WSSU

Training Evaluation Survey

Thank you for attending our recent workflow training class. We'd like to hear your impression of the various aspects of the training, so that we can continually improve the experience for all attendees.

I. Overall how would you rate the training class? ☐ Excellent ☐ Good ☐ Fair ☐ Poor

2. Please rate the following aspects of the trainer

	Excellent	Good	Fair	Poor	N/A
Did your· trainer have a thorough grasp of the subject?	☐	☐	☐	☐	☐
Did your trailer actively invite questions?	☐	☐	☐	☐	☐
Did your trainer answer the questions posed?	☐	☐	☐	☐	☐
Was individual help provided when needed?	☐	☐	☐	☐	☐
Was your trainer prepared for class?	☐	☐	☐	☐	☐
Did your trainer have a professional demeanor?	☐	☐	☐	☐	☐
Did the trainer provide time for follow-ups?	☐	☐	☐	☐	☐
How would you rate the overall skills of the trainer?	☐	☐	☐	☐	☐

3. Please rate the following aspects of the training class?

	Excellent	Good	Fair	Poor	N/A
Did this class meet your expectations?	☐	☐	☐	☐	☐
Was the length appropriate?	☐	☐	☐	☐	☐
Did the class begin on time?	☐	☐	☐	☐	☐
Was all of the equipment working properly?	☐	☐	☐	☐	☐
How would you rate the manuals?	☐	☐	☐	☐	☐

4. Any other suggestions or comments to help us improve future training classes?