

College to Career Timeline

Summer Before College

- Get work experience or volunteer
- Research courses and programs at your University
- Research clubs and organizations at your University
- Create a first draft of a professional resume
- Make a LinkedIn Profile
 - The most important part of your profile is a high quality headshot in which you look approachable and friendly.
 - Begin connecting with neighbors, high school friends, and family friends. Make sure your connections are only anyone you would do a character reference for.

Extra Credit:

- Research majors and career paths

Freshman Year

- Adjust to college life
- Get involved! Join at least one fun club or organization
- Visit the career fair for exposure
- Get to know your campus resources
- Find study groups
- Develop a relationship with your academic advisor
- Talk to older students in your major to get advice
- Visit a career fair purely for exposure and introductions (no pressure!)
- Confirm or change your major
- Take a deep breath!

Summer

- Build new skills
 - Volunteer, get a summer internship, a job, or build hard skills with these free resources (insert link to resources)
- Review the degree requirements for your major
- Create a four year course plan
- Discovery and reflection: things to think about
 - Reflect your likes and dislikes, geographical presences, industry verticals (oil and gas vs. consumer packaged goods, etc.), company culture and size
- Research career choices within your major

Sophomore Year

- Make friends in your classes!
- Visit your advisor
- Visit the career fair, research companies beforehand
- Join organizations dependent on your major and passions
- Look for leadership opportunities within organizations and clubs that you are a part of

- Visit your career coach
- Update your resume
- Update your LinkedIn profile
- Develop relationships with your professors (especially those specific to your major)
- Ask questions about your major! Talk to older students in organizations or professors
- Narrow your career choice within your major to at least 3

Summer

- Build new skills
 - Volunteer, get a summer internship, a job, or build hard skills with these free resources
- Research companies and begin to choose target companies
- Research job descriptions to understand what qualifications and skills companies are looking for
- Create a list and conduct informational interviews
- Update your resume
- Update your LinkedIn

Extra Credit:

- Study Abroad

Junior Year

- Skills to build in clubs and organizations
 - Run for a leadership position in an organization, manage a budget, manage social media, manage a project, plan an event, or create content
- Visit your advisor
- Visit your career coach
- Conduct mock interviews with friends, parents, or career center
- Continue to build relationships with your classmates, TAs, and professors
- Network every chance you get
 - Attend speaker dinners, events, informational sessions, panels, etc.
- Update your resume
- Update your LinkedIn
- Research target companies at the career fair
- Go to career fair and get interviews
- Interview for and obtain a summer internship

Summer

- Work summer internship
- Find a mentor within your internship
- Determine pros and cons of internship
- Determine if internship position is right for you
- Choose to either pursue your internship position for full-time job or choose a different career path within major (research and ask questions)
- Get recommendations from prior managers and colleagues

- Research and conduct informational interviews to learn as much as possible about different career paths and companies
- Update your resume
- Update your LinkedIn
- Research how early companies come to interview at your university

Senior Year

- Check your career center's schedule
 - Note that some companies begin to interview in August!
- Network, build relationships
- Visit your advisor (make sure you will graduate on-time)
- Visit your career coach
- Update your resume
- Update your LinkedIn
- Develop a target list of companies and contacts
- Research target companies at the career fair
- Conduct mock interviews with friends, parents, or career center
- Go to career fair and get interviews
- Interview for and obtain a full-time position