

RETAIL STORE SURVEY SPECIFICATION

PROJECT ADDRESS (INCLUDE POSTCODE)

YOUR CONTACT DETAILS

OUTLINE SURVEY BRIEF

SURVEY REQUIREMENTS

| | | | | | | | | |
|---------------------|------------|---------------|--------------|------------------|------------------|---------------------|-------------------|-------------------|
| Deliverables | Sales Area | Back Of House | Service Yard | All Other Floors | Main Elevation | All Elevations | Building Sections | Reflected Ceiling |
| Format | 2D AutoCAD | 3D AutoCAD | Revit Model | Sketch Up Model | Point Cloud File | Faro Scene Webshare | Hard Copy Plots | Photograph Record |

STANDARD SURVEY FEATURES

| | | | | | | | | | |
|--|--|----------------------------|---------------------------------|-----------------------------------|--|---|---------------------------------|---------------------|--|
| Building Structure | Walls | | Doors | | | Windows | | | |
| | Lengths | Thickness | Opening Width | Head Height | Swing | Opening Width | Cill Height | Head Height | |
| | Columns, Pillars, Beams & Bulkheads | | | Steps & Staircases | | | Floors & Ramps | | |
| | Location X & Y DIMS | Width | Depth | Location X & Y DIMS | Risers & Dimension | Treads & Dimension | Level Changes | Surface Changes | |
| | Ceiling Heights | | | | | Construction Inspection (Tap Test) | | | |
| FFL To U/S Main Ceiling | FFL To U/S of Suspended Ceiling | | FFL To U/S of Beams | FFL To U/S of Bulkheads | Block Walls | Partition Walls | Intrusive Inspection | | |
| Elevations | Walls | Structural Openings | Ridge & Eaves Lines | Masonry Features | Chimneys & Pots | Steps & Handrails | Exposed Lintels | Window Cills | |
| | Doors & Frames | Window Frames | Fascia & Soffits | Guttering & Downpipes | SVP Outlets & Pipes | Extract Vents | Wall Furniture | External Services | |
| External Signage | Signage Fascia's | | | Projecting Signs | Tower Signs | Internal Signs | | | |
| | Location X & Y DIMS | Height | Length | | | Department Signs | POS & Information | Emergency Signage | |
| MEP Services | Location Of Service Intakes | | | | Location Of Sanitary Facilities | | | | |
| | Water | Gas | Power | Data | Sinks | Baths | WC's | Showers | |
| | Plant Room Location | HVAC Layout | SVP, Extracts & Ducting | Inspection Covers | Electrical Layout | Lighting Layout | Fire Equipment | CCTV & PIR Layout | |
| Display Fixtures | Supplier Name | Individual Bays | | | Shelf Count | Gondola Runs | | | |
| | | Width | Height | Depth | | Location X & Y Dims | Overall Length | Overall Width | |
| Chilled Frozen & Serve Over | Supplier Name | Individual Cabinets | | | Cabinet Runs | | | | |
| | | Chilled or Frozen | Height | Width | Depth | Location X & Y Dims | Overall Length | Overall Width | |
| Back Of House | Warehouse Area | | | | Storage Racking | | | | |
| | Wall Dimensions | Doors & Windows | Ceiling Height | Floor Level Changes | Location | Width | Depth | Height | |
| | Storage Refrigeration | | | | Preparation Rooms | | | | |
| | Cold-rooms Freezers | Room Dimensions | Doors Operation | Racking Layout | Room Dimensions | Doors & Windows | Depth | Appliances | |
| | Offices | | | Staff Facilities | | | | | |
| | Room Dimensions | Doors and Windows | Furniture | IT Layout | Room Dimensions | Furniture | Kitchen Layout | Sanitary Facilities | |
| Customer Facilities | Washrooms | | | | Customer Restaurant | | | | |
| | Room Dimensions | Doors & Windows | Sanitary Layout | Baby Change | Room Dimensions | Doors & Windows | Furniture | Restaurant Layout | |
| Customer Services | Checkouts | | | | Customer Service Desks & Kiosks | | | | |
| | Location X & Y Dims | Make & Model | Dimensions Length Width | | Location X & Y Dims | Kiosk Layout | Dimensions Length Width | | |
| Franchises | Type Of Business | Room Dimensions | Doors & Windows | Ceiling Height | Floor Level Changes | Main Signage | Furniture | Display Equipment | |
| External Survey | Service Yard | | | | Front of Shop | | | | |
| | Overall Dimensions | Entrance / Exit Gates | Storage Containers | Recycling Facilities | Kerb line | Bollards | Trolley Bay | Car Parking | |
| Photographic Record | Exterior | Sales Area Walkthrough | Back Of House | Features Of Interest | Referenced Library | Referenced In AutoCAD | Saved To Disk | Posted To Client | |