

FIRST BAPTIST CHURCH, INC  
Hornbeck, LA  
MOWING CONTRACT BID FORM

When submitting a bid, **KNOW THAT** the following **REQUIREMENTS ARE ADDRESSED IN the BID FORM** and that they **WILL APPLY THROUGHOUT THE CONTRACT PERIOD**:

- This contract is a one-(1)-year contract that covers the period of June 01, 2013, through May 31, 2014.
- The contract duties include: mowing, spin trimming, and edging for one full year on ALL PROPERTY owned by First Baptist Church, Inc., Hornbeck, LA.
- All work is expected to be performed in a THOROUGH, SAFE, AND PROFESSIONAL MANNER.
- There exists an OPTION to RENEW this contract for one additional year (June 01, 2014, through May 31, 2015) on agreement of the Property and Space Committee of FBC-Hornbeck and the contractor.
- Contractor will be directly responsible to designated members of FBC-Hornbeck's Property and Space Committee who will approve mowing dates and evaluate contractor's performance.
- GENERALLY, lawn care will be done every 2 weeks during the mowing season unless directed otherwise by the designated members of the church's Property and Space Committee.
- During the winter months lawn care will be on an "As-Needed Basis" as directed by the designated members of the Property and Space Committee.
- Contractor will furnish all of his/her own mowing equipment and supplies.
- Contractor is responsible for ALL FICA AND/OR OTHER TAXES.
- Contractor agrees to sign a "Hold Harmless Clause" if awarded the bid.
- FBC-HORNBECK will report all earnings to the IRS and furnish contractor a 1099 Form at the end of each Tax Year.
- Replacement of all Broken Glass doors and/or windows will be the responsibility of the contractor.
- Contractor MUST PRESENTLY HAVE and MUST MAINTAIN for the DURATION OF THIS CONTRACT a MINIMUM OF \$300,000 of LIABILITY INSURANCE. Verification of this insurance is required prior to awarding of any bid. If contractor's PRESENT professional insurance exceeds \$300,000, please indicate that amount: \$ \_\_\_\_\_

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I UNDERSTAND AND AGREE THAT THE COST of contractor's LIABILITY INSURANCE SHALL BE INCLUDED in the overall bid.

Signature of Bid Applicant and Date: \_\_\_\_\_

I HAVE READ AND UNDERSTAND THE REQUIREMENTS INCLUDED IN THIS BID FORM, AND HEREBY AGREE TO ADHERE TO THESE REQUIREMENTS THROUGHOUT THE CONTRACT PERIOD SHOULD I BE AWARDED THIS BID.

Signature of Bid Applicant and Date: \_\_\_\_\_

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BASED ON THE ABOVE CRITERIA AND THE AGREEMENTS I HAVE ACCEPTED THAT ARE INCLUDED IN THIS BID FORM, I HEREBY SUBMIT THE FOLLOWING BID:

1. I AGREE TO MOW AND CARE FOR THE DESIGNATED AREAS OF FBC-HORNBECK PROPERTY FOR \$ \_\_\_\_\_ EACH MOWING. Signature of Applicant and Date: \_\_\_\_\_
2. I AGREE TO MOW AND CARE FOR THE SMALLER AREAS DESIGNATED AT THE FBC-HORNBECK CHURCH SANCTUARY FOR \$ \_\_\_\_\_ EACH MOWING. Signature of Applicant and Date: \_\_\_\_\_

COMPANY NAME, ADDRESS, AND PHONE NUMBER(S) SUBMITTING THIS BID: \_\_\_\_\_

SIGNATURE OF COMPANY REP: \_\_\_\_\_ DATE SIGNED \_\_\_\_\_

A Bid Form may be picked up beginning WEDNESDAY, MAY 1<sup>st</sup> in the Office of FBC-Hornbeck Monday – Friday, 8:00 AM – 4:00 PM, OR it may be printed down from the Church Website at [fbchornbeck.org/News.html](http://fbchornbeck.org/News.html) beginning Monday, May 01, 2013. Completed Bid Forms MUST BE SUBMITTED IN AN ENVELOPE MARKED "SEALED BID" --TO Wayne Jones (318) 565-4608 OR Jack Cavanaugh (318) 565-4839, OR to the OFFICE of FBC-Hornbeck (318-565-4321) ON or BEFORE 12:00 noon, Friday, May 31, 2013. WINNING BIDDER will be NOTIFIED by Wayne Jones or Jack Cavanaugh on or before Friday, June 03, 2013. The WINNING BID will then be placed on the Agenda for FINAL APPROVAL at the Regular Business Meeting of FBC-HORNBECK which is currently scheduled for Sunday, June 09, 2013.

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**THE PROPERTY & SPACE COMMITTEE AND/OR FBC-HORNBECK RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS**  
Saved as: Mowing Contract Bid Form 6.2013 – 5.2014