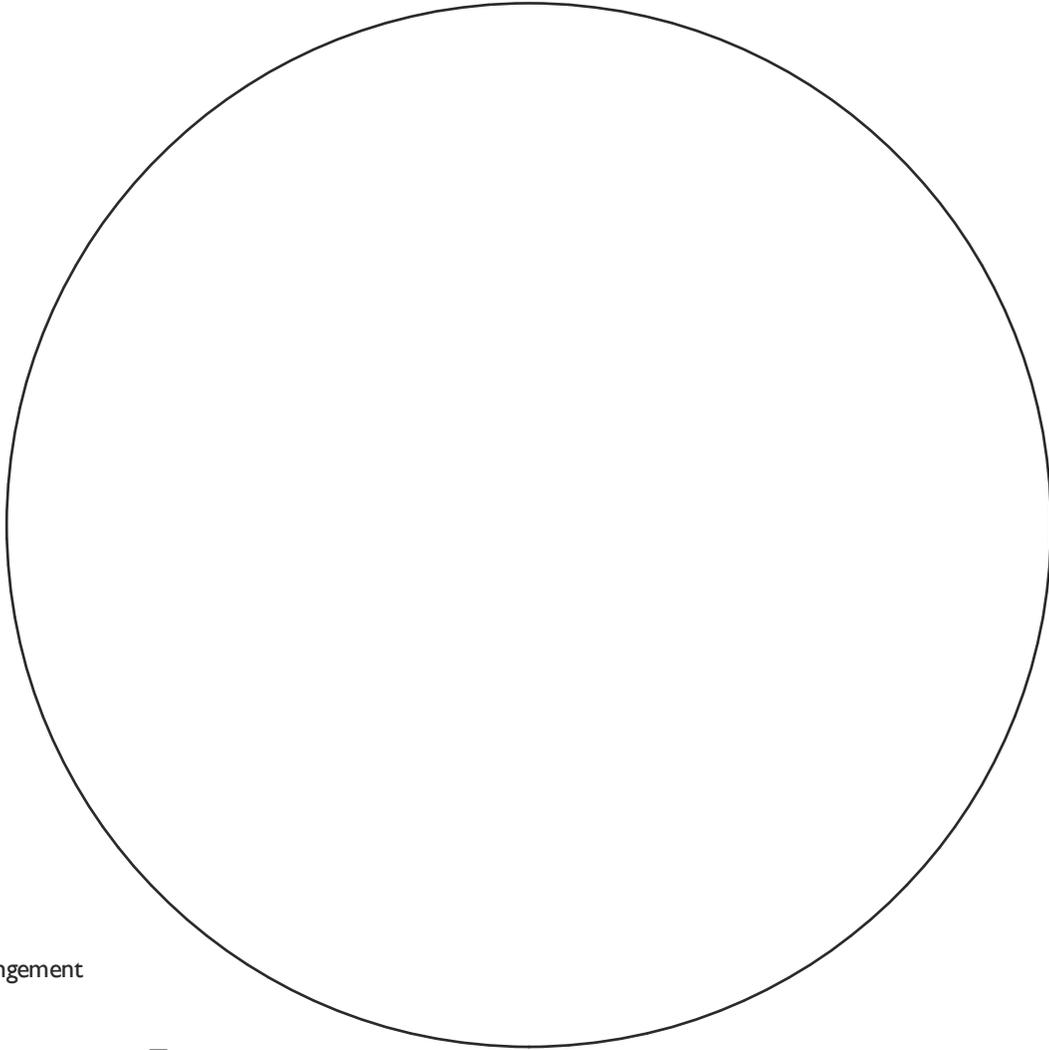
Use long, thin sticky notes or pencil in your guests!



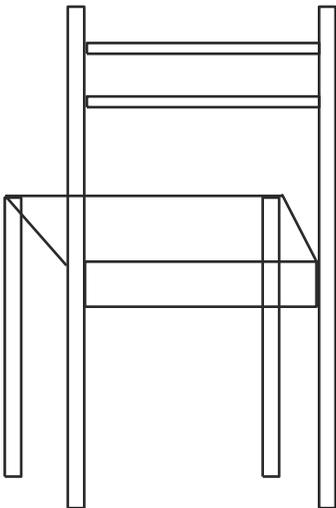


# TABLE ARRANGEMENT

Plan out your centerpiece and table arrangements  
Feel free to use pictures or sketch!



Chair Arrangement



# SEATING MAP OF RECEPTION

Draw location of all tables.





**MUST HAVE**

- Airline tickets or confirmation
- Passport, visas
- Driver's license
- Credit, ATM, auto-club, & telephone calling cards
- Money and traveler's checks
- Hotel, theater, restaurant, and other reservation confirmations (and copies)
- Medical and/or trip insurance coverage and prescriptions (and copies)
- Phone numbers for your doctor, emergency contacts, and credit card companies
- Prescription medicine (in the original bottle)
- Contraception
- In-flight reading
- Ear plugs
- Sunglasses
- Sun hat
- Paperback books
- Deck of cards
- Canvas tote bag for beach or pool
- Maps, guidebooks, & translation dictionary
- Electrical converter/adaptor
- Chargers for cell phones, iPods, and digital cameras
- iPod
- Camera
- Extra camera batteries
- Ziplock bags
- Sewing kit
- Alarm clock
- Small backpack(s)
- Comfortable wearing shoes
- Workout clothing
- Compact umbrella

 **FIRST AID**

- Antibacterial wipes
- Aloe vera
- Band-Aids
- Insect repellent & anti-itch cream
- Travel-sickness pills
- Aspirin
- Ibuprofen
- Antacid
- Antihistamine
- Asthma inhaler
- Diarrhea medicine

 **TOILETRIES**

- Toothpaste
- Toothbrushes
- Deodorant
- Cosmetics
- Tampons/pads
- Lip Balm
- Tooth Floss
- Make-up remover

- Face Cleanser
- Baby Wipes
- Cotton balls and swabs
- Tweezers
- Comb/brush
- Hair gel/spray
- Nail file/clippers
- Shaving cream
- Bubble bath
- Scented massage oil
- Contact lens and solution
- Extra pair of glasses/contacts
- Hair accessories
- Shampoo and conditioner
- Body lotion
- Hair dryer
- Shower cap
- Shout Wipes
- Anti-bacterial liquid or lotion
- Visine
- Razors

**LEAVE WITH FAMILY OR FRIENDS**

- Your itinerary
- Hotel phone numbers
- Photocopies of your passport
- Photocopies of your credit cards
- Traveler's check receipts
- Will
- Life insurance policy numbers
- Pertinent financial information

**OTHER**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_

# TIME SCHEDULE OF EVENTS

Day of Wedding: \_\_\_\_\_

4:00 am	_____	4:30 am	_____
5:00 am	_____	5:30 am	_____
6:00 am:	_____	6:30 am:	_____
7:00 am	_____	7:30 am	_____
8:00 am	_____	8:30 am	_____
9:00 am	_____	9:30 am	_____
10:00 am	_____	10:30 am	_____
11:00 am	_____	11:30 am	_____
12:00 pm	_____	12:30 pm	_____
1:00 pm	_____	1:30 pm	_____
2:00 pm	_____	2:30 pm	_____
3:00 pm	_____	3:30 pm	_____
4:00 pm	_____	4:30 pm	_____
5:00 pm	_____	5:30 pm	_____
6:00 pm	_____	6:30 pm	_____
7:00 pm	_____	7:30 pm	_____
8:00 pm	_____	8:30 pm	_____
9:00 pm	_____	9:30 pm	_____
10:00 pm	_____	10:30 pm	_____
11:00 pm	_____	11:30 pm	_____
12:00 am	_____	12:30 am	_____
1:00 am	_____	1:30 am	_____
2:00 am	_____	2:30 am	_____
3:00 am	_____	3:30 am	_____
4:00 am	_____	4:30 am	_____

Rehearsal Date: \_\_\_\_\_

Rehearsal Time: \_\_\_\_\_

Rehearsal Dinner Location: \_\_\_\_\_

Dinner Time: \_\_\_\_\_

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