



Northminster
Calgary

Annual

United Church
Alberta

Report 2017



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4. Voting Eligibility Motion
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17. Nominations and Election of Board Members
18. Bank Signatures Motion
19. New Business (none)
20. Appreciation Gifts to Minister and Staff
21. Date of next AGM and close of meeting

NORTHMINSTER UNITED CHURCH

Executive Committee 2017

Chair, Ernie Abbott
Chair Elect, Vacant
Secretary, Sarah Corrigan
Treasurer, Dorothy Gautreau
Minister, Rev. Nancy Nourse
Committee
Chairs are members of the Executive
Committee

**Northminster United Church Members
Of The Unified Board**

Trustees

Jim Dallman,
Kim Haydu,
Helen Miller,
Lori Arndt,
Ron Hiebert

Congregational Life

Jean Carter, Chair
Tracey Abbott
Beverley Antal
Rachel Myers-Jordan, Youth
Rev. Nancy Nourse, Minister

Communications

Claire Goodson, Co-Chair
Brad Lavenne, Co-Chair
Julie Latter

Ministry and Personnel

Rita San Martin, Chair
Jack Moxness
Craig Benoit

Mission and Outreach

Lorie Haydu, Chair,
Joanne Hiebert,
Michelle Engel,
Elsie Ross,
Sarah Hughes,
Marcy Gwynne

Pastoral Care

Lori Arndt, Chair,
Shirley Dallman,
Carol Akins
Darlene Melusi,
Jane Borbridge, Commun-I-Care

Administration

Leanne Demerais, Chair
Dorothy Gautreau, Treasurer
Rita San Martin
Kim Haydu

Worship and Music

Helen Miller, Chair
Amanda Smith,
Jack Moxness
Suzanne Vandervoort,
Alexis Shnurr
Sarah Corrigan, Choir Director, Organist

UCW Representative

Martha Webster
Shelia Steeves
Phylis Snider

Presbytery Lay Representative

Jim Cunningham

Rental Committee

Ted Carter
Leanne Demerais

Northminster United Church Staff

Office Administrator, Barb Johnson
Church Treasurer, Dorothy Gautreau
Choir Director & Organist - Sarah Corrigan
Youth Leader, Rachel Myers-Jordan
Custodian, Ramiro Mora
Community Engagement Coordinator,
Greg Moffat
Minister, Rev. Nancy Nourse



Members Received by Affirmation of Baptismal Faith

May Ku

Meh Kue

Sarah Hughes

Greg Moffatt

Member Received by Transfer of Membership

Gladys Lavenne

Members Removed by Transfer

None

Members Removed by Death

Lona Hamilton

Jane Stirling

Benares Goodson

Funeral and Memorial Services

Benjamin Monsees

Lona Hamilton

Mildred Johnson

Donal Stewart

Michael Jaeger

Johanna Klaus

Shirley Quan

Jane Stirling

Benares Goodson

Baptisms

Ariel Rose Sly

Harrison Walter Jacak

Sydney Marie Hodgson

Levi Edward Litchfield

Amy Elizabeth Henderson

Tucker Adam Lee Swalm

Braelynn Doris Marie Jennifer Schnurr

Marriages

Scott Swalm and Tara Disturnal

Jeffery Zeeb and Marie Vanderberg

Jay Huey and Kara Heinemeyer

Jason Smylski and Andrea Faid

A MESSAGE FROM REV. NANCY NOURSE

What an exciting year at Northminster. Do you feel it? Can you sense it? An energy. A sense of renewal. We are on the edge of something...something great! And we are all part of this together!

New faces joined us this year. We took risks. We invested money our future by refreshing our building and creating a staff position that will engage the community; one that will help us raise awareness of our church and that will invite people to be part of all that is happening.

While on my Sabbatical (May thru July) – much of what I learned was an affirmation of what we are doing, or a nudge for us to continue on a path that will bring renewal and hope... and it might also have some growing pains. But I know you see the opportunity for ministry and vitality in our area of the city.



At the Festival of Homiletics in San Antonio in May, most American colleagues were envious of our United Church of Canada's ability to freely preach the good news of the Gospel and offer a fully inclusive ministry for people to worship and be together. And as I attended worship at various United Churches in Calgary, it was affirmed that Northminster is a vital part of the Body of Christ in Calgary. I sense a great shift in all of us – as a presbytery and as Northminster – of just how far we have come as an inclusive, welcoming church, how we are able to reach out to those on the edges, and how there is a comfort in this – more than a risk. We do this directly and with our many community partnerships – something I want to affirm that this congregation does well.

Think of a pathway. Years ago, it seemed risky to be fully inclusive church. For some of us, it felt like the pathway had been laid down for us and we were being forced to walk on that path. City planners put pathways into new communities but in the end, it isn't always where people really want to go. Instead, what if city planners wait to see where people walk? Then after knowing the habits and patterns of people's lives over time, they then put the pathways in where people had walked. I think we are at that place now as a church. We've been walking paths together for some time – paths that used to seem risky, paths we didn't want to go on even 5 years ago. But now that we look back, we can see the path – and now we're taking steps using social media, advertising, and community partnerships to move beyond our traditional path. You are doing this, Northminster, and I am proud of you!

As Sara Miles says in her book “Jesus Freak”, “In stories that still have the power to scare us, Jesus tells his disciples to live by the upside-down values of God’s kingdom, rather than the fear-driven values of human society. He shows how family, tribe, money, violence, and religion – the powers of the world – cannot stand against the love of God. And he tells us that we, too, are called to follow him in breaking down all worldly divisions that get in the way of carrying out his instructions. Sure, it’s impossible to feed five thousand people, make a deaf man hear, bring a dead girl to life, as long as you obey human rules. So do it God’s way instead, Jesus teaches. Say yes. Jump right in. Come and see. Embrace the wrong people. Don’t idolize religion. Have mercy. Jesus’ tips cast a light forward, steering us through the dark.”

It's an exciting time Northminster! I am pleased to walk this path with you – when we know clearly what the path looks like, and when we take a risk and walk a whole new path together. There are so many possibilities for us. Thank you for all you do to support one another, to minister to those who need help, and to walk toward a future that has many possibilities for us.

Blessings on the journey!

Rev. Nancy Nourse



A MESSAGE FROM OUR BOARD CHAIR

2017 was a busy year around Northminster and a year of renewal and fresh ideas.

At the end of 2016 we said goodbye to the daycare that had been operating in our Small gym for 8+ years. While this created a large financial hole in our budget to operate the church, it also provided an opportunity to re-imagine how this space could be used by our congregation in the future to enhance our ministry and the activities around Northminster.

With the help of the Rolf Gilberg Bequest, the Glessing family, and the Commemorative Fund, we were able to embark on a large-scale renovation of Centre Street Entrance and the lower level of our church building. This included refinishing the floor in the Large Gym, and a complete renovation to the 2 washrooms, Small Gym, Youth Room, Sunday School Room, Meeting Room, and storage spaces. This was a huge project for our congregation throughout the spring, summer, and early fall and I want to specifically thank Leanne Demerais, Tari Glessing, and Chris Mersereau for their many hours of work to make this a reality for us.



While relying on bequests to support the day to day operational costs for our church would be a very dangerous habit to get into, having the opportunity to complete these much needed updates to our space was a huge blessing for our congregation. This will position us well for the future as it makes our space more usable and inviting to members of our congregation, as well as visitors and new potential renters.

Another big event in our church life in 2017 was Nancy's Sabbatical from May 1st through July 31st. During this time, we had Erin Klassen with us as our minister. Thanks to Erin for all her leadership, thoughtful worship, and energy that she brought to our congregation during this time. This time of rest, renewal, and learning for Nancy was a great benefit for her and for our congregation. It allowed her to come back in September with new ideas to enhance our worship services, expand programs within our congregation, and broaden our church's engagement within the community. You could really feel this renewed energy around Northminster in the fall of 2017.

One final change for our congregation in 2017 was the addition of Greg Moffat to the staff at Northminster as our new Community Engagement Coordinator. This role is dedicated to increasing the 2-way dialog with the communities around Northminster, including marketing and communicating Northminster activities and events to the community, and participating in discussions with our neighbors to bring information back into the church. We have already seen the great results from Greg in the fall with his work on our website, re-launching our social media platforms, and his engagement with the Highland Park Community Associate as a new member of their Board.

We are excited for the additional new ideas and opportunities that this will create for our congregation in 2018 as we are able to further implement many of the new ideas coming from these engagements.

2018 will be an exciting year at Northminster as we continue to explore new ideas and programs within our congregation such as the launch of Supper Church in January. We continue to look for ways that we can increase the use of our newly renovated spaces with programs that help all of us achieve spiritual and personal growth and expand our relationship with our community.

Yours in Faith, Ernie Abbott - Board Chair



ADMINISTRATION COMMITTEE DISCUSSION AND ANALYSIS

Overview

The Administration Committee is responsible for the maintenance of the Church building and property and the management of the Church's financial resources. This includes setting budgets, ensuring that members' contributions are deposited and accounted for, rents are negotiated and collected, operating costs are up to date and employees are paid as per the budget. All financial reports are prepared by the Treasurer and all income and donations are reconciled by the Envelope Secretary.

Finance Discussion and Analysis of Significant Items

Northminster continues to rent space in our building to Churchill Park Offices, Chinese Blessed Harvest Church, AA, and a fencing group. These groups generated \$38,687 in revenue.

Fundraising events such as the craft fair, silent auction, turkey supper, Coop gift card sales, giving tree and recovered expenses (donations made to cover budget items such as utilities) generated \$35,371 in revenue.

Rent and our fundraising activities cover approximately 30% of our annual budget. The remaining 70% of our annual operating expenses must be generated from annual givings from congregational members and visitors. The financial update is made up of actual donations by envelopes, PAR and loose money received each month and posted in the weekly bulletin each week. We will continue to update the congregation on the status of our financial givings on a monthly basis.

In 2017 we did a substantial renovation to our building. The renovation saw upgrades in our plumbing, boilers and water heaters. Our bathrooms in the basement were completely renovated along with meeting rooms, Kidzone room, youth room and the small gym and the refinishing of the large gym floor. While our maintenance budget did cover some of the required upgrades we are grateful to the Gilberg Estate and the Commemorative Fund that covered the majority of the renovation costs.

Recognitions

I would like to personally thank the members of the Administration committee, Rita San Martin and Kim Haydu, our Treasurer Dorothy Gautreau and our envelope secretary Delcie Craig for all their hard work throughout the past year.

A special thanks goes out to Ted Carter and Ron Hiebert that spent so many hours over the past year at the church letting contractors in and out of the building.

Our thanks also go out to our Church employees and to the many volunteers who give their time and talents throughout the year. Please know that your volunteer work throughout the year does make a difference. We could not achieve the success we have without your efforts.

Leanne Demerais Administration Chair

CONGREGATIONAL LIFE

The Congregational Life Division 2017 included Rev. Nancy Nourse, Rachel Myers-Jordan, Tracey Abbott, Julie Latter, Bev Antal and Jean Carter. Congregational Life offers spiritual development and many programs and events for our congregants and people from our surrounding neighbourhoods and beyond.

People from our community are encouraged to enjoy our free movie nights, our informative program evenings, the Lenten pancake supper and service, our popular June community BBQ and the December carol-singing evening. This past fall we hosted a sold-out 'Paint Night' fundraiser for the Veteran's Food Bank. The evening was a great success with the large gym packed with easels and artists.

Ongoing monthly activities included our Soup for the Soul luncheon and discussion time, Northminster Book Club, Senior Fun and Friends afternoon group, and the Men's Saturday morning breakfast. The Camp Kasota weekend in September offers a full weekend of indoor and outdoor activities, great food and fellowship for the entire family. November's bus trip to Rosebud for a fabulous buffet and play continues to sell-out every year. And a snowy afternoon in early winter was the perfect setting for a Northminster toboggan party for the young and not-so-young.

Our Sunday kidZone program is led by Tracey Abbott and Julie Latter for children ages 3- Grade Three while Rachel Myers-Jordan, our staff youth leader, taught Kidzone to the older youth on Sunday mornings. During the year Rachel also planned discussion groups, outings and activities for our youth, often with other United Church youth groups throughout the city.



The renovations to the small gym have resulted in fresh new spaces for our kidZone classes with lots of new craft storage, wall displays and fresh paint colours for our younger children and a newly-created youth group space with new sofas, chairs, display areas as well as space for the youth to gather. Our teachers and children are really enjoying these lovely upgrades! A big thank-you to Tari Glessing for her expertise and guidance.

After almost eight years of leadership Rachel has resigned from role as our Youth Leader in order to concentrate more fully on her ongoing studies in ministry. Our sincere thanks to Rachel for all the opportunities and guidance she shared with our Northminster youth over the years. Rachel will remain a part of our Northminster family and we will continue to encourage her faith journey.

Our ongoing gratitude goes out to Tracey Abbott and Julie Latter, our dedicated kidZone teachers who share faith stories and creative activities with our younger children every week. The Palm Sunday `shadow play` was very moving and the children did a splendid job of acting out the days leading up to Easter Sunday. And the youth Christmas presentation remains a special time in Advent.

Rev. Nancy`s guidance through our worship services and our group studies and gatherings continues to nurture and challenge our spiritual growth, and her vision, dedication and hard-work lead us forward as a congregation. Thank you Nancy for all your gifts to Northminster!

A sincere thank-you to all the people of our congregation who participate in our activities and who lend a hand in so many ways to make our congregational life meaningful.

Jean Carter, Chair

YOUTH GROUP REPORT

Our congregational Youth Ministries went through a number of changes this year. After over ten years of combined Youth Ministry, Wildrose and Northminster decided to end their joint program in Spring 2017. We would like to celebrate this relationship. The Joint program has ministered to over five hundred youth during this period and had ten different youth workers between both congregations. In February 2017, Northminster reevaluated the relationship after several changes in staff and program support at Wildrose. We also felt the Northminster priorities had changed and we wanted to reorient staff time.

In June 2017, the Congregational Life Committee reviewed the Youth Ministry position and hours. With the joint program ending, we confirmed the addition of kidZone and Family Programming to the Youth Ministry Staff Role. Rachel Myers-Jordan started in September with the same hours but with a focus on Youth Group, kidZone and Family Ministries.

At the end of November, Rachel Myers-Jordan submitted her resignation as our Youth Minister. Rachel is the longest serving person who ministered with youth in our congregation. She attended countless youth groups, games nights, regional youth services, camps, and much more. We thank Rachel for her dedicated service to our congregation. We look forward to seeing her growth now as our congregation's candidate for ministry.

In December 2017, the Congregational Life and Ministry and Personnel Committee reviewed the Youth Minister role and resisted the job descriptions



based on our congregational needs. We created a new position called the Leader for Youth and Families. The Leader for Youth and Families work is divided between three core areas of work. This work includes Youth Group, Sunday Morning kidZone and Family Programming. The new position went to the Northminster Board and was approved and a Hiring Committee was formed.

Submitted by Brad Lavenne

(Brad was the Co-chair of the Joint Northminster and Wildrose Youth Ministry Advisory Committee. Tracy Abbott was also a member of this committee)

COMMUNICATIONS COMMITTEE

The Communications Committee has had a busy year. I would like to thank Claire Goodson and Julie Latter for their work on the committee. Julie stepped down in early 2017 and Claire stepped down in June. The two have been active on the committee over the past four years and have done great work on everything from Annual Reports, Newsletters, Posters, Website, photo books and much more. We are looking for new members for the Committee. Krista Steinke has joined the committee to help with newsletters, annual reports and other projects. Your role on the committee can be short term like helping with one newsletter or take pictures for an event too.

ANNUAL REPORT 2016:

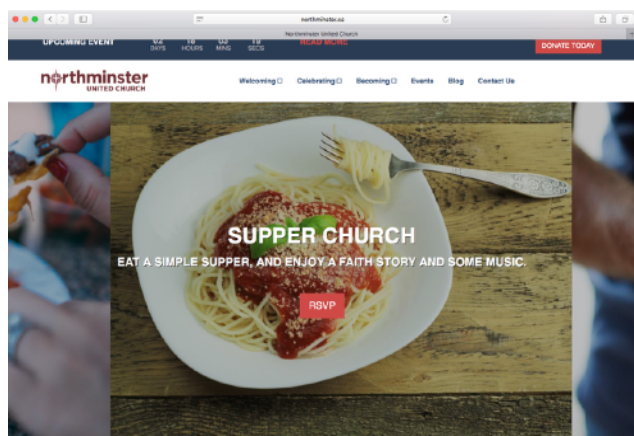
Thank you to all who submitted their reports and appreciated people sharing their pictures to add to the report.

PICTURES:

We are always looking for pictures for use in our communications in print like our newsletters and online. If you have one or more to share from a Sunday Service or from one of our events, please email them to communications@northminster.ca or we can do a file drop via digital devices or dropbox.

NEWSLETTER:

We continued with regular newsletters in 2017. There were three newsletters. Over the past two years, we have seen a decline in printing and mailing the newsletters and people requesting having it sent by email. This has helped in savings in printing and mailing costs.



WEBSITE AND DIGITAL COMMUNICATIONS:

The biggest changes we had this year were the expansion of our website and digital communications. This included developing our own Facebook page and Instagram. These social media pieces are important tools for communication and were integrated in our new website.

At the end of November, we launched our new updated website, Northminster.ca. The website had a full refresh of the look and Design. This website now include multi media integration, developed a new Content management system to manage the website, revise and develop our social media portals, provide google analytics for online tracking and trends and new access to Stock Photo Library. One of the notable new features is the Social Media page. You can now see all the social media links mentioned about Northminster United Church in one place: <http://www.northminster.ca/social>.

For this project we reached out to Andrew Dallman, congregational member and owner of Shift communications. We appreciate that Andrew Dallman has offered help with our Church communications. Andrew's most recent work was on new advertising for our Church's news program, Super Church.

NEW STAFF

Our new Community Engagement Coordinator, Greg Moffat, work encompasses Communications. Greg has access to the website and can add events and pages and edit content. We look forward to working with Greg.

WHY DOESN'T NORTHMINSTER ADVERTISE IN THE CALGARY HERALD?

For clarification, some members have asked about why we did not advertise in the Calgary Herald. We have not advertised in the Calgary Herald since 2012. The board made this decision because of the cost. We decided we would focus on the free or paid monthly advertisements in local newspapers delivered to 10,000 households in the Church neighbourhood.

UPCOMING PROJECTS:

The next campaigns will be for Easter. This will include local advertising and Newsletter and Posters. Over the coming months we will also be exploring Social Media advertising through Facebook and Instagram in a target area of 10 KM around the church.



COMMUNITY ENGAGEMENT COORDINATOR

Since joining the Northminster United Church team in September 2017 I have established fantastic relationships both as Community Engagement Coordinator and a member of Northminster United Church. As a church we have much to celebrate in the success of Family Movie Night, our partnering with the City of Calgary's Gathering program and the launch of Supper Church with much more to come in 2018. On March 6, 2018 we will be hosting the Canadian Anti Fraud Centre to present on fraud awareness and prevention as part of Fraud Prevention Month, this will allow us to share who we are with the communities we serve.

As Community Engagement Coordinator I am able to bridge the world of my daily occupation as a Business Banking Advisor and my Bachelor of Theology and passion for the ministry and the Church. I look forward to working more closely with our ministry teams and community partners to grow our impact in the community and our church body with a goal of doubling our church body in two years and seeing a second service needed to serve those who call Northminster United Church home. I am thankful for our community and the warm welcome that has been graciously given to me. If I were to summarize Northminster United Church in one short line it would be "radical hospitality". Northminster is a place you can belong, a place you can call home. Peace of Christ be with you.



Respectfully submitted,
Greg Moffatt B.Th



MINISTRY AND PERSONNEL REPORT

A new staff position Community Engagement Coordinator was created and interviews were conducted in the spring and summer by members of Congregational Life, Nancy and M&P. Greg Moffatt was the successful applicant who started September 1, 2017.

Nancy took her Sabbatical from May to July 2017 and Erin Klassen was the interim Minister.

After many years as serving as the Youth Leader for Northminster, Rachel Myers-Jordan stepped down so that she could concentrate on her Diaconal studies. The search committee will be posting the Youth Leader position and conducting interviews and hiring in early 2018.

We would also like to thank all of Northminster staff: Nancy, Barb, Sarah, Rachel, Greg, Dorothy, Delcie and Ramiro for their time and talent that they give to Northminster to make it the warm and inviting place that it is for everyone. We are also grateful for Carol Akins who volunteers to cover the office when Barb is on holidays.

Respectfully submitted on behalf of the M&P committee by its chair,

Rita San Martin, Chair

MISSION AND OUTREACH

Emergency Food Hampers – During 2017 things changed and we did not have any requests for food hampers. It seems that 'food' can now be accessed from more agencies and there has been a shift in what families are needing when they are at their lowest. We found that for most families supplying them with a Superstore gift card where they can access everything they might need. These requests come from several different sources so working with the agency making the request we are figuring what would work best for the clients. We continue to monitor how this is going.

Benevolent Fund Assistance -

Northminster has been able to assist families in many different ways through the Benevolent Fund resources. With your generous donations, as well as a portion of the proceeds from the Silent Auction, Northminster was able to help families and make a very positive impact in definite times of need. Some of these needs have been helping with rent so they are not evicted, assisting with utility payments so they don't lose heat, helping a student out as he struggled to finish his finals at University while working to pay the household bills after they were scammed out of their savings. We had a mom with 2 kids fighting addiction issues in 2 different hospitals in Calgary, she couldn't work and we gave her Co-op cards for gas. The needs are endless and our congregation continues to make a difference in the community.



Baby Month – May, 2017 was Baby Month. We collected everything imaginable for babies and again this year supported the Alex Youth Program. The Alex supports youth who have found themselves in the situation of a having a baby to care for. The work the Alex does for youth is outstanding. We had a very large collection to deliver and they were so thankful. We also gave The Alex a cash donation of \$500 to help with the programing they do for these youth. They thank Northminster wholeheartedly for the generosity and want you to know that you make a huge difference to these kids.

Brown Bagging for Kids – This is the sixth year we have worked with Buchanan school to provide lunches for those children who are in need. This year we have 12 children that we are providing lunches for 4 days a month. Currently we have 5 groups of volunteers that come together to make the lunches and then deliver them to the school. This is a very worthwhile program and working with Buchanan school has been a pleasure.

Buchanan Elementary School – In 2017 the Mission and Outreach committee supported Buchanan in a couple of their programs. A high percentage of Buchanan's student population is from low income families. The staff struggle to find ways so that all the kids can participate in

programs. Northminster helped pay for children at Buchanan to participate in the Learn to Swim program, considered a life skill. These children come from homes that are unable to pay the subsidized fee (\$10) so they wouldn't have been able to participate. The second thing Northminster helped with was for the Grade 6 celebration activity. These children wanted to go to Drumheller for an overnight trip to the Tyrell Museum. A good majority of them had never been outside of Calgary so they were working hard to raise money. They were shoveling sidewalks, selling popcorn and had raised just short of ½ what they needed. Again, families couldn't contribute so Northminster topped up what they needed so all the children could go. They were a very excited bunch.

Christmas 2017 - Again this year we partnered with North Central Resources to provide some Christmas for their clients. It was called "Santa's Workshop" and it was incredibly successful. North Central invited 20 of their client families to come to the church for an afternoon of food, fun and Christmas shopping. There was a pizza lunch complete with fruit, cookies and drink. There were crafts and lots of fun for the kids. The best part was allowing the families to do some shopping! There was a kids only area so they could shop for their parents and a parents only area for them to shop for the kids. Once their gifts were picked out they were quickly wrapped so they would be a nice surprise. All of the gifts were donated from various groups and of course, our congregation played a huge part in that. There was also a grocery shopping area where donated food was put out and an area where the families could pick up some Christmas decorations if they needed. Of course, the highlight of the afternoon was a visit from Santa where the kids got to have a chat with Santa and were given a nice goodie bag to take home. Northminster also donated a \$25.00 grocery gift card for each family to help with their Christmas dinner.



All the items that were collected on White Gift Sunday were added to the Santa's Workshop.

Our congregation is so incredibly generous it was amazing. North Central couldn't believe how much we had to offer and are eternally grateful for making it a memorable day for their clients. We received some cards and emails from the client's families thanking us for the amazing day.

Your Mission and Outreach committee would like to say Thank You to everyone for your continued support and generous donations to the various activities we undertake. When we look at what Northminster has done in the community during



2017 it is truly something you should be proud of. Whether you donated food for the hampers, came and helped at some of the activities, purchased a box of diapers, put an extra dollar in the Benevolent fund or participated in things like the Silent Auction which helps fund our Mission and Outreach initiatives, we want you know that you have made a difference in someone's life and in the community. We look forward to doing more of the same in 2018.

Lorie Haydu, Joanne Hiebert, Elsie Ross, Michelle Engel, Marcy Gwynne, Sarah Hughes



MISSION AND SERVICE

We are happy to report that the Mission & Service Givings were \$18,010.50. Our target was \$18,000 so we just made it. This is \$1,019.50 less than in 2016 but given the economic environment these days we feel very lucky that the congregation has contributed so generously. Our goal for 2018 is again \$18,000. Lets see if we can make it again this year.

NORTHMINSTER UNITED CHURCH MISSION SERVICES GIVINGS AS OF DECEMBER 31, 2017

Mission & Service Giving's	2017	2016	Difference
January	\$1,639.00	\$1,498.00	\$141.00
February	\$1,491.00	\$1,601.00	-\$110.00
March	\$1,471.00	\$1,691.00	-\$220.00
April	\$1,398.00	\$1,571.00	-\$173.00
May	\$1,651.00	\$1,758.00	-\$107.00
June	\$1,168.00	\$1,368.00	-\$200.00
July	\$1,481.00	\$2,043.00	-\$562.00
August	\$1,431.00	\$1,228.00	\$203.00
September	\$1,566.00	\$1,423.00	\$143.00
October	\$1,255.50	\$1,596.00	-\$340.50
November	\$1,788.50	\$1,513.00	\$275.50
December	\$1,670.50	\$1,740.00	-\$69.50
TOTAL	\$18,010.50	\$19,030.00	-\$1,019.50

PASTORAL CARE COMMITTEE

Pastoral Care is focused on continuing communication with folks in our church family who need support spiritually and in other ways from the Minister and our congregation. Through Calgary Presbytery there are workshops and seminars in relation to pastoral care throughout the year that are available for anyone to attend. We endeavour to communicate these to the congregation through our bulletin announcements and website.

The following groups are comprised of many of our congregation to represent the heart and soul of Pastoral Care. These people connect in various ways with our church family.



Commune - I- Care callers: this dedicated group of people contact many families 3 times a year. This informal chat could be the time that a family voices concern for pastoral needs that may need to be addressed by the Minister or other outreach programs. Commune-I-Care plays a vital role in pastoral care at Northminster.

The Prayer Chain continues to be an important means of communicating the need for prayers for our members including extended family and friends. Requests for prayers from those within our church or community are passed along by phone, to many volunteers who pray for those in need of support.

“Fun n Friends” group meets the 1st Thursday of the month from September to June. The purpose is to enjoy fellowship with friends by playing table games or enjoying the occasional lunch out or excursion.

Healing Pathways aids in emotional and spiritual healing and has helped many people this past year to

feel Gods love and healing. The Healing Pathways group meets on Tuesday's and welcomes clients by appointment.

Prayer Shawl Ministry continues to meet the needs of those who may benefit from being given a handmade shawl blessed in our sanctuary. The recipients of these shawls are grateful for the comfort that it provides.

Home Communion continues to be welcomed by many congregants who are unable to attend church. Usually, two people take the blessed sacraments from Communion Sunday to the individual at home to offer communion with a short service and prayers.

Many people in our congregation visit those in hospital or care homes or lend a listening ear and help with many small tasks without a word of thanks or acknowledgment --- We are very grateful to those folks – THANK YOU!

Respectfully submitted: Lori Arndt, Carol Akins, Darlene Melusi, Jane Borbridge, Shirley Dallman

STEWARDSHIP COMMITTEE

This committee is active every two years and the committee did not meet in 2017. There is nothing to report for 2017.

WORSHIP AND MUSIC REPORT

2017 was an exciting year with new challenges for the Worship and Music Committee. Rev. Nancy Nourse led our services the first four months of the year and then was on sabbatical May 1 – July 31st. This was a well deserved study break and re-energizing time for her. Rev. Erin Klassen accepted the offer of interim minister and very capably contributed to our services.

In 2017 the following Guest Ministers led services: Rev. Erin Klassen, Rev. Bryan Derksen, and Rev. Sarah Fanning. Rachel Myers-Jordan, Diaconal student, assisted Rev. Nancy throughout the year. Jim Cunningham also led a worship service.

Rev. Klassen completed her commitment at the end of July and lay-led services continued the month of August, for the second year in a row. The theme was Broadway Musical Hits and each Sunday leaders introduced a new way to view these. Thank you to Jack Moxness, Margaret Stockton, Rachel Meyers-Jordan, Sarah Corrigan, Amanda Smith, and Suzanne and Mark Vandervoort.

We would like to acknowledge the many people who make our services and sanctuary special by reading scripture, serving communion, ushering, operating the sound system, changing banners and altar cloths, and decorating the sanctuary for special services. Thanks also to the many assisting Rev. Nancy with special readings, music and other ways. The participation of children and youth from 'KidZone' in services is appreciated. Special thank you to the Choir for all their hard work and the lovely music they share with us.



One person on our Committee gives a terrific amount of her energy and time to our church, Sarah Corrigan. She plays the organ and piano for all services, leads the choir, organizes the music library and always is willing to take on

any task that is suggested. Thank you very much Sarah for sharing your talents with Northminster.

Easter services were a meaningful and special celebration for the Worship and Music Committee. Palm Sunday was held in the large gym. Communion was served and 'KidZone' presented a shadow drama of the '12 Stations of the Cross'. The Easter observance services included Palm Sunday, Maundy Thursday, Good Friday, and Easter Sunday.



In October a Hallowe'en concert was held. The community was invited and we were pleased with the number of attendees. The lovely musical presentations from our performers was greatly appreciated.

In December, once again, a successful 'Carolling evening' was held. Merry and Bright Carolling Night was well attended by congregants and community members.

'Do Not Be Afraid' – 'Angels Among Us' was the theme throughout the Advent and Christmas season. Two Christmas Eve services were held: the early service was 'Stories and Carols' and the late was 'Candlelight and Communion'.

As well, we had a number of special-themed worship services during the year. This included Commemorative Sunday, and services celebrating baptism and memberships at Northminster.

Other services in the year were also held at the Manor at Huntington Hills (the 2nd Wednesday of each month), and two services were held at Foothills Medical Centre Chapel. Rev. Nancy led those services with Barb Pigott and Sarah Corrigan offering music leadership.

Our Committee appreciates the dedication and commitment of everyone in our congregation.

Respectfully submitted by: Helen Miller, Sarah Corrigan, Rev. Nancy Nourse, Suzanne Vandervoort, Jack Moxness and Amanda Smith

I have enjoyed my tenure as a Committee Member and Chairperson. Thank you to the Committee Members for their contribution and support. It has been my pleasure to work you.



TRUSTEES REPORT

The Trustees of Northminster UC are responsible for overseeing the operation of the church. At least one Trustee attends the Unified Board meetings during the year.

The Trustees hold all of the property of the congregation, in trust, for the use and benefit of the congregation as part of the United Church of Canada. The activities of the Trustees are restricted and governed by public statute, the United Church's Trusts of Model Deed and by the directions of the Church Board.

One of the most important responsibilities of the Trustees is to ensure that adequate insurance coverage is obtained for the property and regularly reviewed and updated as required. With the renovations carried out this past year, the insurance policy has been adjusted to account for increased building value and contents bringing the total insurance coverage to \$ 4,240,000. Thank you to Jim Dallman for his knowledge and negotiating the best rates for our premium of \$14,828.

The improvements recommended by the Trustees in 2016 have been completed. These essential repairs/improvements included the plumbing, bathroom and drain upgrades as well as kitchen improvements.

Submitted by Trustees: Lori Arndt, Jim Dallman, Ron Hiebert, Helen Miller, Kim Haydu



CALGARY PRESBYTERY REPRESENTATIVE

The year 2018 is likely to be the last one for Calgary Presbytery as we have known it.

With the organizational changes proposed in the past two years by General Council, and approved by congregations across the country, the United Church of Canada will move to a new structure in 2019.

This model will leave intact the council, and church congregations. But it will eliminate the provincial/regional conferences that have existed since the church was created nearly 100 years ago.

And it will change Presbytery, the body just above local congregations in the church hierarchy, into which has been tentatively named a regional council.

In reality, the regional council will be a sort of cross between Presbytery and conference, in that it will include more churches and more territory than Presbyteries did, but not necessarily have a central administrative office, the way conferences and Presbyteries have done.

While the broad outlines of this change have been approved, the details are still being worked out, including the boundaries of the regions.



A proposal now before the General Council implementation group on the new structure would see churches in Calgary and the rest of southern Alberta included in a region that would also take in congregations in central Alberta, as far north as Ponoka.

Churches in northern Alberta would form a separate region, which would also include the North West Territories, The Yukon and Nunavut.

The implementation committee has been silent on the possible locations of administrative offices for the regions, save for the suggestion that each of the 17 regions mapped out would not necessarily have its own regional office. It is possible, for example, that the administrative centre for the southern Alberta district could be in Edmonton, Regina, or perhaps Vancouver.

There is also the issue of support for local congregations. The work group has proposed that churches consider working more closely together and consider forming geographical 'clusters' to replace some of the supports that may be lost with the closing of Presbytery offices.

Some informal discussion of this option has already begun in Calgary. This idea was main topic at a Presbytery meeting at Northminster on Jan. 16. These discussions are still very much at the idea stage, and no specific proposals have been made, or approved.

However, given the continuing need of churches for resources, and support, some kind of localized network is likely to develop. So this conversation will continue over the coming year, and will involve our church and our community.

NORTHMINSTER MEN'S BREAKFAST

The Northminster Men's Group Breakfast Club has had an interesting year. The group usually consists of 12-20 men and the odd time we have a few ladies join us when they have a morning event at the Church.

We usually meet the third Saturday of the month with the odd exception when the Church is booked for other events or the tours aren't always available on Saturday. We invite the Wild Rose Men's Group to join us and we quite often have 3-6 men from there. It's nice to share some time with another congregation. They have their breakfast the first Saturday of the month.

This year we managed three tours. In February we toured the Stars hanger and offices, this was a Thursday tour and we had breakfast at Denny's. The tour was over an hour long and a very interesting facilitator explained the administration and dispatch of the aircraft and then guided us down to the hanger area to let us look over the helicopters and answer any questions. We had a sell out to this tour, as by regulations they were only allowed 20 visitors to the hanger at one time and we had to turn down a few people. In June we toured the Military Museum

after a breakfast at Denny's. We had a guided tour here for an hour and then were allowed to tour on our own after that. This is a beautiful museum where one could spend hours and not see everything. We take the summer off and regroup again in September. October saw another tour, this was again a Thursday tour and after breakfast at Denny's, toured the recycling plant. Our facilitator was very good and we spent over an hour with a power point presentation and a view of part of the plant. He also gave us a little information on the composting plant but that may be a tour for another time. In November we were had a guest speaker come in from the Man Van to speak on men's prostate cancer, a very informative time and we raised \$130 for the operation of this organization.

That was 2017, we won't have a December gathering because everyone is busy getting their Christmas arrangements done. We wish everyone a Very Merry Christmas and all the Best for 2018, see you in the New Year.



COMMEMORATIVE COMMITTEE 2017

The Commemorative Committee appreciates the many memorial contributions received by Northminster. They enable us to do some things that might not otherwise be possible or affordable.

- We now have a defibrillator which has been installed in the centre street entry way for easy access.
- As agreed at our last Annual Meeting we also contributed toward the refurbishing of the Centre Street entrance and stairs.
- The fund has also agreed to pay for a replacement balcony projector system, to assist the choir.

With much appreciation to our donors.

Dawn Wickerson, Mary Glessing and Sheila Johnston

NORTHMINSTER CHOIR REPORT

Another year and another great season with a fantastic group of musical and talented folks. This year saw us joining forces with Symons Valley and Wild Rose as we hosted the joint Good Friday service. We also wished Rev. Nancy well as she embarked on her sabbatical by singing With a Little Help From My Friends (with a little help from our friends).

Sadly this year, we lost our dear friend and long time choir member, Jane Stirling. Her strength, tenacity, kindness, and curious nature was a joy to have in our choir and she will be deeply missed by all of us.

I cannot thank the choir enough for all the long hours of rehearsal and boundless enthusiasm. It makes my job a privilege and I look forward to what 2018 will bring us.

Sarah Corrigan, Choir Director and Organist



**NORTHMINSTER UNITED CHURCH
UCW
DECEMBER 31, 2017**

Book Balance December 31, 2016		\$1,451.32
Receipts		
to December 31, 2017	\$1,345.00	\$1,345.00
Total		\$2,796.32
Disbursements		
Expenses to December 31, 2017	-\$1,443.47	
Total Disbursements		-\$1,443.47
Balance as of December 31 2017		\$1,352.85
Balance in Chequing Account		



**NORTHMINSTER UNITED CHURCH
YOUTH ACCOUNT
DECEMBER 31, 2017**

Book Balance December 31, 2016 **\$1,919.41**

Bottles	\$53.55
Hockey Night	\$54.00
Halloween Concert	\$117.00

Receipts to December 31, 2017 **\$224.55**

Balance **\$2,143.96**

Balance in Chequing Account

Expenses from Youth Budget for 2017

Hockey Tickets	\$66.00
David's Tea	\$54.48
Year End Wrap Up	\$27.73
Games Night	\$92.17
Camp Retreat	\$175.00
Shuffleboard Wax	\$13.13
Flying Squirrel (pizza & entrance fee)	\$126.42
Pastoral Care visit with youth	\$4.90
Fix Shuffle Board	\$6.63
Youth Dinner Food	\$43.11
Mural Supplies	\$136.30
Group Games	\$49.74
Supplies for Artwork	\$12.43
Youth Christmas Party	\$100.27
Miscellaneous	\$74.19
Group Wii Controlls	\$79.70

\$1,062.20

Expenses from Budget December 31, 2017

NORTHMINSTER UNITED CHURCH
HEALING PATHWAYS
DECEMBER 31, 2017

Book Balance December 31, 2016	\$1,959.36
Donations to December 31, 2017	\$0.00
Balance	<u>\$1,959.36</u>
Disbursements to December 2017	
Annual membership of Healing Pathways Society	-\$25.00
Jean Love - Course Phase 4	<u>-\$600.00</u>
Total Disbursements	<u>-\$625.00</u>
Balance as of December 31 2017	<u><u>\$1,334.36</u></u>
Balance in Chequing Account	



PLANNED GIVING COMMITTEE - DAAG ESTATE

The Planned Giving Committee oversees requests for Leadership Development on an ongoing basis, as noted below. There is no current activity for the Planned Giving committee in regards to bequests.

ENA PAUL / HELEN MCGUCKIN FUND FOR LEADERSHIP DEVELOPMENT

The Planned Giving Committee is responsible for overseeing the requests from our congregation and staff in giving financial assistance to attend conferences, workshops and other events that promote leadership and spiritual development. This committee reports to the Board and for requests greater than \$500.00 must get the approval of the Board.

In 2017 “the Fund”:

- Approved financial assistance for one of our members to attend Healing Pathways training for 1 week in Nanaimo, BC.
- Approved registration fee for 3 members to attend Power Church training – a software program used in the office.

Northminster folk are encouraged to use this fund to attend events that are related to the nurturing of spiritual growth and leadership development.

Respectfully submitted by the member of the Planned Giving Committee,

Lori Arndt, Sheila Johnston, Mel Sly, Jim Dallman



NORTHMINSTER UNITED CHURCH
ENA PAUL / HELEN MCGUCKIN FUND
DECEMBER 31, 2017

Bank Balance December 31, 2016	\$	3,103.32
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Total Transferred to Main Account 2016	\$	715.78
Total Interest & Transfers	-\$	715.78

Bank Balance December 2017	\$	2,387.54
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Book Balance December 31, 201	\$	3,103.32
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Disbursements Paid Out:

Power Church Training	\$	202.30
Jean Love - Healing Pathways training	\$	500.00
Bank Fees	\$	13.48
Total Disbursements to December 31, 2017	-\$	715.78

Balance as of December 31, 2017	\$	2,387.54
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Balance in Savings Account

NORTHMINSTER UNITED CHURCH
 COMMEMORATIVE FUND
 DECEMBER 31, 2017

<hr/>		
Book Balance December 31, 2016		\$10,258.16
Receipts		
to December 31, 2017	\$7,055.00	\$7,055.00
Total		<u>\$17,313.16</u>
Disbursements		
Orion	\$1,800.42	
Transferred for renovations	\$4,000.00	
Flowers	\$226.80	
Commemorative Cake	\$75.00	
Commemorative Plaques	\$245.70	
Total Disbursements		<u>-\$6,347.92</u>
Balance as of December 31 2017		<u><u>\$10,965.24</u></u>
Balance in Chequing Account		

**NORTHMINSTER UNITED CHURCH
BENEVOLENT FUND
DECEMBER 31, 2017**

Savings Account Balance December 31, 2016	\$ 3,076.86
Interest to December 31, 2017	<u>\$ 1.77</u>
Savings Account Balance December 31, 2017	<u>\$ 3,078.06</u>
 Chequing Account Balance December 31, 2016	 \$ 2,782.40
Receipts to December 31, 2017	
Donations	\$ 708.36
Brown Bagging	\$ 349.00
Baby Month	\$ 55.00
Par	\$ 188.00
Christmas	\$ 50.00
Transferred from Silent Auction	<u>\$ 3,500.00</u>
Total Receipts to December 31, 2017	<u>\$ 4,850.36</u>
Disbursements to December 31, 2017	
Brown Bagging	\$ 334.18
Community Events	\$ 911.61
Community Help with Rent & Utilities	\$ 994.09
Buchanan School	\$ 2,480.00
Baby Month	\$ 500.00
Christmas Santa's Workshop & other expenses	<u>\$ 669.83</u>
Total Disbursement to December 31, 2017	<u>-\$ 5,889.71</u>
Balance as of December 31, 2017	<u>\$ 1,743.05</u>
 Liability in Financial Position Statement	 \$ 3,515.41
Balance in Savings Account	\$ 3,078.06
Balance in Chequing Account	\$ 1,743.05
Total	<u>\$ 8,336.52</u>

**NORTHMINSTER UNITED CHURCH
TERM DEPOSITS 2017**

TERM DEPOSIT	Transfer from First Calgary to RBC	Deposit	Withdrawal	Balance December 31, 2017
TERM DEPOSITS				
Morrison Estate	\$6,373.00	\$0.00	\$0.00	\$6,373.00
Reinhart Estate	\$20,747.00	\$0.00	\$0.00	\$20,747.00
Dagg Estate	\$26,333.00	\$0.00	\$0.00	\$26,333.00
Gilberg Estate - term - 1	\$36,000.00	\$0.00	-\$36,000.00	\$0.00
Gilberg Estate - term - 2	\$100,000.00	\$0.00	-\$100,000.00	\$0.00
Gilberg Estate - term - 3	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gilberg Estate - term - 4	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gilberg Estate - term - 5	\$100,000.00	\$0.00	\$0.00	\$100,000.00
TOTAL TERM DEPOSIT	\$489,453.00	\$0.00	-\$136,000.00	\$353,453.00

**NORTHMINSTER UNITED CHURCH
CRAFT FAIR - 2017**

RECEIPTS

Deposits	\$17,599.30	
Total	<hr/>	\$17,599.30

EXPENSES

Float Returned	\$550.00	
Othe Expenses	\$178.00	
Kitchen Expenses	\$200.00	
TOTAL EXPENSES	<hr/> -\$	928.00

CONSIGNEES

Consignment expenses	\$3,817.00	
Total Consignment	<hr/> -\$	3,817.00

DONATIONS

Donations	\$1,200.00	
Total Donations	<hr/>	-\$1,200.00

TOTAL PROFIT FOR 2017		<hr/> <hr/> \$11,654.30
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**NORTHMINSTER UNITED CHURCH
SILENT AUCTION
APRIL 2017**

RECEIPTS

Tickets / Auction	\$14,751.32	
Total		\$14,751.32

EXPENSES

Catering / Wine and other expenses	\$2,904.50	
Transferred to Benevolent Fund	\$3,500.00	
		-\$6,404.50
Total Expenses		
Total		\$8,346.82

**NORTHMINSTER UNITED CHURCH
FALL SUPPER
OCTOBER 2017**

FALL SUPPER:

Receipts	\$5,260.00
Total	<u>\$5,260.00</u>

EXPENSES:

Expenses for supper	\$298.10
Total:	<u>-\$298.10</u>

TOTAL PROFIT	<u><u>\$4,961.90</u></u>
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Financial Statement Review Report

To the Congregation of Northminster United Church:

We have reviewed the following financial statements which were compiled based on the accounting transactions recorded by Dorothy Gautreau (Treasurer) during 2017 using Quick Books Accounting Program:

- Statement of financial Position for year ended December 31, 2017 (formerly Balance Sheet)
- Statement of Operations for year ended December 31, 2017 (formerly Receipts and Disbursements)
- Statement of Cash Flow for year ended December 31, 2017

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements and thus no assurance is provided that the above financial statements are free from material misstatement.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not in accordance with Canadian accounting standards for not-for-profit organizations.

Leanne Demerais
February 2018

NORTHMINSTER UNITED CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017
Unaudited

	<u>2017</u>	<u>2016</u>
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash and Cash Equivalents (Note 2)	378,502	541,549
GST Receivable	1,182	679
Prepaid Insurance	11,121	10,406
Total Current Assets	<u>390,805</u>	<u>552,634</u>
FIXED ASSETS (Note 1)		
Building & Equipment	469,577	469,549
Land	10,413	10,413
Total Fixed Assets	<u>479,990</u>	<u>479,962</u>
TOTAL ASSETS	<u><u>870,795</u></u>	<u><u>1,032,596</u></u>
LIABILITIES (Note 3)		
CURRENT LIABILITIES		
Accounts Payable	9,605	4,475
Deposit Liabilities	4,405	4,405
Deferred Revenue	1,400	-
Total Current Liabilities	<u>15,410</u>	<u>8,880</u>
OTHER LIABILITIES		
Specified Liabilities (Note 4)	19,977	21,820
Total Liabilities	<u>35,387</u>	<u>30,700</u>
EQUITY		
Retained Earnings (Note 5)	835,408	1,001,896
TOTAL LIABILITIES & EQUITY	<u><u>870,795</u></u>	<u><u>1,032,596</u></u>

**NORTHMINSTER UNITED CHURCH
STATEMENT OF OPERATIONS
YEARS ENDED DECEMBER 31, 2017
Unaudited**

	<u>2017</u>	<u>2016</u>
	\$	\$
RECEIPTS (Note 1)		
Local	123,082	126,699
Bequest	-	307,175
Rent	38,687	58,787
Craft Fair	11,654	12,362
Silent Auction	8,347	7,394
Interest	2,944	5,080
UC Foundation - Johnston	726	715
Turkey Supper	4,962	5,062
Coop gift cards	2,965	5,360
Weddings	700	950
Funerals	1,060	750
Special envelopes and giving tree	4,975	2,505
Expenses recovered (utilities, insurance, relief minister)	7,443	1,701
	<u>207,545</u>	<u>534,540</u>
Specified Receipts	<u>27,846</u>	<u>32,735</u>
Total Receipts	<u>235,391</u>	<u>567,274</u>
 SPECIFIED DISBURSEMENTS		
Mission & Service	18,011	19,030
Benevolent Fund	5,890	7,952
E. Paul/H. McGuckin Fund	202	500
Special Envelopes	-	-
Commemorative Fund	-	321
Youth	-	2,941
UCW	1,443	1,586
Kamp Kasota	1,427	228
Other Specified	889	177
Total Specified Disbursements	<u>27,861</u>	<u>32,735</u>
Net Receipts	<u>207,530</u>	<u>534,540</u>
 OTHER DISBURSEMENTS		
Personnel	155,348	138,590
Caretaking	14,341	13,522
Presbytery dues	13,640	13,091
Office	7,058	6,706
Communications	5,702	3,442
Maintenance, Utilities and Insurance	67,704	41,904
Music & Worship	3,392	1,850
Congregational Life	1,849	899
Youth Group	1,062	-
Bank fees	3,188	2,243
Renovation Expenses	96,984	-
Other	3,748	3,776
Total Other Disbursements	<u>374,018</u>	<u>226,022</u>
 NET DISBURSEMENTS	<u>(166,488)</u>	<u>308,518</u>

NORTHMINSTER UNITED CHURCH
STATEMENT OF CASHFLOW
AS AT DECEMBER 31, 2017
Unaudited

	<u>2017</u>	<u>2016</u>
	\$	\$
NET DISBURSEMENTS	(166,488)	308,518
OPERATING ACTIVITIES		
GST Receivable	(503)	710
Prepaid Insurance	(715)	865
Accounts Payable	5,130	(10,919)
Restricted Receipts	(1,843)	1,061
Deferred Revenue	1,400	-
Cash Provided from Operating Activities	(163,019)	300,234
INVESTING ACTIVITIES	(28)	-
FINANCING ACTIVITIES	-	-
INCREASE (DECREASE) IN CASH	(163,047)	300,234
Cash Balance January 1	541,549	241,315
CASH BALANCE DECEMBER 31	<u><u>378,502</u></u>	<u><u>541,549</u></u>

**NORTHMINSTER UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

1. Significant Accounting Policies

The Northminster United Church (the "church") is a registered charitable organization under the Income Tax Act (the "Act") and as such is exempt from income taxes and issues income tax receipts to its donors for income tax purposes. In order to maintain its status as an organization under the act, the church must meet certain requirements within the Act. In the opinion of the church Board these requirements have been met.

The church generally prepares its financial statements in accordance with "Accounting standards for Not-For-Profit Organizations". The church is considered to be a small not-for-profit organization as its average annual revenues are less than \$500,000. The Church has no future commitments or other affairs that require further reporting.

Donations

Donations are received from members of the congregation of the church and are used to fund the operations of the church as directed by the church Board. Specified donations are segregated and forwarded to the project or fund so designated. Pledges or commitments may be made to the church at the donor's discretion. Donations to the church are recorded as income when received.

Volunteer Labour

The operations of the church and its activities are dependent upon the volunteer labour provided by its congregation. No provision has been made in the accounts for the volunteer efforts provided by the congregation.

Fixed Assets

Included in the fixed assets of the church is the cost of land, building and related fixtures, video system and the elevator. No provision is made in the accounts for amortization of the assets as is appropriate for a small not-for-profit organization. The church capitalizes any significant cost of tangible capital assets and insignificant amounts are expensed. Current market and insurable values are in excess of cost.

Comparative Amounts

Certain prior year's comparative amounts have been restated to conform to the current year's presentation.

2. Cash and Cash Equivalent

Cash and Cash Equivalents is composed of both Cash and Term Deposits. Term deposits are monies invested from bequests received. All Term Deposits are redeemable on demand and bear interest at various rates. Due to the short-term nature and liquidity of the term deposits, they are considered to be part of the cash balance as a cash equivalent. A breakdown between Cash and Cash Equivalents is provided below:

Cash	December 31, 2017
Cash (Chequing and Savings)	19,583
Cash (Benevolent Fund)	3,079
Cash (Ena Paul – H McGuckin)	2,387
Total Cash	25,049
Cash Equivalents (Term Deposits)	
Dagg Estate	26,333
Gilberg Estate	300,000
Morrison Estate	6,373
Reinhart Estate	20,747
Total Cash Equivalents	347,080
Total Cash and Cash Equivalents	<u>\$378,502</u>

3. Long Term Debt

The church does not have any long-term debt outstanding as at December 31, 2017.

4. Specified Liabilities

Specified Liabilities are funds received which are restricted for a specific purpose and unspent as at December 31, 2017 and consist of the following funds:

Specified Liability	December 31, 2017
Benevolent Fund	1,744
Commemorative Fund	10,965
E. Paul/H. McGuckin Fund	2,387
Healing Pathways	1,334
Prayer Shawl Ministry	50
United Church Women	1,353
Youth Group	2,144
Total Specified Liabilities	<u>\$19,977.00</u>

5. Retained Earnings

The breakdown of the Retained Earnings is as follows:

Retained Earnings January 1, 2017	1,001,896
Add: 2017 Net Disbursements	(166,488)
Retained Earnings December 31, 2017	<u>\$835,408</u>

**NORTHMINSTER UNITED CHURCH
PROPOSED BUDGET FOR 2018**

	2018	2017		2016	
	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL
<u>REVENUE</u>					
Givings	141,000	131,000	123,082	130,223	126,699
Transfer from Investments	15,640	105,036			
Bequest	5,000	-		-	307,175
Rent	45,940	39,497	38,687	56,317	58,787
Recovered Expenses	-	1,800	7,443	3,000	1,701
Craft Fair (Net)	12,000	12,000	11,654	11,150	12,362
Silent Auction (Net)	7,000	7,000	8,347	5,000	7,394
Turkey Supper (Net)	5,000	5,000	4,962	5,000	5,062
Coop Gift Card Commission	5,000	5,000	2,965	5,000	5,360
Weddings	500	500	700	500	950
Funerals	750	750	1,060	750	750
Interest	5,000	5,000	2,944	600	5,080
UC Foundation - Johnston	700	700	726		715
Special Envelopes and Giving Tree	5,603	2,500	4,975	3,000	2,505
<u>TOTAL REVENUE</u>	249,133	315,783	207,545	220,540	534,540
<u>EXPENSES</u>					
Ministry and Personnel					
Salary *	109,252	97,703	101,399	86,939	97,132
Sabatical Coverage	-	16,130	15,696		
Mileage Allowance	900	900	553	1,200	742
Housing Allowance	18,500	18,500	18,500	18,500	18,500
Professional Development	1,500	1,500	1,374	1,500	1,437
Conference Fees	500	60		60	60
Telephone	1,200	1,200	1,200	1,200	1,200
Payroll Deductions (CPP, EI, Pension Benefits)	21,000	21,000	16,626	29,000	19,518
Administration					
Bank, PAR, Safe Deposit Box, Visa Fees	2,300	2,300	3,188	1,500	2,243
Office	7,500	7,500	7,058	5,500	6,706
Special Improvements	1,500	50,000	96,984	-	-
Building Maintenance, Insurance***, Utilities					
Caretaker, Snow Removal, Yard Work	56,000	56,000	82,045	56,000	55,426
Pastoral Care	50	50	50	50	-
Congregational Life					
Bible/Study Guides, Movie Night, KidZone	1,300	1,300	1,849	500	899
Communications					
Advertising, Website, Printing	7,000	7,000	5,702	1,000	3,442
Community Engagement Coordinator	-	15,000	-		
Worship and Music					
Worship Supplies, Worship Resources, Licensing,					
Choir Music, Staff Relief, Banners	4,000	4,000	3,392	3,500	1,850
Supper Church	2,400	-	-	-	-
Youth Group	1,000	1,000	1,062		
Other Expenses					
Presbytery Dues	12,231	13,640	13,640	13,091	13,091
Special Envelopes, Observer, Misc. Operating	1,000	1,000	3,715	1,000	3,776
<u>TOTAL EXPENSES</u>	249,133	315,783	374,033	220,540	226,022
<u>NET BUDGET</u>	-	-	- 166,488.00		308,518

Northminster United Church Annual Congregational Meeting February 26, 2017

PRESENT: Craig Benoit, Wendy Benoit, Suzanne Vandervoort, Michelle Vandervoort, Nicole Vandervoort, Matt Vandervoort, Mark Vandervoort, David Ng, Jim Cunningham, Elsie Ross, Brad Lavenne, Ted Carter, Lewis Pickett, Ralph Tweten, Jean Carter, Ted Carter, Barb McPherson, Sarah Corrigan, Marcy Gwynne, Bob Keys, Dolores Keys, Rachel Myers-Jordan, Andrew Naden, Jack Moxness, Julie Latter, Lori Arndt, Ron Hiebert, Joanne Hiebert, Ben Goodson, Claire Goodson, Isabel Clark, Phyllis Yates, David Yates, Sheila Steeves, Leanne Demerais, Ernie Abbott, Tracey Abbott, Art Dodd, Alice Dodd, Mary Glessing, Helen Miller, Truda Luce, Walter Luce, Nancy Nourse, Sarah Hughes, Susan Smith, Tari Glessing, Pat Demerais, Lorie Haydu, Jean Love, Martha Webster, Sheila Johnson

1. Call to Order/Opening Prayer
Rev. Nancy led us in a prayer.

2. Acceptance of the Agenda
Moved to Accept the Agenda as amended by: Pat Demerais Seconded by: Phyllis Snider
CARRIED

3. In Memoriam
Sheila Johnson shared with us a list of those we lost in 2016 and a few words about each person.

4. Voting Eligibility Motion
It was moved by Jim Cunningham and seconded by Lorie Haydu that all in attendance be allowed to vote. CARRIED

5. Acceptance of Minutes from AGM March 13, 2016
It was moved by Barb McPherson and seconded by Jack Moxness that the minutes be accepted as presented. CARRIED

6. Business Arising from Minutes of AGM March 13, 2016 –NONE

7. Message from the Minister
Nothing to be added to the report. No questions on the report.

8. Message from the Chair
Ernie wanted to add that the board has been looking at adding a community engagement coordinator to our current staff line up.

9. Board Ministry Reports
It was moved by Julie Latter and seconded by Ralph Tweten to accept reports as amended. CARRIED
 - a. Administration

- i. Leanne wanted to add what great work that Ron Hiebert and Ted Carter do for our church building. They plan to modernize the committee to give Ted and Ron more freedom to do the repairs that are necessary.
- b. Communications
 - i. Nothing to add and no questions were asked
- c. Congregational Life
 - i. Nothing to add and no questions were asked
- d. Kidzone
 - i. Nothing to add and no questions were asked
- e. Youth Group and Youth Financial Statement
 - i. Nothing to add and no questions were asked
- f. Ministry and Personnel
 - i. Nothing to add and no questions were asked
- g. Mission and Outreach
 - i. Nothing to add and no questions were asked
- h. Mission and Service
 - i. Bissell has no e on it
 - ii. This is the first time that the Mission and Service goal has been surpassed
- i. Mission and Service Financial Statement
 - i. Nothing to add and no questions were asked
- j. Pastoral Care
 - i. Nothing to add and no questions were asked
- k. Worship and Music
 - i. Helen wished to thank all the lay readers and communion teams.
- l. Trustees Report
 - i. Nothing to add and no questions were asked
- m. Calgary Presbytery
 - i. Nothing to add and no questions were asked

10. Other Reports

It was moved by Sheila Johnson and seconded by Jane Stirling to accept reports as amended. CARRIED

- a. Banner Guild
 - i. Nothing to add and no questions were asked
- b. Commemorative Committee
 - i. Commemorative committee has purchased a defibrillator and are prepared to fund some of the renovations.
- c. Christmas Craft Fair and Financial Statement
 - i. Nothing to add and no questions were asked
- d. Fall Turkey Supper and Financial Statement
 - i. Nothing to add and no questions were asked
- e. Men's Breakfast Club
 - i. Nothing to add and no questions were asked
- f. Scrapbooking Annual Report
 - i. Nothing to add and no questions were asked
- g. Silent Auction and Financials

- i. The next Silent Auction will be on April 22, 2017 and no questions were asked

11. Choir Report

It was moved by Jean Love and seconded by Martha Webster to accept reports as printed. CARRIED

- i. Nothing to add and no questions were asked

12. UCW Report and Financial Statement

- i. Nothing to add and no questions were asked

13. Financial Activity Statements of Special Funds

It was moved by Craig Benoit and seconded by Ron Hiebert to accept financials as printed. CARRIED

- a. Healing Pathways
- b. Planned Givings
- c. Ena Paul/ Helen McGuckin Fund
- d. Commemorative Fund
- e. Benevolent Fund
- f. Term Deposits

14. Treasurer's Report and Financial Statement

It was moved by Ted Carter and seconded by Lloyd accept the financials as printed CARRIED

- a. Accountant's Comments
- b. Review of Financial Statement
- c. Appointment of Accountant for 2017

15. Proposed Budget for 2017

There is an action item for Ministry and Personnel to reexamine the cost of living increases to salaries.

It was moved by Ted Carter and seconded by Jim Cunningham to accept the proposed budget for 2017. CARRIED

16. Nominations and Election of Board Members

Julie Latter is stepping down from communications.

Shirley Dallman is stepping down from Mission and Outreach, but joining pastoral care.

It is moved by Lorie Haydu and seconded by Jane Stirling to accept the following nominations. CARRIED

Marcy Gwynn and Sarah Hughes to Mission and Outreach

Bev Antel to Congregational Life

Shirley Dallman to Pastoral Care.

Alexis Schnurr to Worship and Music

It is moved by Phyllis Snider and seconded by Julie Latter to empower the board to fulfill the committee positions as we go forward. CARRIED

There are still openings in communications.

a. Bank Signatures Motion

It is moved by Jack Moxness and seconded by Art Dodd that the following people be able to sign cheques. Only one signature is required for amounts up to \$250.

CARRIED

17. New Business

- a. Renovation Presentation Tari Glessing presented the congregation with samples of flooring and paint. The small gym will be renovated with new lighting and flooring to modernize the space. The basement bathrooms will also be upgraded with new wooden doors and all new toilets, counters, and sinks. Everything is being repainted.
- b. The Commemorative Fund will cover \$4000 of renovations for the 32nd Ave stairs.
- c. The Glessing Family will pay to renovate the Centre Street entrance.
- d. The refinishing of the big gym floor was quoted at \$20,000. We're looking to move the necessary money over from our investments to cover this cost. Moved by Lorie Haydu and seconded by Susan Smith CARRIED

18. Appreciation Gifts to Minister and Staff

Jack Moxness gave a presentation of thanks and appreciation to our staff members.

19. Date of next AGM and Close of Meeting

Tentative date March 11, 2018 Meeting concluded at 13:43