



Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
Office of the Regional Director
Regional Headquarters 5
2nd Flr., ANST Bldg., Capt. F. Aquende Drive
Albay District, Legazpi City



REQUEST FOR QUOTATION

**PROCUREMENT OF CATERING SERVICES FOR THE CONDUCT OF BASIC
RESCUE TECHNIQUE COURSE (BRTC) 2018 FOR 16 DAYS**

Date: 4/20/18
Quotation No. 2018-04-046
Mode of Procurement: NEGO-SVP

Name of Company : _____
Address : _____

Sir/Mam:

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your representative and copies of the following eligibility requirements not later than **Apr. 30, 2018**. Quotation may be submitted or mailed at the address indicated herein together with the eligibility requirement to be considered eligible for this procurement.

- 1. **Business/Mayors Permit**
- 2. **Latest Income Tax Return (Electronically Filed)**
- 3. **PhilGEPS Registration No.** _____
- 4. **Omnibus Sworn Statement**

FO3 Vivian B Balatay
Procurement NCO

After having carefully read and accepted the Terms & Conditions, I/WE submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	UNIT of ISSUE	Approved Budget of the Contract	OFFER					
				PRICE			Compliance w/ Tech. Specs.		REMARKS
				QTY	UNIT PRICE	TOTAL PRICE	YES	NO	
PROCUREMENT OF CATERING SERVICES FOR THE CONDUCT OF BASIC RESCUE TECHNIQUE COURSE (BRTC) 2018 FOR 16 DAYS									
BREAKFAST Breakfast(choice of filipino food) -tosilog, hotdogsilog, cornsilog, pancit, longsilog, tapsilog)	50	Pax	100/pax/day						
MORNING SNACKS (choice of food) -pasta, juice, kakanin, soup, bread	50	Pax	50/pax/day						
LUNCH (choice of food: 3 variants) -meat, fish & vegetables, rice, dessert, fruits	50	Pax	150/pax/day						
AFTERNOON SNACKS (choice of food) -pasta, juice, kakanin, soup, bread	50	Pax	50/pax/day						
DINNER (choice of food: 3 variants) -meat, fish & vegetables, rice, dessert, fruits	50	pax	150/pax/day						

INCLUSION: - free coffee & purified water - free use of hall -free use of tables & chairs EVENT DATE: MAY 8-23, 2018									
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Suppliers Printed Name/Signature

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price Quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of Contract shall be made to the lowest quotation (for goods & infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. Event date is on MAY 8-23, 2018.
8. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to the other courses of action and remedies open to it.