1 EMPLOYEE ID

CASE WESTERN RESERVE UNIVERSITY

GRADUATE STUDENT PAYROLL FORM

ACTION CODE

N - New
C - Change
D - Delete

DEPARTMENT USE ONLY

- New Appointments
- Change in Existing Appt
- Termination of Appt.

NAME: LAST | FIRST | MIDDLE

BIRTHDAY: MO DAY YR

SEX: M - Male, F - Female

M/S: M - Married, S - Single, W - Widow

No. of Children

M/G: 1 - African American, 2 - Asian, 3 - American Indian, 4 - Spanish American, 9 - Other

HOME STREET ADDRESS | APT NO | CITY | STATE | ZIP | PHONE

DEPARTMENT NAME | BUILDING NAME OR ADDRESS | PHONE | 2 DEPARTMENT ID

FOR PAYROLL USE ONLY

IRS: DEPENDENTS | M/S | WHLD | ADD. WITHELD

WHLD: 01 - Standard, 04 - Alien One-Dependent - 15% Tax, 05 - Non-taxable, 06 - Alien Fellow

FICA: CD | SUBSISTANCE

CD: 1 - Standard, 2 - Non-Taxable

STATE: DEPENDENTS | ADD. WITHELD

LOCAL: LOCAL TAX %

STIPEND INFORMATION

NUMBER	3 GL PAYTYPE	TOTAL AMOUNT	STARTING DATE	ENDING DATE	MONTHLY AMOUNT	ACTION CODE (N - New, C - Change, D - Delete)

1-Employee ID: 7 digit employee identification code.
2-Department ID: 6 digit department code
3-GL PayType:
512200 Graduate Assistants
512250 Grad Non-Tax Tuition Deduct
512260 Supplemental Pay
512280 Graduate Students-Part Time
512290 Grad Student w Appt-Not Enroll
571200 Undergrad Stipends
572100 Predoc Fellow-Stipends
572150 Predoc Fellow-Foreign

Authorized Signature | Date

Printed Name | E-mail | Phone