



REQUEST FOR PROPOSAL PROFESSIONAL PHOTOGRAPHY SERVICES

Overview

The following Request for Proposal (RFP) is being issued by Pablo Center at the Confluence to find an experienced photographer to capture images for use on social media platforms, communication materials, website, etc. This RFP is open to any interested parties.

Issued Date: Tuesday, September 4, 2018

Due Date: Tuesday, September 18, 2018 by 5:00 p.m.

Photography Services

Pablo Center at the Confluence has many exciting shows and events in its upcoming inaugural 2018-2019 season! Pablo Center is looking for an experienced photographer to capture images that highlight events in our Pablo Presents series, Set List series, and other special events. Photographer must have experience shooting live performance events, including dance and music. You can find our season calendar at www.pablocenter.org. The photography contract will be in effect for the entire season (September 2018 - August 2019).

Photographer Requirements

The photographer must:

- Submit high resolution photographs (minimum of 300 dpi), in a timely manner, in both raw and jpeg formats, with rights of ownership to Pablo Center at the Confluence*
- Commit to all dates/events laid out in the signed contract
- Work effectively with Pablo Center at the Confluence staff
- Follow all guidelines set by the performer and Pablo Center at the Confluence

*Please note, photos may be used for photographer's portfolio

Proposal Requirements

Interested individuals are invited to submit a proposal to info@pablocenter.org no later than Tuesday, September 18, 2018 at 5:00 PM.

Proposal submissions should include:

- Brief background of photographer
- A digital portfolio of work, event (party, concert, theatrical/dance) photography strongly encouraged
- Estimation of costs (non-profit rate) for the following:
 - Show-by-show
 - Whole season (40+ events)
 - Season sections {Pablo Presents (25+ shows), Set List (5+ shows), and Special Events (4+ events)}
 - A minimum of three (3) references

Contact Information

Any questions regarding this RFP should be directed to:

Elaine Coughlin, Marketing and Business Development Manager | elaine@pablocenter.org