

## FILM PRODUCTION INSURANCE CHECKLIST

Did you remember to send the following? Please submit all unchecked items.

- ☐ Name of Production, Production Company (LLC) and U.S. Address
- ☐ Name(s) of Producer(s), Director(s)
- ☐ Start and Wrap Dates
- ☐ Production contact person (include: Name, Title, Phone #, Fax #, Email Address)
- ☐ Complete budget with top sheet
- ☐ Script
- ☐ Shooting Schedule (One-liner)
- ☐ Post facility/lab
- ☐ Will dailies be shipped? How?
- ☐ Location(s) of filming
- ☐ Are there any Stunts, Pyrotechnics, Aircraft, Watercraft, Animals? If yes, a special questionnaire is required (contact your DeWitt Stern Group broker for details).
- ☐ For Cast Coverage, Name(s) of known Cast Member(s)
- ☐ Number of Cast Members
- ☐ Day Out of Days
- ☐ Federal ID Number, Payroll company (if any)
- ☐ Contracted Release (i.e. Theatrical, TV, Cable, Video, Domestic, International, etc.)
- ☐ Title Report
- ☐ Clearance Report
- ☐ E&O Application