Field Trip Planner

Welcome to Strawbery Banke Museum (SBM)! This planner is designed to help you have a successful visit to SBM.

Please read the following information <u>before</u> your trip to Strawbery Banke Museum

MUSEUM EXPECTATIONS:

While your group is visiting SBM, we ask that you keep the following considerations in mind:

- Children are required to stay with adults at **ALL** times.
- Adults must be the first people into the buildings.
- **No** food or drink is allowed in the buildings (this includes candy and gum).
- Please remind children not to write against or lean on walls, pick flowers, walk in flowerbeds, climb trees or touch the artifacts and walls in the buildings.

ARRIVAL AT SBM:

- Cars will park in our Hancock St. parking lot. A museum staff member will direct you when you arrive.
- If no one is in the parking lot to greet you, please go to the Visitors Center to check in and pay.
- Directions to our Hancock Street parking lot can be found on the website.

PAYMENT:

- One form of payment is required, checks should be payable to "Strawbery Banke Museum"
- You will receive **Visitor Maps** and **Admission Tags** when you check in.
- Please have your **Confirmation Sheet** ready with the actual numbers of children and adults recorded on it.
- The trip organizer will receive free admission.

LUNCHES:

- You may bring bag lunches from home.
- Plan to keep lunches in cars. Sorry, we do not have refrigeration available.
- Picnic tables are available on the grounds. You may also picnic on Puddle Dock, the large grassy area in the center of the museum.
- In inclement weather, plan to eat in cars, we do not have indoor space available.

- If you wish to eat lunch in Prescott Park, across the street, please follow their carry-in carry-out trash policy.

DEPARTURE:

The museum is open until 5:00 p.m. Please call to check on daily schedule for the day of your visit.

CANCELLATION AND RESCHEDULED VISITS:

- If you must cancel or reschedule a **Time Travel Workshop**, please do so at least two weeks in advance.
- If you need to cancel or reschedule a **Self-Guided Tour**, please contact us as soon as possible so another school may take your place.
- To cancel or reschedule a program, please call Education Program Coordinator at 603-422-7541

How to ensure a successful visit to SBM

Before you arrive:

- Go over the Museum Expectations with all children and adults.

- **DO NOT** plan to use old SBM scavenger hunts or other activity sheets. Our museum changes every year and children become frustrated if they are unable to find objects or answer questions. Instead, consider using the *Discovery Guide*, which is available online and updated each year.

- Make sure everyone is dressed for the weather – raincoats, umbrellas, appropriate shoes, hats, etc. Remember, we are an outdoor museum.

- If you are participating in workshops, consider wearing nametags to make it easier for the teacher to address the children by name.

- Please note in your letter what time to meet for your workshop, and be sure you are in the right place at the right time to start your workshop promptly.

Enjoy your visit!!!