

# FUNDRAISER/EVENT BUDGET WORKSHEET



<u>Expenses:</u>			<u>Anticipated</u>	<u>Actual</u>
Food and Drink:	cost	quantity	(anticipated)	(actual)
item _____	_____	X _____	= _____	_____
item _____	_____	X _____	= _____	_____
item _____	_____	X _____	= _____	_____
item _____	_____	X _____	= _____	_____
item _____	_____	X _____	= _____	_____
item _____	_____	X _____	= _____	_____
total Food and Drink			_____	_____
Location Fee			_____	_____
Audio Visual Equipment			_____	_____
Transportation Costs			_____	_____
Security Detail			_____	_____
Decorations			_____	_____
Publicity			_____	_____
Materials/Supplies			_____	_____
Other Costs: (prizes, raffles)				
_____			_____	_____
_____			_____	_____
_____			_____	_____

Total Cost:

Revenue:

(anticipated)

(actual)

Number of Participants

\_\_\_\_\_

\_\_\_\_\_

Charge for Participation

\_\_\_\_\_

\_\_\_\_\_

Total Income for Participation

\_\_\_\_\_

\_\_\_\_\_

Donations

\_\_\_\_\_

\_\_\_\_\_

Other Revenue:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Revenue:

Total Profit: