Historic Resource Survey Form

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION
Bureau for Historic Preservation

Key # _____
ER# _____
Date Prepared _____

Name, Location and Ownership *(Items 1-6; see Instructions, page 4)*

HISTORIC NAME _____

CURRENT/COMMON NAME _____

OWNER NAME/ADDRESS _____

TOTAL NUMBER OF RESOURCES _____

COUNTY _____ **MUNICIPALITY** _____

USGS QUAD _____

LOCATION _____

STREET ADDRESS _____ **ZIP** _____

CATEGORY OF PROPERTY ☐ Building ☐ District ☐ Object ☐ Site ☐ Structure

OWNERSHIP ☐ Private ☐ Corporate
☐ Public/Local ☐ Public/County ☐ Public/State ☐ Public/Federal

TAX PARCEL #/YEAR _____

Function *(Items 7-8; see Instructions, pages 4-6)*

Historic Function	Subcategory	Particular Type

Current Function	Subcategory	Particular Type

Property Features *(Items 15-17; see Instructions, pages 7-8)*

Setting _____

Ancillary Features

Acreage (round to nearest tenth) _____

Key #_____

ER#_____

Architectural/Property Information *(Items 9-14; see Instructions, pages 6-7)*

ARCHITECTURAL CLASSIFICATION

_____ _____

_____ _____

_____ _____

EXTERIOR MATERIALS and STRUCTURAL SYSTEM

Foundation _____ _____

Walls _____ _____

Roof _____ _____

Other _____ _____

Structural System _____ _____

WIDTH _____(feet) or _____ (# bays) **DEPTH** _____(feet) or _____ (# rooms) **STORIES/HEIGHT** _____

Historical Information *(Items 18-21; see Instructions, page 8)*

Year Construction Began _____ ☐ Circa **Year Completed** _____ ☐ Circa

Date of Major Additions, Alterations _____ ☐ Circa _____ ☐ Circa _____ ☐ Circa

Basis for Dating ☐ Documentary ☐ Physical

Explain _____

Cultural/Ethnic Affiliation(s) _____

Associated Individual(s) _____

Associated Event(s) _____

Architect(s) _____

Builder(s) _____

Submission Information *(Items 22-23; see Instructions, page 8)*

Previous Survey/Determinations _____

Threats ☐ None ☐ Neglect ☐ Public Development ☐ Private Development ☐ Other

Explain _____

This submission is related to a ☐ non-profit grant application ☐ business tax incentive

☐ NHPA/PA History Code Project Review ☐ other

Preparer Information *(Items 24-30; see Instructions, page 9)*

Name & Title _____

Date Surveyed _____ **Project Name** _____

Organization/Company _____

Mailing Address _____

Phone _____ **Email** _____

Key #_____

ER#_____

National Register Evaluation *(Item 31; see Instructions, page 9)*

(To be completed by Survey Director, Agency Consultant, or for Project Reviews ONLY.)

☐ Not Eligible (due to ☐ lack of significance and/or ☐ lack of integrity)

☐ Eligible Area(s) of Significance _____

Criteria Considerations _____ Period of Significance _____

☐ Contributes to Potential or Eligible District District Name _____

Bibliography *(Item 32; cite major references consulted. Attach additional page if needed. See Instructions, page 9.)*

Additional Information

The following must be submitted with form. Check the appropriate box as each piece is completed and attach to form with paperclip.

☐ Narrative Sheets—Description/Integrity and History/Significance (See Instructions, pages 13-14)

☐ Current Photos (See Instructions, page 10)

☐ Photo List (See Instructions, page 11)

☐ Site Map (sketch site map on 8.5x11 page; include North arrow, approximate scale; label all resources, street names, and geographic features; show exterior photo locations; See Instructions, page 11)

☐ Floor Plan (sketch main building plans on 8.5x11 page; include North arrow, scale bar or length/width dimensions; label rooms; show interior photo locations; See Instructions, page 11)

☐ USGS Map (submit original, photocopy, or download ; See Instructions, page)

Send Completed Form and Additional Information to:

National Register Program
Bureau for Historic Preservation/PHMC
Keystone Bldg., 2nd Floor
400 North St.
Harrisburg, PA 17120-0093

Key #_____

ER#_____

Photo List (Item 33)

See pages 10-11 of the Instructions for more information regarding photos and the photo list. In addition to this photo list, create a photo key for the site plan and floor plans by placing the photo number in the location the photographer was standing on the appropriate plan. Place a small arrow next to the photo number indicating the direction the camera was pointed. Label individual photos on the reverse side or provide a caption underneath digital photos.

Photographer name _____

Date _____

Location Negatives/Electronic Images Stored _____

Photo #	Photo Subject/Description	Camera Facing
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		

Key #_____

ER#_____

Site Plan (Item 34)

See page 11 of the Instructions for more information regarding the site plan. Create a sketch of the property, showing the footprint of all buildings, structures, landscape features, streets, etc. Label all resources and streets. Include a North arrow and a scale bar (note if scale is approximate). This sheet may be used to sketch a plan or another map/plan may be substituted.

Key #_____

ER#_____

Floor Plan (Item 35)

See page 11 of the Instructions for more information regarding the floor plan. Provide a floor plan for the primary buildings, showing all additions. Label rooms and note important features. Note the date of additions. Include a North arrow and a scale bar (note if scale is approximate) or indicate width/depth dimensions. This sheet may be used to sketch a floor plan or another map/plan may be substituted.

Key #_____

ER#_____

Physical Description and Integrity (Item 38)

Provide a current description of the overall setting, landscape, and resources of the property. See page 13 of the Instructions for detailed directions. Continue on additional sheets as needed. Suggested outline for organizing this section:

- Introduction [summarize the property, stating type(s) of resource(s) and function(s)]
- Setting [describe geographic location, streetscapes, natural/man-made landscape features, signage, etc.]
- Exterior materials, style, and features [describe the exterior of main buildings/resources]
- Interior materials, style, and features [describe the interior of main buildings/resources]
- Outbuildings/Landscape [describe briefly additional outbuildings/landscape features found on property, substitute Building Complex Form if preferred; See Instructions, page 18]
- Boundaries [explain how/why boundaries chosen, such as historic legal parcel, visual natural features such as tree lines, alley separating modern construction, etc.]
- Integrity [summarize changes to the property and assess how the changes impact its ability to convey significance

(Text entered directly into form fields will not permit formatting adjustments, such as spell checking or italicizing. Instead, you may wish to cut-and-paste text from another document into the field below; "unprotect" the document for this section; or prepare the "Physical Description and Integrity" narrative as a separate document.)

Key #_____

ER#_____

History and Significance (Item 39)

Provide an overview of the history of the property and its various resources. Do not substitute deeds, chapters from local history books, or newspaper articles. See page 14 of the Instructions for detailed directions. Continue on additional sheets as needed. Suggested outline for organizing this section:

- History [Summarize the evolution of the property from origin to present]
- Significance [Explain why the property is important]
- Context and Comparisons [Describe briefly similar properties in the area, and explain how this property compares]

(Text entered directly into form fields will not permit formatting adjustments, such as spell checking or italicizing. Instead, you may wish to cut-and-paste text from another document into the field below; "unprotect" the document for this section; or prepare the "History and Significance" narrative as a separate document.)