



BANNER GRANT BUDGET FORM

Grants Accounting Use Only	
Number	
Date	

DESCRIPTION	BANNER GRANT CODE	FUND	ORG	BUDGET POOL ACCOUNT	PROGRAM	ACTIVITY	BUDGET INCREASE (+)	BUDGET DECREASE (-)

PURPOSE:

Prepared by:

date

Authorized by:

date

*This Banner form is to be used only for establishing grant budgets and requesting the transfers of funds within a Banner Grant funded program. The transfers of funds, within this budget, are subject to the specific terms of the funding agreement in place with the funding agency. It is the responsibility of the Principal Investigator to ensure that any requests for the transfer of budgetary funds are within the guidelines of the funding agency. If expenses that are charged to the grant fund are subsequently rejected for reimbursement by the outside agency, and their basis is due to an improper transfer of funds within this program, the PI, Department, or College will ultimately be responsible for covering those particular charges with other appropriate sources of funding.*

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Entered By

Proofed By

Approved By