

Subject: Quotations for the design & development of PSCST web site

Punjab State Council for Science & Technology is maintaining a website www.pscst.gov.in. PSCST intends to redesign the Council's website by incorporating dynamic & interactive feature.

Quotations are invited from the firms meeting with the eligibility, guidelines as given in Annexure-1 for the said job. The quotations shall be submitted in an envelop superscribed as "**Quotation for PSCST Website**" containing two separate envelops superscribed as technical bids & financial bids on the Performa 'A' and 'B' enclosed. The details can also be downloaded from the website www.pscst.gov.in.

The quotations shall reach the office of the undersigned on or before 2:30 PM on 13th March, 2012 and shall be opened on the same day at 3.00 PM in the presence of vendors. They are requested to be present on the date and time mentioned above. The financial bid of only short listed firms shall be opened after evaluation of technical bids which will be intimated to successful bidders.

Administrative Officer

Annexture-1

1. Scope of work:

The work shall include:-

- a) Providing demo templates of home page (3-4 Samples).
- b) Webpage Designing & development :
 - i. Development Platform Windows
 - ii. Technology ASP.NET
 - iii. Language VB / C#
 - iv. Framework .NET 2.0 or 3.0
 - v. Database MS SQL 2005
- c) Development of administrative panel for maintaining the following things of the website:
 - i. Photo Gallery
 - ii. Newsletter
 - iii. Division Management
 - iv. News Room of each division
 - v. Forthcoming Events
 - vi. Feed back Query
- d) Development & designing of content pages of the website.(approx. no of pages will be 60 which includes 35 static & 25 dynamic pages)
- e) Annual Maintenance Contract (AMC) of website is for one year. The AMC period will start after completion of free maintenance period of one month. AMC shall include textual and image changes in the home page & other web pages.
- f) Uploading of data on website would be done by Council.

2. Time Period:

- a) The firm must complete the home page of website and important pages within a period of 2 months from the date the templates are approved by the Council. The subsequent pages will have to be completed as and when these are ready with the Council and given to you.

3. Eligibility of Firm:

- a) The firm should have been in existence for at least 5 years and must be registered with appropriate authority.
- b) The firm must have executed at least 20 such projects out of which minimum 5 projects should be of State or Central Government Department / Organizations/ autonomous bodies with at least one project worth 2 lacs or above.
- c) The firm should have a minimum annual turnover of 25 lacs in the last three years ending 31-3-2011.
- d) The firm should have a minimum of 15 people on its roll.
- e) The firm should have adequate infrastructure/facility for editing & to add the information through browser in the current website.

4. Terms and Conditions:

- a. The firm is required to follow guidelines issued from time to time on website development as prescribed by Govt. of Punjab & GOI.
- b. Website Security certificate should be issued by the firm.
- c. Website should be IPV6 enabled and dual stake.
- d. AMC charges payment shall be made on quarterly basis.
- e. Payment Terms:
 - f. On designing & approval of Home Page Template 25%
 - g. Uploading of 50 sub pages 65%
 - h. After successfully completion and uploading the website
10 %
- AMC charges payment shall be made on quarterly basis.
- i. The firm would make presentation for demo template of website, if required.

Performa A

Pre-qualification/Technical Details
(Please attach supporting documents)

a)	Name & address of the firm	
b)	Date of registration	
c)	Have you executed 20 such projects with atleast one project worth Rs 2 lacs If yes, give details.	
d)	Have you completed work for a minimum of 5 State or Central Government Department / Organizations/ autonomous bodies? Give details and website addresses	
e)	Annual Turnover (Rs) in the last 3 years ending 2008-09 2009-2010 2010-2011 (Pl. attach copy of ITR & balance sheet of last 3 years)	
f)	Number of people working in the company along with details	
g)	Pl. attach a CD containing 2-3 designs of home page.	

Signature of the firm

Name in Block Letter _____

Father's Name _____

Bidding Firm's Name _____

Performa B

FINANCIAL BID

Sr. No.	Description	Unit	Rate	Amount (in Rs)-pl specify separately the tax, if any,
1	Home Page templates (3-4 samples) with content management system	1		
2.	Inner pages or Subsequent pages/per page	60		
3	AMC Charges (Per annum) (TO be paid on quarterly basis)	1 year		
4.	Security Certificate	1		
5.	Total			
6.	Service Tax @			
7.	Grand Total			

Signature of the firm

Name in Block Letter _____

Father's Name _____

Bidding Firm's Name _____

* TDS would be deducted as per rules.