

## Personal Development Planner

Name: \_\_\_\_\_ Membership Number: \_\_\_\_\_

Division: \_\_\_\_\_

### STEP 1 – SELF APPRAISAL

A: Current Professional Role (main area of responsibilities)
<ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul>
B: Key Strengths
<ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul>
C: Short Term Development Needs /Areas for improvement
<ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul>
D: Long Term Career/ Development Goals
<ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul>

## STEP 2 – PLANNING

[illegible]

STEP 3 – EVALUATION

Development Objective	Method of Attainment	Reflection/ Outcome	Further/Revised Action to be Taken	Recorded Hours

## STEP 3 – CPD RECORD/ SUMMARY

The SCSI Code of Conduct states that Professional Members and Fellows of the Society “must complete 60 hours Continuing Professional Development in every consecutive period of three years”.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Total Recorded Hours: \_\_\_\_\_

## Year 1

Type of CPD	Name of Organiser	Description of CPD	Date of Attainment	CPD Hours
Lecture	SCS	I		
				Total Hours

## Year 2

Type of CPD	Name of Organiser	Description of CPD	Date of Attainment	CPD Hours
				Total Hours

### Year 3

[illegible]