

## Preschool Checklist for Parents

Please sign and return this form when all items have been turned in.

1. Forms to be completed:

- a) Tuition Agreement
- b) Child Enrollment form (renewal for returning families)
- c) Emergency/Medical Authorization
- d) Release Authorization
- e) Medical Authorization Release and Insurance Form
- f) Inclusion Agreement and Release, if applicable
- g) Extended Care Agreement, if applicable
- h) Medication Consent Form, if applicable
- i) Parent Handbook signature page

2. 2 small snapshot(s) of your child.

3. Clothes to be kept at school in the ziplock bag provided:

- a) 1 short sleeved shirt
- b) 1 long sleeved shirt
- c) 1 pair of shorts
- d) 1 pair of long pants
- e) 1 pair of socks
- f) 1 pair of underpants

4. My child has toured Winfree Preschool and met with the Director, **prior** to his or her start date. (new families only)/I have met my child's teacher and had a visit to the classroom.

5. I have shown my child's birth certificate to the office.

6. I understand that I may extend a visit into my child's classroom for a period of time to allow both parent and child to be comfortable in the new surroundings.

**I have been oriented to the school and have read and agree to the policies and procedures as stated in the parent handbook. I understand the expectations of the families and have documented my child's needs.**

**\* Parent handbooks can be picked up in the office if needed.**

*Both Winfree Preschool and Winfree Church have many family support resources available to families. More information about this is in your Parent Handbook.*

Child's name and class \_\_\_\_\_

Parent/guardian signature \_\_\_\_\_ date \_\_\_\_\_

**\*interpreter is available if needed. Please return to the school office. Thank you.**