



Gateway Methodology

Gateway reviews focus on the key issues for the project at the time of review. The project drives the timing of the Gateway review. Gateway reviews are based around gate specific, established and proven areas for probing and consideration of the evidence presented by the project team. This forms part of the comprehensive Gateway methodology.

The methodology involves a small team of independent experts conducting short, intensive and timely reviews at key decision points (referred to as gates) during the life of the project. The six gates are as depicted in the diagram below.

Gates

Strategic Assessment

Establish Business Need

To confirm business strategy and need

Business Case

Develop Business Case

To confirm business justification

Readiness for Market

Develop Procurement Strategy

To confirm procurement method and sources of supply

Tender Decision

Competitive Procurement

To confirm investment decision

Readiness for Service

Award & Implement Contract

To confirm the readiness of the organisation to implement the business changes

Benefits Evaluation

Manage Contract

To confirm "in service" benefits

Closure



Contact Details

Further information is available on the Department of Treasury and Finance website at www.ogp.wa.gov.au under "Strategic Initiatives - Gateway".

Gateway Unit

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Government of Western Australia
Department of Treasury and Finance

Some information contained in this brochure has been sourced from the Department of Treasury and Finance (DTF), Victoria and Office of Government Commerce (OGC) Gateway™, UK



gateway

Helping your projects succeed

Project Assessment Tool

WA Gateway Project Assessment Tool

The Gateway Review Process is a project assurance methodology that will assist Public Authorities to improve project management and project delivery during the procurement of major infrastructure or equipment.

It involves short, intensive reviews undertaken by an independent review team at key points in the life of a project. Gateway reviews should be undertaken on all major Government procurement projects.

Should my project have a Gateway Review?

If your project's total cost (not annual) is greater than

- \$10 million for ICT; or
- \$100 million for non-ICT (eg infrastructure, capital works)

then it automatically qualifies for a Gateway Review. You should contact the Gateway Unit on 9222 5542 or by email at gateway@dtf.wa.gov.au to discuss the next steps.

For all other projects, the checklist on the next page is a first step to help you determine if your project is suitable for a Gateway Review.

When completing the checklist, tick the box that you feel best describes the project overall. If you tick 'yes' to at least four questions then you should contact the Gateway Unit on 9222 5542 or by email at gateway@dtf.wa.gov.au, to discuss having a review of your project. However, if you are unsure, then we suggest that you contact us to discuss a review of your project and the review process.

This checklist can be completed at any stage of the project or program.



WA Gateway Project Assessment Tool

Instructions: For each question, tick the box that you feel best describes your project.

		Yes	No
1.	My project's total cost (not annual) is greater than: <ul style="list-style-type: none">• \$5 million for ICT• \$50 million for non-ICT (eg infrastructure, capital works)	<input type="checkbox"/>	<input type="checkbox"/>
2.	My project is a prerequisite for the successful delivery of a major public service or policy initiative or it is considered critical to the operation of my organisation or Government?	<input type="checkbox"/>	<input type="checkbox"/>
3.	My project would be considered innovative with a likely outcome that is significantly different to previous projects undertaken by my organisation?	<input type="checkbox"/>	<input type="checkbox"/>
4.	My project's delivery is dependent on the services of a relatively immature/inexperienced market for at least one major component of the project?	<input type="checkbox"/>	<input type="checkbox"/>
5.	The project team is relatively inexperienced in undertaking this type of project?	<input type="checkbox"/>	<input type="checkbox"/>
6.	My project requires significant and/or complex integration with other projects?	<input type="checkbox"/>	<input type="checkbox"/>
7.	My project requires quite complex management or coordination of people, for example multiple external suppliers or stakeholders?	<input type="checkbox"/>	<input type="checkbox"/>
8.	My project will have a significant and possibly disruptive impact on others (eg public, other staff) or business processes during its development or implementation?	<input type="checkbox"/>	<input type="checkbox"/>
9.	There are stakeholders whose buy-in is critical and whose actions or lack of actions could seriously impact on my project's progress (eg regulators, legislators, heritage groups, environmental groups, traditional land owners, etc)?	<input type="checkbox"/>	<input type="checkbox"/>

Based on the above assessment I think that my project should have a Gateway Review

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>