



ADDENDUM I – PRE BID CONFERENCE MINUTES
FOR
CONSTRUCTION OF SIDEWALK ON ESTES DRIVE
TOWN OF CHAPEL HILL, NORTH CAROLINA

BID: #Q13-94

TO: Attendees of the Mandatory Pre-Bid Conference

FROM: Coco Hall, Purchasing & Contracts Manager

SUBJECT: Addendum 1 – Construction of Sidewalk on Estes Drive

DATE: April 19, 2013

A Mandatory Pre-Bid Conference was held on Tuesday, April 16, 2013 at 9:00 A.M. for the above referenced project. Listed below are the minutes for the meeting as well as any questions presented and our responses which are incorporated in Addendum I. Also attached is a scanned copy of the Mandatory Pre-Bid Conference sign-in sheet.

- Larry Tucker introduced Town staff present and gave a brief overview of the project's major construction items and the work within the Temporary Construction Easement. Mention was made of the new traffic signal installation within the project limits and that this contract would not be responsible for restoring signal loops damaged by roadway grinding and asphalt placement. Town and NCDOT forces will be used for any potential repairs.
- Coco Hall reviewed the Instructions to Bidders. Amongst those items discussed were: (1) the bid opening date of 1:00 PM, May 2, 2013, (2) no electronic bids, (3) bid item prices must include sales tax, (4) no bond requirements, (5) addenda for the meeting would be sent electronically by 5:00 PM, April 19, (6) bidders must be NCDOT pre-qualified, (7) Execution, Non-collusion and

Disbarment Certifications, (8) contractor awarded the contract must have a Town of Chapel Hill Privilege License.

- DBE Goals for this project are 2%.
- Larry Tucker asked bidders to review all the items under Federal Provision Z-8. Further mention was made of requirements for a project bulletin board, non-use of proprietary products, Davis Bacon wages, & the Buy America provision for domestic iron and steel products (including fasteners).
- Import Fill is included in the Line Item for Comprehensive Grading. It was shared that our estimated quantity for Import Fill is approximately 500 CY.
- All change orders must go to NCDOT for final approval.
- Lane closure permits are required from the Town's Traffic Division at no charge.
- One year Warranty of Work required by the Town of Chapel Hill.
- Tree Protection (Safety) Fencing must be up prior to any land disturbing activity.
- Restated the presence of a Temporary Construction Easements and that care must be taken to stay within the limits of the Easements. Accommodations may need to be made during construction to maintain access for FastMed Urgent Care since they no longer have two driveway connections onto Estes Dr.
- The Town of Chapel Hill will act as Construction Manager and will be responsible for NCDOT testing requirements.
- Contract Construction Time is June 1, 2013 to August 1, 2013.
- Liquidated Damages are \$400 per day.
- Contract Claims and Extensions must be approved through NCDOT.
- Coco Hall stated the Liability Insurance Requirements for NCDOT are \$5 Million & the Workers' Compensation & Auto Liability must follow State requirements.

Questions

1. Is there an Engineering Estimate?
Answer: Yes, but we do not share that information with bidders.
2. Is there a Line Item for Import Fill?
Answer: No, Import Fill is included in the Line Item for Comprehensive Grading.
3. Is line item #14 with 2 drainage structures intended to be a double inlet?
Answer: Yes

ESTES DRIVE SIDEWALK CONSTRUCTION PROJECT
MANDATORY PRE-BID CONFERENCE SIGN IN SHEET

APRIL 16, 2013 - 9:00 A.M.

| NAME | COMPANY | PHONE | FAX | EMAIL |
|---------------|--|----------------|----------------|-------------------------------------|
| Stacey Moore | D's Concrete Masonry & Demolition, LLC | 919-274-6658 | 919-257-2521 | stacey@d-concrete.com |
| Bobby Rowland | Triangle Grading & Paving | 336-584-1745 | 919-584-1701 | SGRiffino@trianglegradingpaving.com |
| Sam Gorn | Brouse Construction | 919. 422. 9512 | 919. 359. 3032 | Swyfisher@aol.com |
| Larry Tucker | Team of Chapel Hill | 919 969 5084 | 919 932-2757 | htucker@ teamofchapelhill.org |

ESTES DRIVE SIDEWALK CONSTRUCTION PROJECT
MANDATORY PRE-BID CONFERENCE SIGN IN SHEET

APRIL 16, 2013 - 9:00 A.M.

| NAME | COMPANY | PHONE | FAX | EMAIL |
|----------------|------------------------|------------------------------|--------------|----------------------------|
| Scott Newton | Town Chapel Hill | 919-369-8941 | | |
| Mark Bullock | D. Washington Group | 919-794-5948 | 919-794-5968 | mark@dushington.com |
| Nelson Holland | Turner Asphalt | 919-280-9625 919-784-0014 | 919-784-0084 | nholland@turnerasphalt.com |
| Bruce Hollis | White Oak Construction | 919-545-2034 919-868-8020 | 919-545-2034 | bhollis@whiteoakcorp.com |

ESTES DRIVE SIDEWALK CONSTRUCTION PROJECT
 MANDATORY PRE-BID CONFERENCE SIGN IN SHEET

APRIL 16, 2013 - 9:00 A.M.

| NAME | COMPANY | PHONE | FAX | EMAIL |
|------------|-----------------------------|----------------|----------------|------------------------------------|
| Bob Hall | Team of Chapel Hill | 919 969 5025 | 919 969 3617 | chahal@teamofchapelhill.org |
| Joe Wilson | ASJ Wilson Construction LLC | (336) 272-7722 | (336) 272-7723 | estimator@sjwilsonconstruction.com |
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