

# Research Project Costing Request

Note: help and guidance for preparing data management plans is available [here](#)  
Note: help with Impact is available [here](#)

Project title

Short title or acronym (8 Characters)

Proposal type

Funder

Funder scheme (including link to funding opportunity)

Funder deadline

Deadline

Deadline notes

Proposed start date

Duration

Multi-institution bid?

LU lead?

LU matched funding required?

Notes (e.g.details of match funding, name of lead partner and institution, letter of support)

Lead LU department

Project directly linked to LU research institute?

Second LU institute or Centre

Is this project associated to the Cockcroft Institute?

Lancaster PI name

Time commitment (even where  
funding does not pay for staff time)

Duration

PI time commitment notes

Other staff and students in lead department (for unnamed posts please indicate grade and spine point)

Name or post	Role	Time commitment	Duration
Name or post	Role	Time commitment	Duration

Name or post

Role

Time commitment

Duration

Name or post

Role

Time commitment

Duration

Other staff and students (lead department) notes

**Lead department non-staff costs** - please provide consolidated costs by category. **For complex cases it may be easier to discuss with RSO.**

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

Select item

Cost (incl VAT)

Notes

**General notes**