RASHTRIYA SANSKRIT SANSTHAN, G. N. JHA CAMPUS,

Azad park, Allahabad, u. p.

(Ph. - 2460956, 2460957, E-mail:principal.alld@gmail.com)

***Tender Notice Inviting Quotation for Purchase of* A.C.**

Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad invites sealed quotations from reputed Companies/supply agencies for procurement of Branded A.C. for its state level. The interested Company/Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of A. C. & estimated quantities are as follows:-

Sl. No	Name of Item	Branded
1	A.C. Split	A.C. Carrier 1.5 ton A.C. Godrej " A.C. Voltas "

The bid document may also be downloaded from our web-site ***http://www.gnjhacampusrsks.org***. Bidders shall have to deposit Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand only) as Bid security in the form of Only Demand Draft obtained from any Nationalized Bank, in favor of Principal, Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad Payable at Allahabad Along with the bid document.

All documents sealed in separate covers and marked with *TENDER FOR* ***A.C.*** must be delivered to the Principal, Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad, up to **22.03.2017 till 2.00 PM**. All sealed quotations received till then will be opened on the same day before the bidder or their representative who wish to be present, in the office **at 3.00 P.M.**

CHECK LIST FOR BIDDERS / APPLICANTS

01. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.

02. The following documents form should be submitted with BID:

Sl. No	Documents to be submitted Documents Submitted	Y /N	Documents Submitted
1	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory		Page No. at which Document Attached
2	Statement indicating experience of supplying such items & working with Govt. Ministries/ Departments/PSUs, etc.		
3	General Power of attorney in favor of the signatory signing the BID documents. It is not required in case of proprietary firm if the proprietor himself signs the documents.		
4	Attested copy of Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.		
5	Attested copy of VAT/CST/Service TAX Registration number, if applicable.		
6	Attested copy of PAN/Number.		
7	Attested copy of return for last month /quarter as the case may be submitted towards Central and State Sales Tax/VAT if applicable.		
8	BID security/EMD of Rs.10,000/- to be submitted in the form of demand Draft in favor of Principal, Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad.		
9	Bank Account No. of the Firm with IFS code & Bank Branch Name		
10	Bid Form		

Signature of the Bidder

02. Delivery Place:

Bidder will supply and deliver the materials din requisite number at the office *of* ***"Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad, U. P. 211002".***

03. Qualification Conditions:

a) Bidder should be registered under U.P. Shop & establishment Act. Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.

b) Bidder should have experience of supplying such items and will have to furnish details of previous supplies.

c) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. Certificate and other taxes (whichever applied)

04. Bid Price:

a) The contract shall be for a period of One Year.

b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

c) All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.

05. Submission of Quotations/Bid:

1. Establishment Registration Certificate
2. Current Return of Income Tax.
3. Commercial Tax Clearance Certificate
4. Certification of authorization of the company.
5. Bid Security as stipulated in the bid document.
6. Details of Work Experience.

a) The Financial part (Part – II) of the bid shall consists of only Rate/Price in Performa supplied with the IFQ on the company's /Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.

b) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

06. Performance Security:

a) 5% of total bid/contract value will have to be deposited as performance security in form of Bank Guarantee/ Demand Draft in favor of **Principal, Rashtriya Sanskrit Sansthan, G. N. Jha Campus, Allahabad**. By the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.

b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. infringed or the bidder fails to complete the supply in time.

07. Earnest Money Deposit (Deposit):

Each Bidder will have to submit EMD 10,000/- only, in the form of Demand Draft in the name of Principal, Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad payable at Allahabad. The EMD shall be forfeited

a) In case a bidder withdraws its bids after opening of and before the validity period of the Bid.

b) If bidder fails to deposit performance security within specified period as per intimation/request from R.S.S.G.N. Jha Campus.

c) If the bidder fails to execute the agreement within specified time as intimated/requested.

08. Validity Quotation:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

09. Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

a) Are properly signed.

b) Confirm to terms, conditions, specifications and qualifications and qualifications conditions.

10. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

10.1 Not withstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

11. Other Terms & Conditions:

(a) The Campus reserves the right to proponed/postponed/cancelled the bid, the bidder will have to abide with the decision.

(b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.

(c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.

(d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.

(e) Successful bidder will have to enter into an agreement with this Campus for timely execution of the Purchase order.

(f) No payment will be made for any damage of goods supplied.

(g) Liquidated damages provisions for damages shall be included in conditions of the contract When delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

Sealed quotations received till then will be opened in the office on the same day i.e. **22.03.2017** at **3:00 PM** in the presence of bidders or their authorized representatives who desire to be present.

We look forward to receiving your quotations and thank you for your interest in this project.

प्रति. अ. रा. प्र.

Purchaser : Principal
Rashtriya Sanskrit Sansthan (Deemed University),
Ganganath Jha Campus, Azad Park,
Allahabad, U.P. 211002

18/3

RASHTRIYA SANSKRIT SANSTHAN (DEEMED UNIVERSITY),
Ganganath Jha Campus, Chandrashekhar Azad Park,
ALLAHABAD, U.P. 211002

PROFORMA FOR TECHNICAL BID (PART - I

S.N.	PARTICULARS	To be filled in by the renderer
1.	Name of the Agency	
2.	Details of EMD Package No	
3.	(I) Amount (ii) Draft No. (iii) Date (iv) Issuing Bank	
4.	Date of establishment of the agency	
5.	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person.	
6.	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of All certificates of registration to be enclosed.)	
7.	PAN/TAN Number. (copy to be enclosed)	
8.	Sales Tax/VAT Registration Number. (copy to be enclosed)	
9.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a Certificate is too attached in this regard.)	
10.	Experience in dealing with Govt. Departments attach copies of supply orders placed on the agency.	

Place:
Date:

Signature of the Bidder
Office Seal

FORMAT OF FINANCIAL BID

(Part - II)

Name of the Firm: .....

Quotation for purchase of ***A.C.*** *Systems,*

Sl.	Name of Item	Features & Specification	Brand	Qty.	Rate Per Unit (including VAT)	Amount
1.	A.C. Carrier 1.5 ton			**06**		
2	A.C. Godrej 1.5 ton			**06**		
3	A.C. Voltas 1.5 ton			**06**		

(Total Amount in Rupees ..... only)

1. We agree to supply the above mentioned items in accordance with technical specification for total contract price of . . . . . (In words Rupees.....) Including taxes, Transportation etc. within one week of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No.:

Date: