ADDENDUM NO.1
TO
CONSTRUCTION INSPECTION SERVICES
SENIOR CITIZEN GREEN HOUSING
REHABILITATION PROGRAM
RFP
FOR THE
CITY OF BOWIE
NOVEMBER 30, 2012

PROPOSALS DUE: 11:00 A.M. (EST) ON
TUESDAY, DECEMBER 4, 2012

Addendum No. 1 consists of one (1) page and the following attachments:

Attachment A	Sample Information Sign and Specifications (2 pages)
Attachment B	Request for Proposals Doc. (13 pages)
Attachment C	Pre Bid Meeting Attendees (1 page)
Attachment D	Pre Bid Meeting Questions/Answers (1 Page)

I. PROJECT SIGNS
The successful contractor shall be required to produce, install and remove signs at homeowner property locations, during the rehabilitation performance process. Sign shall be made of materials that are resistant to adverse weather conditions designed according to the specifications attached. All logo artwork will be provided in electronic format by the City of Bowie. (Attachment A)

II. PROJECT SIGNS
See Revised Bid Sheet on page 12

III. PROJECT SIGNS
See Revised Deliverables on page 13 item no. 5

IV. PRE BID MEETING ATTENDEES
See Attachment C

V. PRE BID MEETING QUESTIONS/ANSWERS
See Attachment D

ATTACHMENT A

ADDENDUM NO. 1

SAMPLE INFORMATION SIGN AND SPECIFICATIONS

SUCCESSFUL CONTRACTOR WILL BE REQUIRED TO PRODUCE AND POST SIGN ON PROPERTIES

2 ½ ft

2FT

City of Bowie, Maryland

City Manager's Department
Office of Grant Development & Administration

SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM

Funded By

THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK PROGRAM

ATTACHMENT B

ADDENDUM NO. 1

REQUEST FOR PROPOSALS

CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM

The City of Bowie, Maryland is soliciting proposals from qualified firms and individuals (as independent contractors) to provide Construction Inspection Services for its Senior Citizen Green Housing Rehabilitation Program on an as needed basis. This project will be funded through in part by grants through the U. S. Department of Housing and Urban Development HUD CDBG and the State of Maryland Community Legacy Funding. As such all work performed shall be in strict compliance with applicable Federal guidelines included in the Request for Proposal and any additional terms and conditions as directed by the HUD, as well as the City of Bowie Instructions to Bidders and General Conditions contained in the RFP documents (also referred to as the "Bid Documents"). By submission of a proposal, the bidder represents that he/she has the ability to comply with all applicable Federal, State and City requirements.

Bid forms and specifications will be available in the City Manager's Office, Bowie City Hall, upon request, on or after November 12, 2012.

A mandatory pre-bid conference is scheduled for Monday, November 26, 2012 at 11:00 a.m. at Bowie City Hall, 15901 Excalibur Road , Bowie, Maryland.

Sealed proposals addressed to the City of Bowie for **"CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM"** will be received in the City Manager's Office, Bowie City Hall, 15901 Excalibur Road, Bowie, Maryland 20716 until 11:00 a.m., on Tuesday, December 4, 2012 at which time they will be publicly open and read.

The City encourages all minority, women, and disadvantaged business owners to submit proposals.

Please contact Jesse Buggs with any questions at (301) 809-3094 or at jbuggs@cityofbowie.org.

For Public Release:
November 12, 2012

CITY OF BOWIE, MARYLAND

REQUEST FOR PROPOSALS

CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM

The City of Bowie, Maryland is soliciting proposals from qualified firms and individuals (as independent contractors) to provide Construction Inspection Services for its Senior Citizen Green Housing Rehabilitation Program on an as needed basis. This project will be funded through in part by grants through the U. S. Department of Housing and Urban Development HUD CDBG and the State of Maryland Community Legacy Fund. As such all work performed shall be in strict compliance with applicable Federal guidelines included in the Request for Proposal and any additional terms and conditions as directed by the HUD, all attachments hereto, as well as the City of Bowie Instructions to Bidders and General Conditions contained in the RFP documents (also referred to as the "Bid Documents"). By submission of a proposal, the bidder represents that he/she has the ability to comply with all applicable Federal, State and City requirements.

A mandatory pre-bid conference is scheduled for Monday, November 26, 2012 at 11:00 a.m. at Bowie City Hall, 15901 Excalibur Road , Bowie, Maryland.

Sealed proposals addressed to the City of Bowie for **"CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM"** will be received in the City Manager's Office, Bowie City Hall, 15901 Excalibur Road, Bowie, Maryland 20716 until 2:00 p.m., on December 4, 2012 at which time they will be publicly open and read. All blanks on each and every form provided by the City in connection with the Request for Proposal must be completed in full, and no changes shall be made either by phraseology of, or in the items mentioned in the form. All proposals must be signed in ink by the bidder, with signature in full. When a firm is a bidder, the agent who signs the firm name shall, in addition state the names and addresses of individuals comprising the firm.

The City encourages all minority, women, and disadvantaged business owners to submit proposals.

AWARD

Funding for this contract is through the U.S. Department of Housing and Urban Development HUD Community Development Block Program and the State of Maryland Community Legacy Fund, award of a contract will be contingent upon funding allocations from both entities. The contract award will be made to the most qualified bidder(s) who, in the City's sole opinion, presents the proposal most advantageous to the City.

NOTICE TO THE BIDDERS

Those submitting proposals must be in compliance with the State of Maryland Code of Regulations Title 21, State Procurement Regulations in order to enter into contract with the City of Bowie. Further pursuant to 7-201 et seq of the Corporations and Associations Article the Annotated Code of Maryland, "corporations not incorporated in the State shall be registered with the State Department of Assessments and Taxation, 301 West Preston Street, Baltimore, MD 21201 before doing any interstate business; a foreign corporation shall qualify with the Department of Assessments and Taxation".

Bidders must supply with their proposals, their US Treasury Department Employers' Identification Number as shown on their Employers' Quarterly Federal Tax Return (US Treasury form No.941).

Bidders must be qualified to bid in the State in accordance with Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the City.

The Successful Bidder(s) must also be qualified to do business with the Federal Government. In accordance with the common rule implementing Executive Orders 12549 and 12689, the implementing rules and regulations thereof, a Certificate of Compliance with the Suspension and Debarment rule is required of bidders or prospective contractors receiving a contract or award from the City of Bowie. Receipt of such certification shall be a prerequisite to the award of contract and payment thereof. The successful bidder(s) will also be required to provide evidence of federal certification requirements of the Renovation, Repair and Painting (RRP Rule) under the Residential Lead-Based Paint Hazard Reduction Act of 1992. This rule went into effect on April 22, 2010. The successful bidder(s) shall comply with the Federal Labor Standards Provisions, specifically the Davis Bacon Act and all Federal labor laws and regulations including HUD-4010(2-84), governing construction contracts and the use of federal funds.

The City reserves the right to reject any or all bids in part or in full and to waive any technicalities or informalities as may best serve the interests of the City, in its' sole and absolute discretion. The City reserves the right to exercise its' discretion in the award or non-award of this contract, for whatever reasons it deems appropriate in its sole and absolute discretion.

Individuals with disabilities who would prefer to receive the information in this document in another format may contact the City's' Public Information Officer at (301) 809-3032; TDD at (301) 262-5013.

BACKGROUND

The City of Bowie is an entitlement community with the Federal Government and has been given a formula allocation from the US Department of Housing and Urban Development HUD Community Development Block Grant Program. HUD approved the City's Consolidated Plan for FY09-13 authorizing the creation of a program to rehabilitate the homes of senior citizens, a presumptive low/mod population, throughout the City. The City of Bowie has numerous housing rehabilitation projects that have been awarded throughout the City, and more awards are being planned that will need to have routine oversight. Construction inspection services will be required at multiple locations throughout the City. An inspector may be assigned to one project for long durations, or may be required to visit multiple locations within the same day. The City encompasses approximately 18 ½ square miles and is the largest municipality in Prince George's County and the fifth largest city in the State of Maryland. The City has become known for its progressive and forward-thinking approach to municipal government and its strong tradition for solid management and financial integrity. The City of Bowie has implemented many diverse strategic planning activities and projects that have focused on energy conservation, the efficient use of resources and *"Green Technology"*. With more than 20,711 dwelling units and growing senior citizen population, the City has begun to focus on improvement in operating efficiency in the private residential and specifically low/mod income level sectors. The City seeks to create a positive impact on the environment by setting a good example in its own facilities and incentivizing and encouraging energy efficiency in the private sector. To that end the City of Bowie is seeking to retain a *"qualified construction inspection consultant"* to provide construction inspection services of designated senior citizen owned and occupied, single-family residential homes within the City of Bowie.

QUALIFICATION REQUIREMENTS

The Successful Bidder(s) must have experience in construction inspection and the ability to perform complete inspectional services including, but not limited to the services described in the Scope of Work. The Successful Bidder(s) must have knowledge of general construction methods, lead paint abatement, energy efficiency strategies and applications; applications that remove constraints on mobility, reduce household expenses, improve indoor air quality, reduce health hazards, increase comfort and increase property value for homeowners. The individual(s) that will be assigned to the City must be familiar with construction inspection documentation (daily reports, inspection memos, logs, material certifications, etc.) in accordance with federal, state and local requirements and regulations. The successful Bidder(s) will be required to provide

evidence with Federal certification requirements and follow lead safe work practices as required and test for lead using an approved test kit.

Please include detailed information in your proposal response on how your firm, and the individuals that would be assigned to the City, meet these requirements.

Each individual assigned to the City will be required to be in possession of a valid Driver's License and requisite certification.

OBJECTIVE

The City's goals are to perform cost-effective energy conservation repairs to low/mod income level senior citizen homes. The goal is consistent with Maryland policies in the State's Climate Action Plan and Maryland Energy Outlook and EmPower Maryland. The strategy focuses on *removing constraints to mobility, reducing total household expenses, improving indoor air quality, reducing health hazards, increasing comfort and, increasing property values.* The funding is designated to add "Energy Efficiency" and "Green Technologies" to senior citizen housing units. Anticipated energy conservation services to be performed on the selected project residences include:

- Replacement of old and poorly maintained HVAC systems with "Energy Star" equivalents
- Repair damaged structural elements
- Insulation replacement or addition when sufficient and poor insulation is observed
- Repair leaky and poorly installed ductwork
- Replace inefficient windows and doors
- Provide new roofs or repair ineffective systems
- Renovate bathrooms for improved energy efficiency and greater access for indigent and handicapped seniors.

Prior to the rehabilitation measures are performed at the residences, an energy assessment shall take place and a list of deficiencies and improvement measures will be identified and submitted to the City. The City will contract with a separate consultant to undertake this task. As a result of the Energy Assessment the senior residential homeowner will be eligible to take advantage of existing federal, state, city and other local funding programs for building rehabilitation services and other energy efficient measures. The intent is to make the homeowner aware of the benefits of energy efficiency and of the available funding that can be leveraged for residential building remediations. Although the exact impacts of this strategy cannot be determined as conservation measures are unknown, a reasonable estimate would be a reduction in energy consumption of up to ten (10) percent from active participants in the incentive programs.

SCOPE OF SERVICES

The following scope of services presents the minimum that will be required:

- Site inspection of all necessary construction components
- Lead base paint inspection and federal guidelines for remediation
- Verification of equipment and materials list
- Inspection of workmanship and quality of construction
- Verification of percentage of work completed and associated progress payments.
- Monitoring techniques utilized for lead paint abatement and containment
- Ensure that all federal, state, and local project permit requirements are followed
- Coordinate/schedule site meetings (if required)
- Maintain inspection related documentation which shall include periodic reports, inspection dates, memos, notices of non-compliance, logs, and photos and drawings as necessary.
- Participation in the final inspection and final acceptance procedures
- Review and recommend approval of progress payments
- Furnish & Install Signage
- Final Home Report

This Request for Proposal (RFP) and below enumerated documents constitutes the entire understanding of the RFP for both respondent(s) and the City, as to the terms and conditions of the proposed contract and shall supersede any and all prior proposal(s) or agreement(s). The services shall be provided as detailed in the Contract Documents listed below, which are incorporated herein by reference, and shall be fully a part of this contract as if hereto attached:

1. Request for Proposal
2. Instruction to Bidders
3. General Conditions
4. Specifications
5. Performance Bond
6. Payment Bond
7. Insurance Certificate
8. Building Construction Certificates/Licenses
9. Environmental Protection Agency (EPA) Lead Base Paint Certification
10. Supplemental Conditions
11. Vendor Responsibility Form
12. Equal Opportunity Employer Form
13. Statement Under Oath (to accompany bid)
14. Special Terms and Conditions/Financial Assistance-Attachment #3

15. Contractor Proposal (when submitted)

Additionally, the Successful Bidder(s) acknowledges that this proposal is part of the City's effort to implement a program know as the Senior Citizen's Green Housing Rehabilitation Program, which is intended to rehabilitate owner occupied, senior citizen homes to promote energy conversation and efficiency. In connection with this program, the City intends to distribute funds obtained from the U.S. Department of Housing and Urban Development ("HUD"), distributed as part of the Community Development Block Grant ("CDBG") program, from the Maryland Department of Housing and the Community Development ("DHCD") as part of the Community Legacy Program. Because this project will use State and Federal funds, all work must be in compliance with the requirements and regulations of the DHCD, and particularly those regulations applicable to the Community Legacy Program, se MD. Code Ann., Housing and Community Development Article, §§ 6-20 I through 6-213, as amended, (the "ACT") and COMAR 05.17.01 et seq.,. All work performed in connection herewith shall conform to all laws and regulations governing the aforementioned programs.

The Successful Bidder(s) agree to accept the City's schedule and commence work on this contract upon receipt of the Notice to Proceed. The Successful Bidder(s) further acknowledge that the City retains the right to reduce the scope of services herein contained for, in order to accomplish the project within the City's established budget and schedule.

The Successful Bidder(s) understand that time is of the essence in the completion of this contract.

The Successful Bidder(s) herby agree to furnish any all materials, labor and equipment (Contractor's Equipment) and to obtain all required permits. The Successful Bidder(s) hereby warrants and represents that it employs person(s) qualified to perform the services and to certify the rehabilitation measures performed, and that such qualified person(s) will be the person(s) performing the work required hereunder.

PERIOD OF PERFORMANCE

The successful bidder(s) agree to commence work immediately upon award of the contract, and to perform/complete the rehabilitation measures for the duration of the contract as specified above in the Scope of Services. The contract shall terminate once all of the City designated rehabilitation measures are completed and all of the appropriate and required paperwork in connection with said rehabilitation measures are completed to the satisfaction of the City.

BIDDING INSTRUCTIONS

Six copies of the proposal marked **"CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM"** must be submitted to the City Manager's Office, Bowie City Hall, 15901 Excalibur Road, Bowie, MD 20716, no later than **2:00 p.m. December 4, 2012.**

Each proposal shall include, at minimum, the following items:

1. A detailed proposal of the methods and processes to be used in the completion of the rehabilitation measures to be performed on the single-family structure(s) as described under the Scope of Services. The bidder shall provide evidence of their experience and capabilities in competing similar services.
2. A detailed description of its proposed work plan to complete the project. The work plan shall include a description of a deliverables, process and a time for completion of the items identified in the scope of services.
3. (a) The name, title, address and telephone number of the individual who will manage this project. Provide the project manager's resume detailing his/her education, qualifications and previous work assignments relevant to this RFP. Also, provide resume, detailed education, qualifications and previous work assignments relevant to this RFP for each person who will perform services under this contract.
   (b) The identity of any sub-contractors, the portion of the work they will be doing, and their qualifications and capabilities to provide the services specified.
4. A fee proposal which details the per unit fee for Lead Based Paint Inspection, a per unit fee for Construction Inspection Services, and a unit cost for the purchase and installation of signs. It is estimated that the total project will consist of approximately sixty (30) housing units; and the unit fees must incorporate all non-personnel expenses provided under this contract.
5. A minimum of five (5) references on projects of similar scope. Include contact names, telephone, numbers, dates, and a description of the work performed.
6. Information concerning the bidder's experience in completing projects within contract budget and time frames.
7. A statement indicating the bidder's ability to meet the timeline indicated in the proposal.
8. Completed affidavit forms.
9. A statement acknowledging that the bidder is aware of the federal requirements related to this project and that it has the ability to comply with all regulations contained therein.
10. Copy of Contractors License

EVALUATION

All proposals will be reviewed by an evaluation committee. The committee members will independently evaluate the proposal based on the following criteria:

1. Approach to the project. Quality and completeness of the proposed work plan.

2. Professional qualifications, staff experience and references.

3. Price

The City of Bowie will evaluate all responses and will the select the respondent who is most qualified and in the City's sole opinion meets the needs expectations of the contract. Merit will be given to the respondent based on documented experience of the project team, including knowledge of federal, state and local government financial and procurement regulation, specifically HUD, CDBG, DHCD and Community Legacy funding, number of licensed or certified professionals, and approach to project management. Demonstrated previous experience with similar projects will be taken into consideration, specifically responses that demonstrate net economic benefit to the homeowner and the City, and those that minimize risk to the City of Bowie in connection with the Senior Citizen Green Housing Rehabilitation Program. The cost competitiveness of the proposal will also be taken into consideration.

The City of Bowie reserves the right to reject any and all proposals and to accept the proposal that the City, in its' sole and absolute discretion, considers most advantageous. All the proposals will become the property of the City of Bowie.

TERMS AND CONDITIONS

1. The City reserves the right to reject any and all proposals, to waive informalities in the process, provided the informalities do not affect the price, quality or performance, and to accept or reject any item or combination of items. The award may be made to the bidder whose proposal, in the sole opinion of the City, is the best, taking into consideration all aspects of the bidder's responses, including total net cost to the City, see "Notice to Bidders". In the event that the successful bidder does not execute a contract within two (2) days from the notice of the award, the City may give notice to such bidder of intent to award the contract to the next most qualified bidder, or to call for new proposals. In no event will the City permit modification to the terms of the bid after it is submitted. The proposal shall remain valid and binding for sixty (60) days from the date of opening.

2. Bidders shall thoroughly examine and familiarize themselves will all aspects of the City's request for proposal, scope of services and specifications. The failure of omission of any bidder to receive or examine these documents shall in no way

relieve any bidder of obligations with respect to his her or entities proposal or the subsequent contract. The submission of a proposal shall be taken as a prima facie evidence of compliance with this paragraph.

3. Modifications and alternate proposals for the services required may result in the rejection of the proposal as not being responsive to the RFP. Bidders should clearly respond to the requirements of the RFP. Any alternate proposals which are offered should be clearly indicated as such.

4. Questions regarding this RFP should be submitted in writing to the attention of Jesse Buggs, Director, Grant Development and Administration, 15901 Excalibur Road Bowie, MD 20716 no later than November 27, 2012. A written response to all questions submitted will be mailed to all potential bidders on or before November 30, 2012.

5. The successful bidder shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, disability, marital status, ancestry, presence of children, sexual orientation, handicap, national origin or age. Such action include but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other form of compensation; and selection for training including apprenticeship. The successful bidder agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this nondiscrimination clause. The successful bidder will, in all advertisements or solicitations for employees, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, disability, marital status, ancestry, presence of children, sexual orientation, handicap, national origin or age. The successful bidder agrees to use clauses similar to those above in all subcontracts.

6. Principal personnel. No substitution of principal personnel included in the proposal may occur without the prior written approval of the City of Bowie. Replacement for key personnel under the contract must have equivalent professional qualifications and experience as those listed in the proposal. The successful bidder must submit in writing the professional qualifications and experience for approval within ten (10) working days prior to replacement.

7. No alterations or variables in terms of a contract shall be valid or binding upon the City of Bowie unless made in writing and signed by the City Manager or his authorized agent.

8. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of its contract, or its right, title or interest therein, or its power to execute such a contract, to any other person, firm or corporation, without the prior written consent of the City Manager, but in no case shall such consent relieve the successful bidder from its obligation, or change the terms of the contract.

9. The contract may be canceled by the City manager by written notice of default to the Contractor, upon non-performance or violation of contract terms, and an n award made to another bidder. In such event, the defaulting Contractor shall be liable for costs to the City in the amount of the difference between the defaulting Contractor's price and the other bidder's price.

10. All materials submitted in response to this RFP shall become the property of the City of Bowie. As such, the materials may be subject to a Maryland Public Information Act Request or Freedom of Information Act request.

11. All work shall be measured and paid for on a "per inspection basis" to be invoiced monthly. Payment shall full compensation of all services necessary to complete all work associated with these services (including the compensation of the individual, the firms overhead costs, etc.) and for all loss or damage arising from the nature of the work or from action of the elements or other unforeseen causes during the prosecution of the work. No additional payments will be made for overtime charges, copying fees, traveling fees, cell phone fees, etc.; these additional costs shall be incidental to the services provided. No payment will be made for unauthorized work, defined as work for which the contractor expects additional compensation, but which the contractor executed prior to receiving written authorization to proceed from the City.

12. All invoices shall be paid on a monthly basis within 30 days of receipt of invoice. The contractor shall be responsible for submitting invoices for all work performed under this contract. All invoices must include the contract number, purchase order number, federal identification number or (if individual) social security number, date(s) the work was performed. All invoices must include a description of the work performed.

13. The successful bidder agrees to enter into contract with the City within two (2) days of the Notice of Award.

14. In the event of a conflict between any of the requirements or provisions of this request for proposals, the most stringent requirement or provision shall apply.

CITY OF BOWIE, MARYLAND

"CONSTRUCTION INSPECTION SERVICES SENIOR CITIZEN GREEN HOUSING REHABILITATION PROGRAM"

BID SHEET

ITEM	UNIT COST	QTY	TOTAL COST
Lead Paint Inspection	$	30	$
Construction Inspection	$	30	$
Signs (Purchase & Install)	$	10	$
TOTAL BID	----------	---------	$

Federal I.D. number or SSN (if individual)_____

DUNS #_____

Central Contractor Registration #_____

Name of Bidder:_____
Type or print name of Bidder

Street Address:_____

P.O. Box:_____

City/State/Zip:_____

Phone # (____)_____-_____ Fax: (____)_____-_____

By:_____ Title:_____
Authorized Company Signature

PACKAGING AND MARKING

Item	Format	Due
1. Lead Base Paint Inspection Report to Grants Office	Supplied by Grants Office	5 working days after inspection
2. Construction Inspection Report	Grants Office approved reporting template	Disburse to clients before inspection begins
3. Home Report to Grants Office and Homeowner	Grants Office approved reporting template	5 working days after inspection
4. Status Reports, including the number of houses inspected to Grants Office	Grants Office approved reporting template	Weekly
5. Documentation (signed) of Home Owners' understanding of inspection.	Grants Office approved customer reporting template	5 working days after inspection

DELIVERABLES

Item	Deliverable	Quantity	Format/Method of Delivery	Due Date	To Whom
1	Lead Base Paint Inspection Report to Grants Office	30	In-Home Inspection of Client homes	Completed before March 31, 2012	Homeowner & Grants Office
2	Construction Inspection Report	30	United States Postal Service, FedEx or Courier	Within 5 working days after inspection	Homeowner & Grants Office
3	Home Report to Grants Office and Homeowner	30	In Hand delivery	Beginning of in home inspection	Homeowner & Grants Office
4	Status Reports, including the number of houses inspected to Grants Office	30	In Hand delivery	Weekly	Homeowner & Grants Office
5	Project Signs	10	Produce & Install	Start Date	Homeowner Sites

ATTACHMENT C

ADDENDUM NO. 1

SIGN-IN SHEET

Construction Inspection RFP
Senior Citizen "Green" Housing Rehab Program

City of Bowie
November 26, 2012

HUD CDBG PROGRAM

NAME	ADDRESS	PHONE
Bob Thommen DFI	1127 Benfield Blvd. Millersville, Md. 21108	443-308-2100
DOUGLAS JENKINS	8514 SALEM WAY BETHESDA, MD 20814	(301)980-8090
Louis Greenfeld Baltimore Lead Inspectors	6230 Woodcrest Ave Balto, MD 21209	443.350.3597
Khal El-Salam (HCEA)	10975 ~~Annap~~ Guilford Rd Annapolis Junction, MD 20701	410-880-4788

ATTACHMENT D

ADDENDUM NO. 1

Construction Inspection RFP Pre- Bid Questions

1. Does the $10,000 grant award include monies for the inspection or is that separate? Answer: It is separate

2. Do I get paid if homeowner refuses the inspection? Answer: The homeowner cannot refuse inspection and remain program eligible.

3. Do Lead Paint Inspectors have to be certified? Answer: Yes

4. Does the RFP response have to be cost out by individual inspection? Answer: Yes

5. Do we have to monitor abatement work? Answer: Yes

6. When will the amendment be sent? Answer: No later the 11/30/12

7. When is the bid submission date? Answer: 12/4/12

8. What is the sign size? Answer: Approximately - 2 1/2 x 2 ft

9. When will the contractor work be scheduled? Answer: ASAP