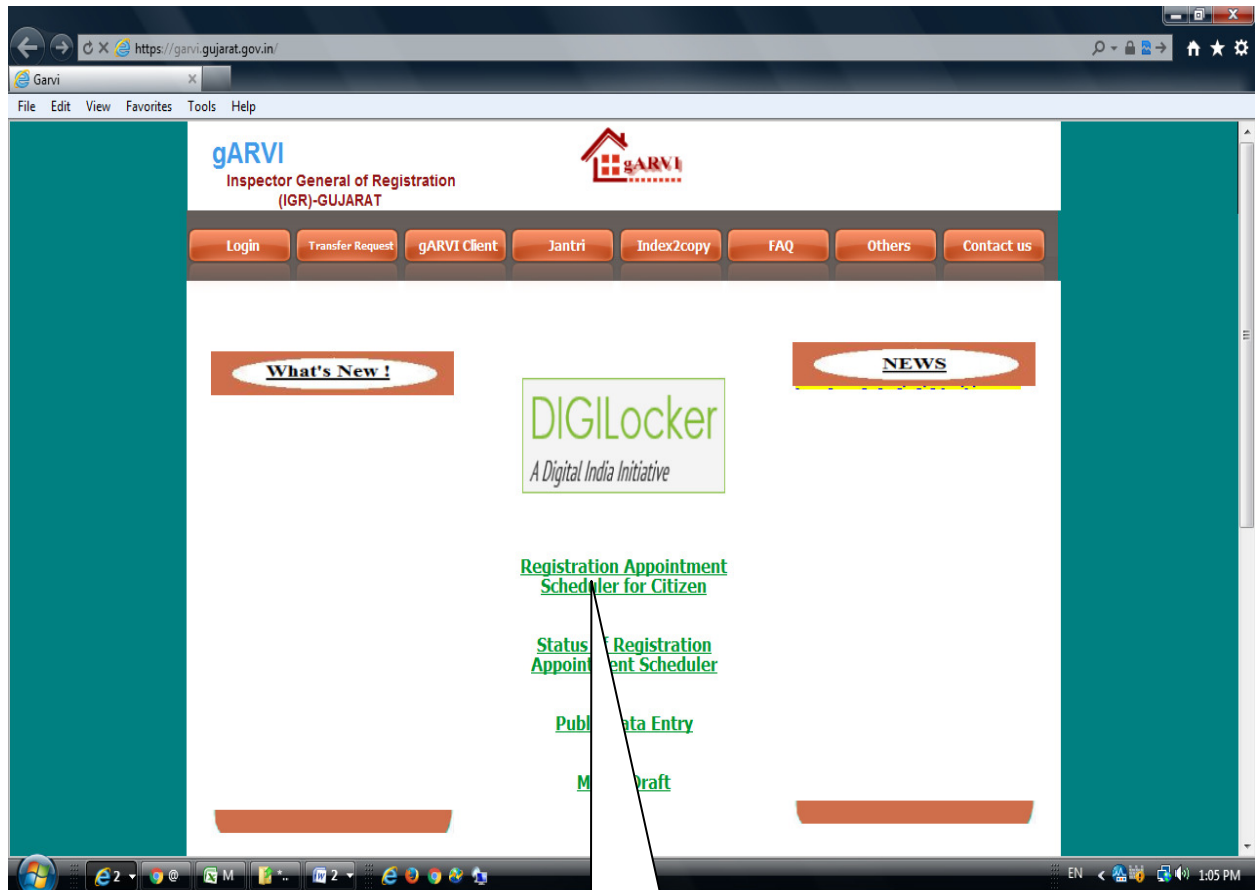


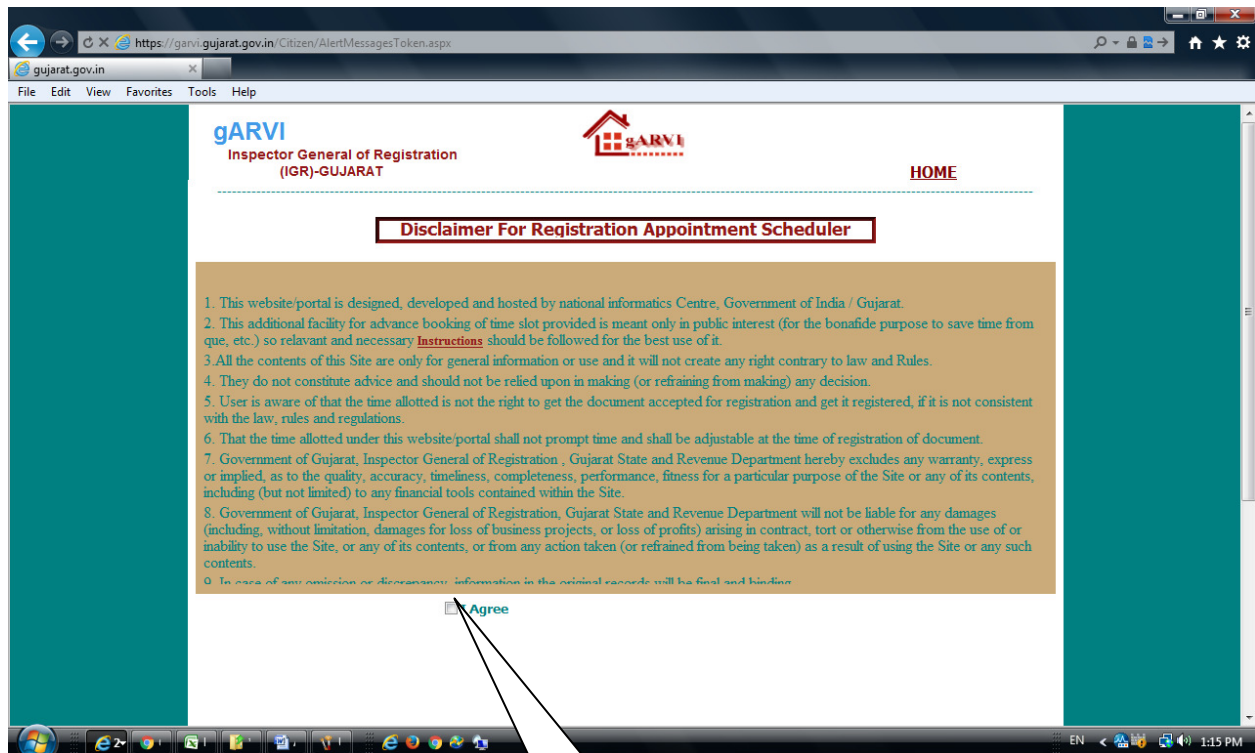
# Registration Appointment Scheduler for Citizen

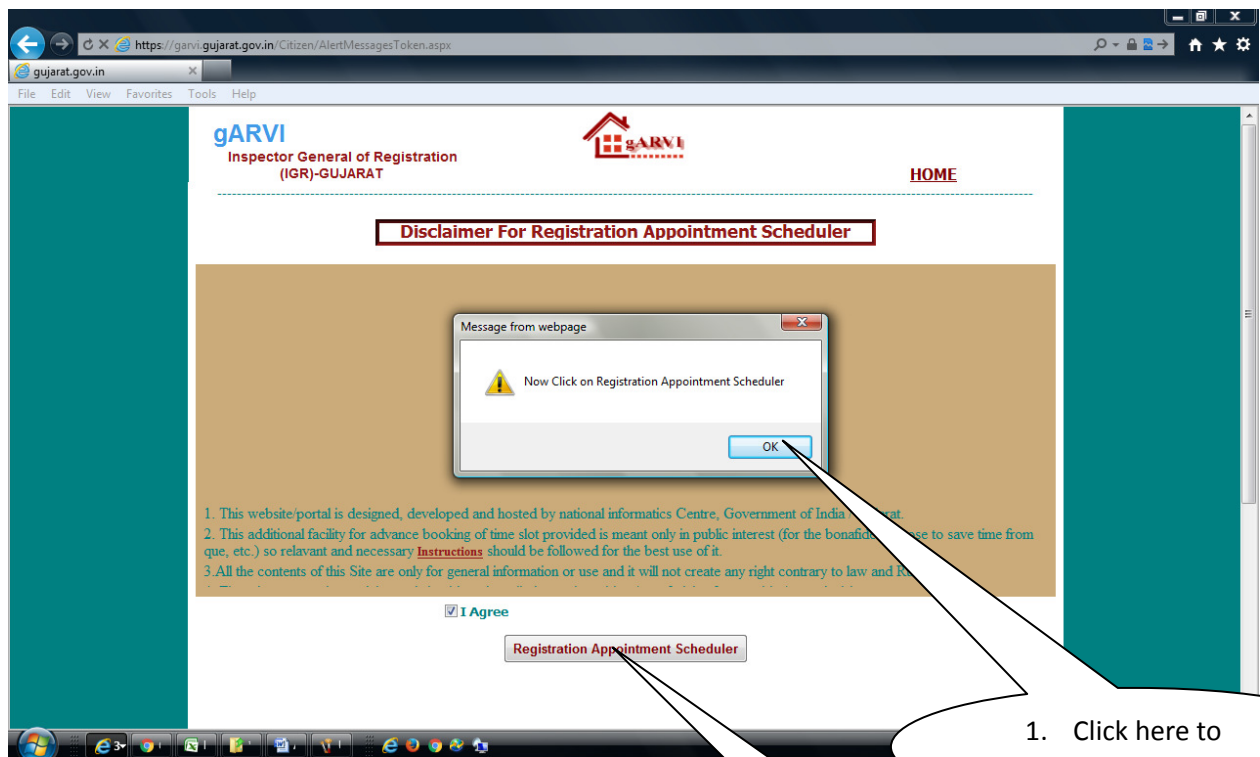
Open a Browser (Internet explorer, Google Chrome , any other)

Open the URL <https://garvi.gujarat.gov.in>. Computer should have Internet connection



Read the Instruction and Click on I Agree





Fill ( By Select and Enter ) all the required details in concern Places

Details should be as per actual Document

The screenshot shows the 'gARVI Inspector General of Registration (IGR)-GUJARAT' website. The main heading is 'Registration Appointment Scheduler'. The form contains the following fields:

- જિલ્લો / District :-** --Select--
- કચેરી / Office :-** [Text Field]
- ગામ/Village :-** [Text Field]
- દસ્તાવેજ પ્રકાર / Document.Type :-** [Text Field]
- અવેજની રકમ/ Consideration Amount** [Text Field]
- વાપરેલ સ્ટેમ્પ ડ્યુટી / Used Stamp Duty** [Text Field]
- સ્ટેમ્પ ડ્યુટી પ્રકાર/ Stamp\_Duty\_Type :-** --Select--
- સ્ટેમ્પની વિગત (નં.)/ Stamp\_Details(No.):** [Text Field]
- રજુ કરનાર પક્ષકારનો પ્રકાર/ Select Presenting Party Type :-** --Select--
- રજુ કરનાર પક્ષકારનું નામ / Presenting\_Party\_Name :-** [Text Field]
- રજુ કરનાર પક્ષકારનું સરનામું/ Presenting\_Party\_Address** [Text Field]
- રજુ કરનાર પક્ષકારનો મોબાઈલ નં./ Presenting Party Mob. No** [Text Field]
- Email ID :-** [Text Field]
- ઓળખ પુરાવો/ Type of IDProof :-** --Select--
- Upload ID Proof Image** [Text Field] [Browse...]
- Upload** [Button]

**\*All Image/Page size is maximum 1 MB**

Below the form, there are four sections for uploading documents:

- Stamp Detail Page** [Browse...]
- Property Location Page** [Browse...]
- Signature Sheet Page** [Browse...]
- Executing/Claiming Name Page** [Browse...]

At the bottom, there are four **Upload** buttons corresponding to each section.

Select the District,

Select the Name of SRO Office

Select Name of Area/Village where the property

Select the Nature of Document

Enter the Consideration Amount, Used Stamp Duty, Stamp Duty Type, Presenting Party Name and Address, Mobile No, eMail I.

Select the Type of ID Proof from list. And upload the scanned ID proof Image .

Below Screen Shows some of the Test Data Entered

**gARVI**  
Inspector General of Registration  
(IGR)-GUJARAT

**Registration Appointment Scheduler**

જિલ્લો / District :- AHMEDABAD

કચેરી / Office :- S.R.O - Ahmedabad-3 Memna

ગ્રામ/Village :- મેમનગર

દસ્તાવેજ પ્રકાર / Document.Type :- (20)Sale Deed (વેચાણ)

અવેજની રકમ/ Consideration Amount :- 2800000

વાપરેલ સ્ટેમ્પ ડ્યુટી / Used Stamp Duty :- 140000

સ્ટેમ્પ ડ્યુટી પ્રકાર/ Stamp\_Duty\_Type :- e-Stamping (ઈ-સ્ટેમ્પિંગ)

સ્ટેમ્પની વિગત (નં)/ Stamp\_Details(No.) :- IN-GJ83798737837802P

રજુ કરનાર પક્ષકારનો પ્રકાર/ Select Presenting Party Type :- લખી આપનાર/Executing

રજુ કરનાર પક્ષકારનું નામ / Presenting\_Party\_Name :- RAM KUMAR

રજુ કરનાર પક્ષકારનું સરનામું/ Presenting\_Party\_Address :- Bodakdev , Ahmedabad

રજુ કરનાર પક્ષકારનો મોબાઈલ નં./ Presenting Party Mob. No :- 9426585986

Email ID :- ramkumar@gmail.com

ઓળખ પુરાવો/ Type of IDProof :- Driving Licence

Upload ID Proof Image

Browse...

Upload

\*All Image/Page size is maximum 1 MB

Stamp Detail Page

Browse...

Property Location Page

Browse...

Signature Sheet Page

Browse...

Executing/Claiming Name Page

Browse...

Upload

Upload

Upload

Upload

Below Screen Shows some of the Test Data Entered ( Continue... )

The screenshot displays a web browser window with the URL <https://ganvi.gujarat.gov.in/Citizen/OLToken.aspx>. The page contains a registration form with the following fields and data:

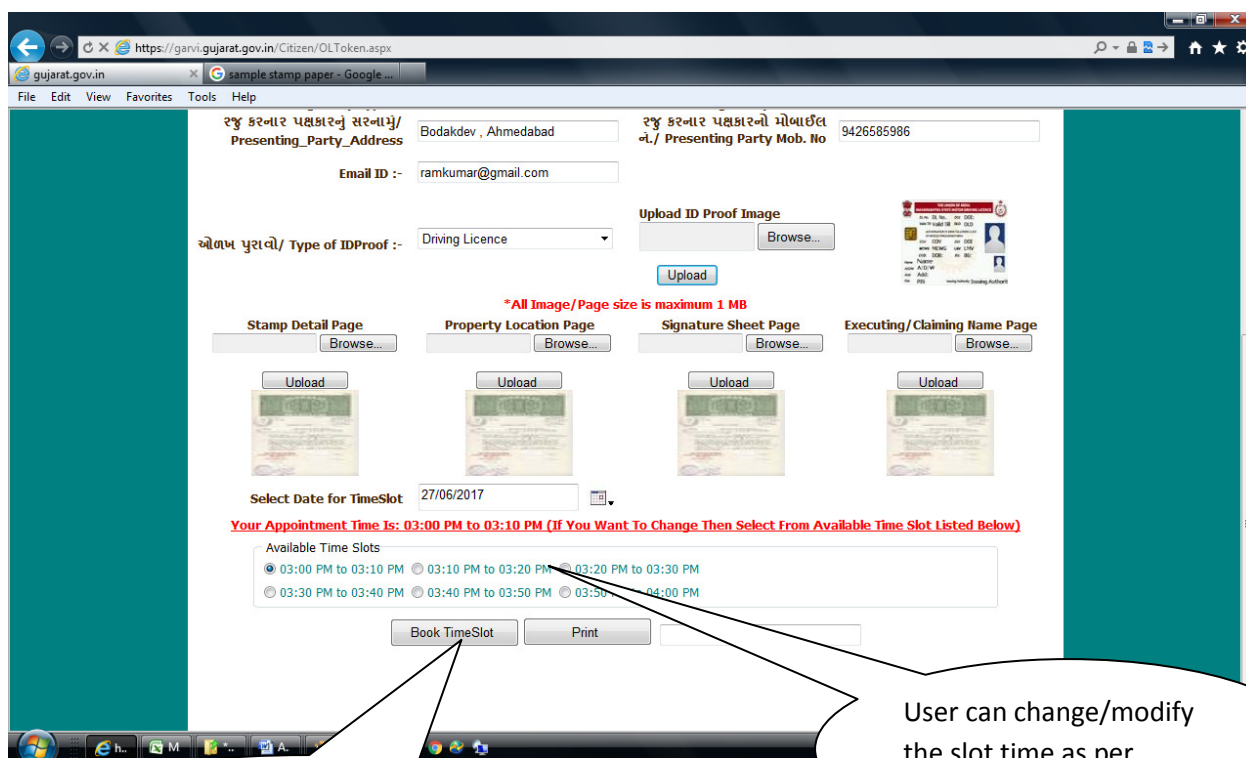
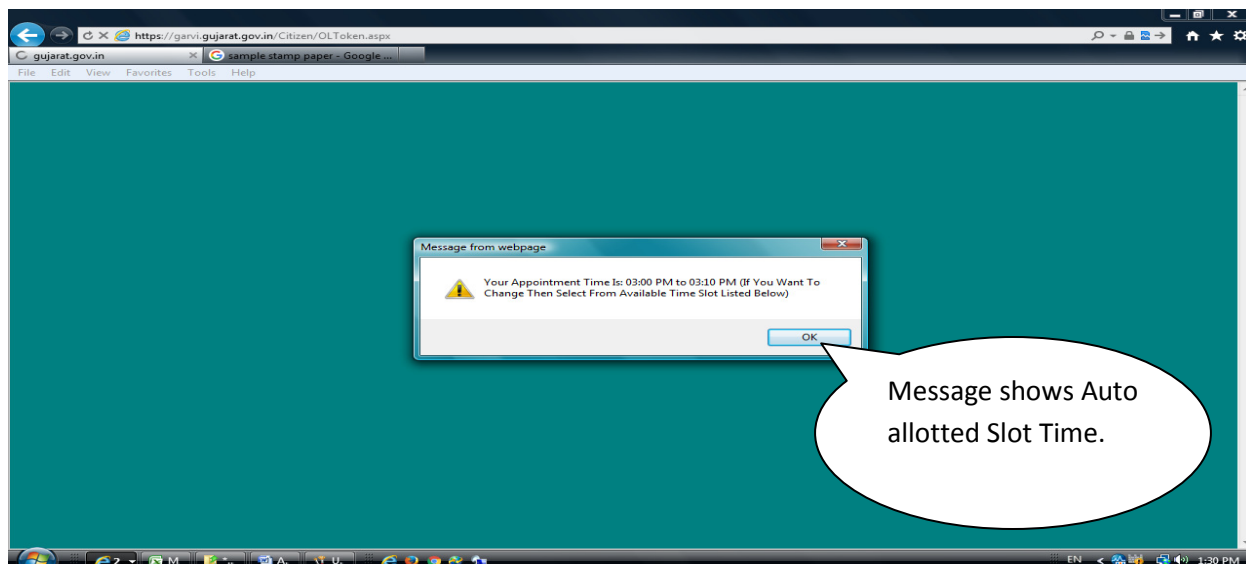
- રજી કરનાર પક્ષકારનું સરનામું/ Presenting\_Party\_Address:** Bodakdev , Ahmedabad
- રજી કરનાર પક્ષકારનો મોબાઈલ નં./ Presenting Party Mob. No:** 9426585986
- Email ID :-** ramkumar@gmail.com
- ઓળખ પુરાવો/ Type of IDProof :-** Driving Licence
- Upload ID Proof Image:** Includes a 'Browse...' button and an 'Upload' button. A small image of a driving license is shown.
- \*All Image/Page size is maximum 1 MB**
- Stamp Detail Page:** Includes a 'Browse...' button and an 'Upload' button. A sample stamp image is shown.
- Property Location Page:** Includes a 'Browse...' button and an 'Upload' button. A sample property location image is shown.
- Signature Sheet Page:** Includes a 'Browse...' button and an 'Upload' button. A sample signature sheet image is shown.
- Executing/Claiming Name Page:** Includes a 'Browse...' button and an 'Upload' button. A sample name page image is shown.
- Select Date for TimeSlot:** A calendar for June 2017 is displayed, showing available time slots.

A speech bubble points to the calendar with the text: "After Fill all the required details select the date from the calendar to visit Sub Registrar Office."

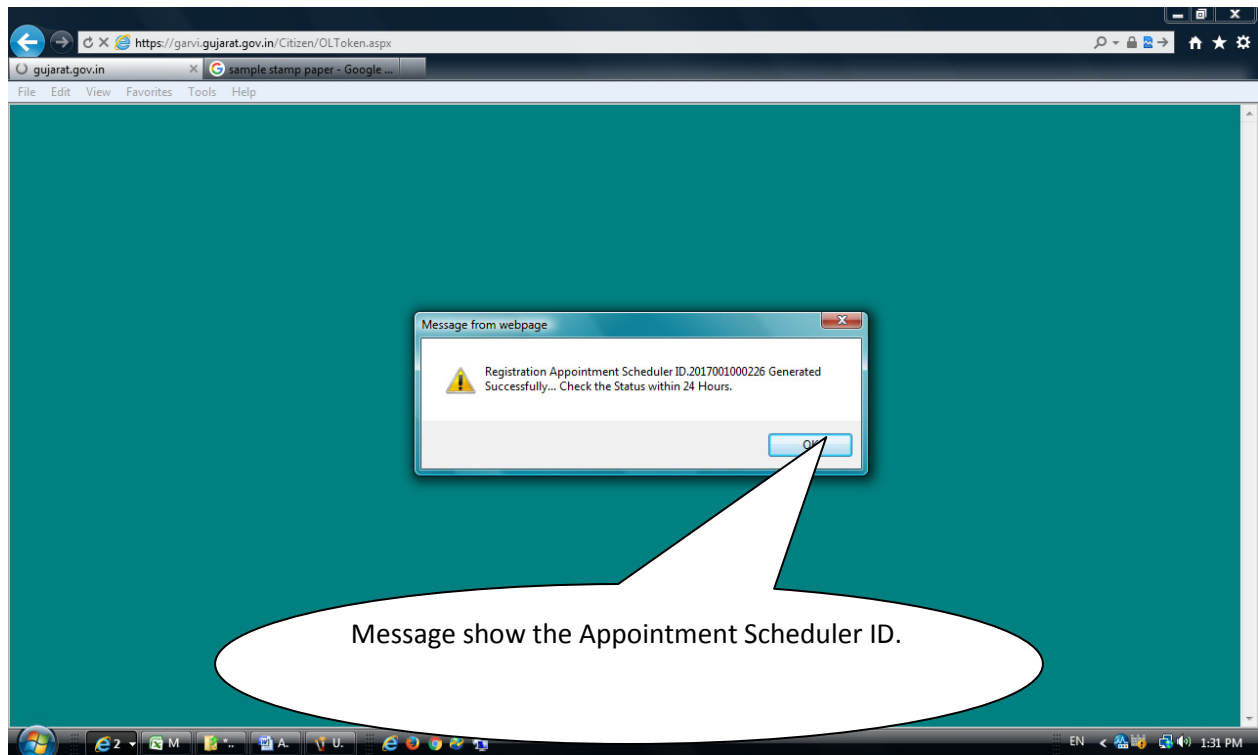
Here , user has to upload the scanned copy(image) of the following pages

1. Used Stamp Paper
2. Location /Schedule of Property as per the document
3. Name and Signature pages of Buyer, Seller

After selecting the Date, System will automatically allotted the first available slot on the selected Date. User can change/modify the time slot as per his/her convenient .







Here, every user has to note down the **Appointment Scheduler ID (13 digits)** for further reference.

https://garvi.gujarat.gov.in/Citizen/OLTToken.aspx

gujarat.gov.in sample stamp paper - Google ...

File Edit View Favorites Tools Help

રજી કરનાર પક્ષકારનું સરનામું/  
Presenting\_Party\_Address

રજી કરનાર પક્ષકારનો મોબાઈલ નં./ Presenting Party Mob. No

Email ID :-

ઓળખ પુરાવો/ Type of IDProof :- ~Select~

Upload ID Proof Image

Browse...

Upload

\*All Image/Page size is maximum 1 MB

Stamp Detail Page

Browse...

Property Location Page

Browse...

Signature Sheet Page

Browse...

Executing/ Claiming Name Page

Browse...

Upload

Upload

Upload

Upload

Select Date for TimeSlot

Your Appointment Time Is: 03:00 PM to 03:10 PM (If You Want To Change Then Select from Available Time Slot Listed Below)

Available Time Slots

03:00 PM to 03:10 PM 03:10 PM to 03:20 PM 03:20 PM to 03:30 PM

03:30 PM to 03:40 PM 03:40 PM to 03:50 PM 03:50 PM to 04:00 PM

Book TimeSlot

Print

2017001000226

https://garvi.gujarat.gov.in/Citizen/OLTToken.aspx

EN 1:31 PM

Click here to take a acknowledgement  
print . (Save as pdf file and take a  
hardcopy print)

## Format of (Print copy ) Appointment Scheduler acknowledgement Receipt.

https://garvi.gujarat.gov.in/Citizen/RDLCReport/RDLC\_CitizenReportViewer.aspx - Windows Internet Explorer

### Registration Appointment Scheduler Receipt



Appointment Scheduler No./ID: 2017001000226

Name: RAM KUMAR

Address: Bodakdev , Ahmedabad

Mobile Number: 9426585986

Party Type: Executing Party

Date of Timeslot: 27/06/2017 Timeslot: 03:00 PM to 03:10 PM

SRO Office: S.R.O - Ahmedabad-3 Memnagar

Status: In Progress Remarks:

Consideration Amount: 2800000.00

Used StampDuty: 140000

IDProof Type: Driving Licence

IDProof Image:

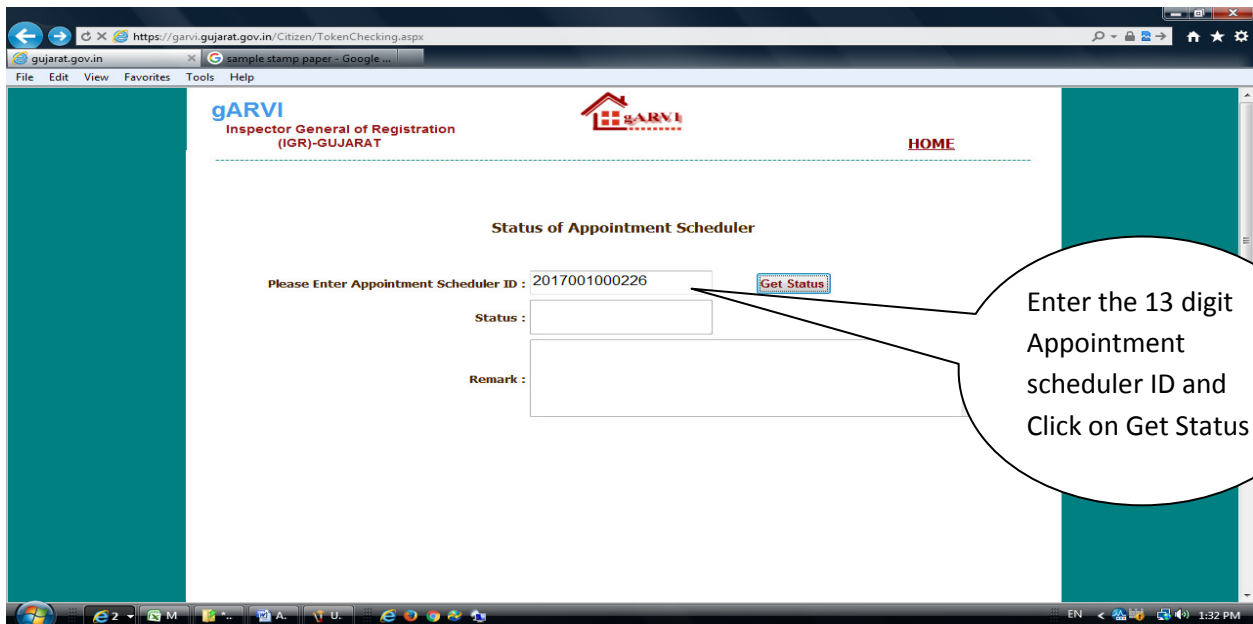
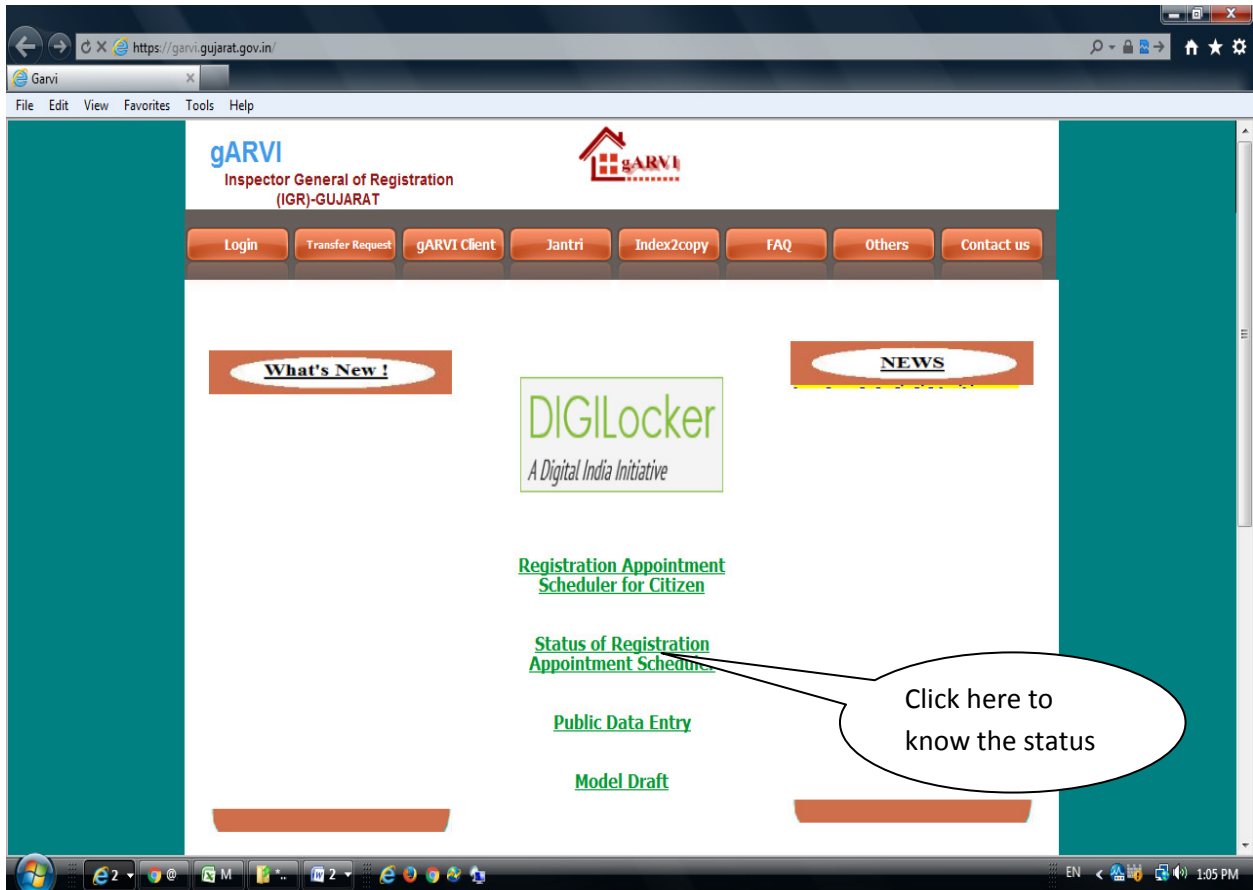
StampDetailPage: Given

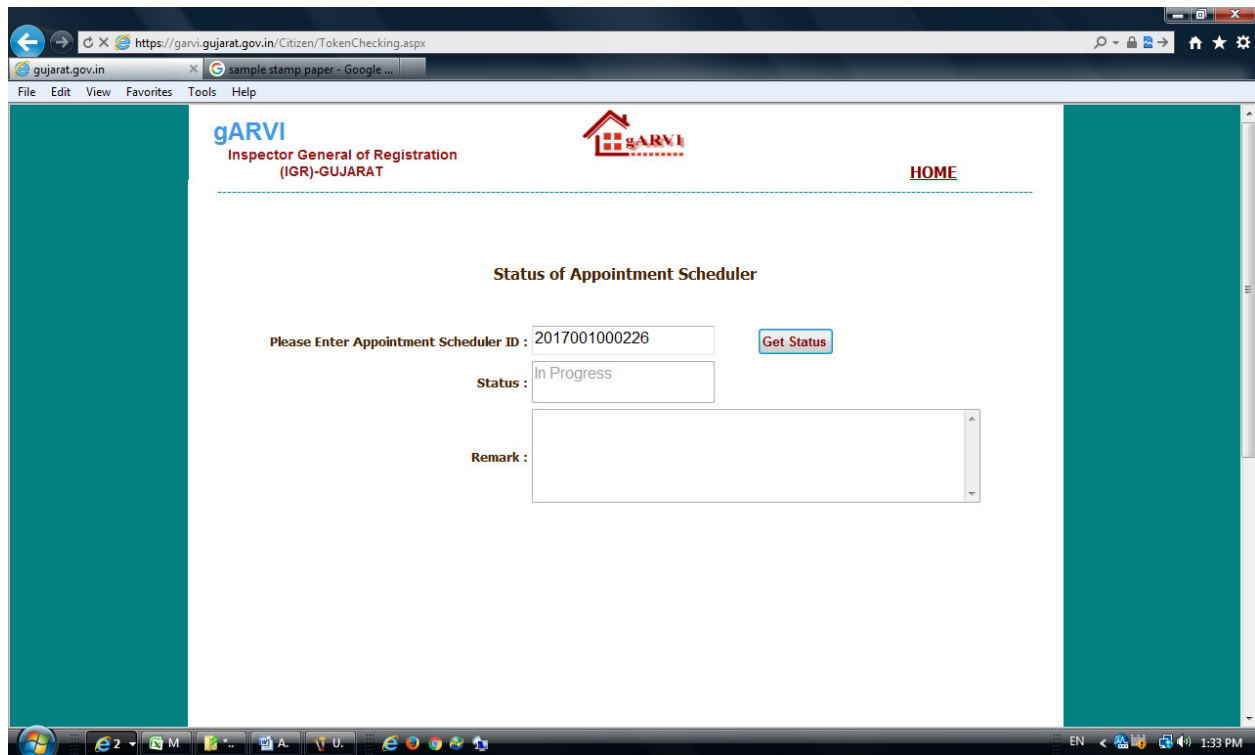
Property Location Page: Given

Signature Sheet Page: Given

Executing/Claiming Page: Given

## TO know the Status of Appointment Scheduler





**Status :**

1. **In Progress** : means Details verification in progress by Sub Registrar Officials
2. **Allotted** : Verification completed and accepted by Sub Registrar. User should visit to Sub Registrar Office on the particular Date and Time slot for actual Registration. After verification
3. **Rejected** : Verification completed and Rejected by Sub Registrar and Remarks shows reason.