

Once you have completed this form, please return it

- by email to andrew.rutty@btinternet.com
- by post to Visionbuilding, Church Office, St Paul's Church, St Paul's Road West, Dorking RH4 2HT
- by hand to the church office

Name of charity: St Paul's Church Dorking

I intend to give the following: (fill in/delete as appropriate)

- ☐ **A lump sum** gift, cash or cheque (make payable to **St. Paul's Dorking PCC**), of
- £..... on (date)
 - £..... on (date)
 - £..... on (date)
 - £..... on (date)

- ☐ **Regular giving** of
- £.....
 - each week / month / quarter / year
 - starting on (date)
 - until (date)

I choose to give by: (tick as appropriate)

- ☐ Bank Standing Order (please complete a Standing Order form)
- ☐ Weekly/Monthly Envelopes (obtained from Planned Giving Secretary, Judith Ellis)
- ☐ Payroll Giving
- ☐ CAF/Stewardship Services/Other (please specify)
- ☐ Charity voucher

If you are a UK tax payer and want the church to reclaim tax on your giving **and have not already completed a Gift Aid declaration covering future donations**, please complete the following.

If the Church is to reclaim tax on your giving, **only one person** (the taxpayer) should complete this form.

Full Name :

Address :

..... Post Code :

I want St Paul’s Church Dorking to treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past 4 years.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year.

I understand that other taxes such a VAT and Council Tax do not qualify. I understand St Paul’s Church will reclaim 25p of tax on every £1 that I give.

Signed : Date :

*Higher rate tax payers can claim back the difference between basic rate and higher rate or additional rate tax. If you pay Income Tax at the **higher or additional rate** and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

Please notify St Paul’s Church

- if you want to cancel this declaration*
- change your name or address*
- if you no longer pay sufficient tax on your income and/or capital gains. (Gift Aid is linked to basic rate tax. Basic rate tax is currently 20%, which currently allows charities to reclaim 25 pence on the pound.)*

INSTRUCTIONS to your Bank or Building Society to pay by standing order. Please complete all sections below and return to: Treasurer, St Paul’s Church, St Paul’s Rd West, Dorking, RH4 2HT

To the Manager ofBank

Bank Address.....

.....Post Code

Please pay to **HSBC Bank Plc, 67 West Street, Dorking, Surrey, RH4 1BW** (sort code 40-19-22)

For the Account of **St. Paul’s Church Dorking PCC Account No. 21121111**

The sum of £.....(figures) (.....) words

Starting on the (day) of(month) (year),

and on the same date in each following month / quarter / year

until (last payment date) and, with each payment made, debit my

Account No:

Sort Code

Account in the name of

Name.....

Address.....

.....Post Code

Signature..... Date.....

Please tick one of the following options:

- ☐ This is a new Standing Order
- ☐ This revises my existing Standing Order in favour of St Paul’s Church Dorking
- ☐ This is in addition to my existing standing order(s) in favour of St Paul’s Church Dorking