



Job Order/ Invoice Number :	
Job Order Date :	
Sales Agent Code:	

Company Name: \_\_\_\_\_

Address : \_\_\_\_\_

(City) \_\_\_\_\_ (Postcode) \_\_\_\_\_ (State) \_\_\_\_\_

Office No: \_\_\_\_\_ H/P No: \_\_\_\_\_ Email: \_\_\_\_\_

## JOB ORDER

Issue Month	Ad Sizes & Rates			Details
<input type="checkbox"/> Jan <input type="checkbox"/> Feb <input type="checkbox"/> Mar <input type="checkbox"/> Apr <input type="checkbox"/> May <input type="checkbox"/> Jun <input type="checkbox"/> Jul <input type="checkbox"/> Aug <input type="checkbox"/> Sept <input type="checkbox"/> Oct <input type="checkbox"/> Nov <input type="checkbox"/> Dec	<input type="checkbox"/> A.Full Page <input type="checkbox"/> B.Half Page <input type="checkbox"/> C.1/4th Page <input type="checkbox"/> D.1/6th Page <input type="checkbox"/> E.1/8th Page <input type="checkbox"/> F.1/16th Page <input type="checkbox"/> G.1/32nd Page	258mm × 191mm 130mm × 191mm 130mm × 95mm 86mm × 95mm 65mm × 95mm 65mm × 47mm 31mm × 36mm	RM 4028(Front) RM 3800(Back) RM 3500(Inside) RM 1750 RM 900 RM 600 RM 450 RM 230 RM 115	

## INVOICE

Item No	Description	Unit Price	Total
	<b>Artwork By Advertiser</b> (Please include artwork soft-copy in CD,USB or send via email to media@rcertsea.com)		<input type="checkbox"/>
	<b>Artwork By Designer</b> (Please include picture of product or description for advertisement)		<input type="checkbox"/>
		<b>GST 6%</b>	
		<b>Grand Total</b>	

**Payment Information:** Please make cheque payable to: **RCERT (SEA) SDN BHD** (Hong Leong Bank Account no. 03200065110)  
**PAYMENT INFORMATION:** All payments are to be **PREPAID**.

I understand that my organization will be charged in accordance to the above insertion schedule chosen by advertiser. No cancellations will be accepted without written notification. (Please note that your below signature is permission for Rcert SEA Sdn Bhd to print, publish & circulate related information to the public)

**Confirmation By,**

**Job order raised by,**

\_\_\_\_\_  
 Company/Customer Stamp and Signature

\_\_\_\_\_  
 Sales Agent Signature & Name

**“Built for Longevity , Brand For Sustainability”**



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**RCERT (SEA) SDN BHD (678112-U)**  
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Client/Office/Sales Copy