Engineers Week
4 - 10 March 2017

EVENT ORGANISERS DEBRIEF AND EVALUATION FORM

Please return within two weeks of the event being completed

BACKGROUND INFORMATION

Your name, job title & organisation (Please complete in block capitals)

1. Name:
2. Job title:
3. Organisation:

YOUR EVENT

4. What event(s) were you involved in organising?

Name of Event	Type of Event*

What were your main motivations for getting involved in Engineers Week?

5. Where was the event(s) held?

EVENT ATTENDEES

6. What type of audience attended the event?

Children ☐ Youth/Teen ☐ Families ☐ Adults ☐

7. To the best of your knowledge, how many people attended the event(s)?

EVENT PROMOTION

8. Please indicate how you promoted your event.

Engineers Week Website
Local press
Local radio
TV
Other Website
Email
Leaflets
Other (Please specify)

Science Foundation Ireland sfi For what's next

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9. Which of the following resources/information on engineersweek.ie did you use?

Engineers Week logo ☐ Engineers Week customisable press release ☐

Stickers ☐ Certificates of participation ☐

Posters ☐ Photo consent forms ☐

Activity sheets ☐ Engineering your future guide ☐

MEDIA COVERAGE

10 Did you gain any media coverage for your event? ☐ Yes ☐ No

Please specify

EVENT EXPERIENCE

11. What was the best thing about your event?

12. How successful was your event in achieving the following:

Promoting engineering	A little	A lot	Not a lot	Nothing ☐
Generating interest and enthusiasm for engineering	A little	A lot	Not a lot	Nothing ☐
Making engineering fun	A little	A lot	Not a lot	Nothing ☐

13. How could the event have been improved?

ADDITIONAL INFORMATION

14. Please tell us any suggestions for improving Engineers Week coordination for organisers like you?

15. Does your organisation offer any other engineering activities throughout the year?

16. Are you likely to participate in Engineers Week 2018?

17 Any other comments?

Thank you for completing this form. Please return to
STEPS, Engineers Ireland, 22 Clyde road, Ballsbridge, Dublin 4 or steps@engineersrireland.ie