

Schedule of Real Estate Owned

Please fill in the sections below as completely as possible. If you have questions or need assistance with this document, contact your home preservation specialist.

1	2	3	4	5	6	7	8	9	10
Property address	Mortgage lien holder	Occupancy status	Mortgage amount/current balance	Gross monthly rental	Monthly mortgage payment	Escrows	Monthly taxes	Monthly homeowners/hazard insurance	Monthly homeowners association dues

Quick tips **Note:** Customers with more than five properties should make copies and complete as many forms as necessary.

1 Property address

- List addresses of all properties you own

2 Mortgage lien holder

- List financial institution holding the mortgage note
- If more than one mortgage is on the property, use a separate line for the second lien holder
- If owned free and clear, enter "NA"

3 Occupancy status

- Indicate current occupancy status:

PS=Pending sale,
FC=Foreclosed, **R**=Rental,
2ND=2nd home,
PR=Primary

4 Mortgage amount/current balance

- Indicate remaining balance owed on the mortgage
- If owned free and clear, enter "NA"
Note: This helps us match it up to your credit report.

5 Monthly rental

- Indicate current monthly rent received per the lease agreement
Note: If monthly rent is not consistently received, please provide a brief letter of explanation.
- If property is currently vacant, enter 0
- If property is not a rental, enter "NA"

6 Monthly mortgage payment

- Indicate current monthly payment amount on your statement
- If owned free and clear, enter "NA"

7 Escrows

- Indicate if escrows for taxes and/or insurance are included in the monthly mortgage payment:

T=Taxes, **I**=Insurance
B=Both Taxes and Insurance, **N**=None

8 Monthly taxes

- Only complete if not included in the monthly mortgage payment

9 Monthly homeowners/hazard insurance

- Only complete if not included in the monthly mortgage payment

10 Monthly homeowners association dues

- If no homeowners association dues apply, enter "NA"
- Co-op fees
- Ground rents

