



INVITATION TO BID

Invitation to Submit Construction Bids for Douglas Boulevard Resurfacing Project RFP 2019-007

The City of Douglasville is requesting competitive sealed bids for a paving project described as Douglas Boulevard Resurfacing Project consisting of 2.5 miles of plant mix resurfacing. **Bid submission deadline** is April 19th, 2019 by 10:00 am. Bids will be opened at 10:20 am at 6695 Church Street Douglasville, Ga. 30134 in Conference Room A at City Hall.

Sealed bids must be submitted on paper to ATTN: Michelle Collings, 6695 Church Street, Douglasville GA 30134. The front of the sealed envelope of the bid must state the name of the bidder and the project name and number: **Douglas Boulevard Resurfacing Project**.

All bids must comply with all applicable general and special instructions. The City of Douglasville reserves the right to reject any bid that is non-responsive or incomplete or to reject all bids. *All bids must be for completion of the entire project* – any work intended to be subcontracted must be noted on the bid sheet. Bids must include a completed E-verify Contractors and Subcontractors Affidavit and Contractor's Oath to be considered. All bidders shall comply with all statutory requirements for ethical bidding, and with the Georgia Security Immigration Compliance Act.

Please note that there will **not** be a pre-bid meeting. All bids shall be quantity bids utilizing the City's bid form entitled Quantity Bid Sheet for pricing.

PROJECT DESCRIPTION

The project consists of approximately 2.5 miles of plant mix resurfacing on Douglas Boulevard from Bright Star Road to Chapel Hill Road. Douglas Boulevard is a five-lane road.

CONTRACT DURATION

The successful bidder shall complete the project in not more than 60 days from date of Notice to Proceed by the City.

BID INFORMATION

Quantity bids shall state a price for all labor and materials, including the cost of payment bond and performance bond.

Bids shall be accompanied by a bid bond in an amount not less than 5% of the bid. A performance bond and a payment bond, each in the amount of 100% of the contract sum and for the term of the contract, will be required from the successful bidder. Bids may not be withdrawn for a period of 60 days after the due date for receipt of bids.

All questions or requests for additional information must reference the above invitation name and must be submitted by email by noon on April 15th, 2019, at 5:00 p.m., to procurement@douglasvillega.gov. Questions and answers will be issued in the form of an addendum to all interested and will be available on the city's website (under RFPs/RFQs), www.douglasvillega.gov. No contact regarding the project is permitted between any bidder and any other City staff or elected officials until after award, except through the Finance Director's office. Please email collingsm@douglasvillega.gov with any questions or concerns.

Instructions

1. All bids must be delivered to the City of Douglasville, 6695 Church Street, Douglasville Georgia 30134, no later than the time and date indicated above. Any Bid received after that time will not be considered for award.
2. The City of Douglasville reserves the right to waive any and all technicalities, formalities or irregularities. The City may reject the Bid of any vendor that has previously failed to perform properly or complete on time, contracts of a similar nature with the City of Douglasville.
3. All bids must be submitted on the Bid Sheet attached to this invitation. All information regarding consultant's name, address, telephone and contact person must be provided.
4. All bids must be accompanied by a Certificate of Liability Insurance to include worker's compensation. Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to the time and date of the opening. **Prior to Notice to Proceed, Contractor shall present a Liability Insurance Certificate naming the City of Douglasville as an Additional Insured.** Contractor shall be responsible for all injuries or damages of any kind resulting from work, to persons or property.
5. All bids must be submitted with one original and two (2) copies, unless otherwise stated in the Scope of Work.

Please note: The City of Douglasville encourages you to save paper. It is not necessary to return this entire document with your response. Please return only the relevant pages on which your company has included a response, along with other required documentation.

6. Invoicing for The City of Douglasville is Net 30. A valid W-9 form is required.
7. **Required Submissions**
 - a. All bids must be submitted with one original and two (2) copies, unless otherwise stated. All copies must contain all required documents, pricing forms, Contractor's Oath, the Contractors and Subcontractors affidavits of compliance with the Georgia Security and Immigration Act, a current occupational/business license, and a current and valid Certificate of Liability Insurance showing liability insurance coverage and to include workers' compensation.

SPECIAL REQUIREMENTS

1. Construction Specifications:
 - a. Unless otherwise specified, all work shall be completed in accordance with Georgia Department of Transportation Standard Specifications, Construction of Transportation Systems, 2013 edition.
2. General:
 - a. Regular working hours, including travel lane closures, are Monday through Friday, 8:00AM to 5:00PM. Additional work times will be considered and will require approval from the City. **No work will be allowed on July 4th.**
 - b. A 24-hour contact shall be provided to the City.
 - c. Prior to beginning the work, the contractor shall submit a job mix formula for review and acceptance by the City.
 - d. All project requirements are contained in this Request for Proposal.
3. Contract Duration
 - a. All project requirements are contained in this Request for Proposal. The completion date shall be not more than 60 calendar days from the date of Notice to Proceed by the City.
4. Liquidated Damages
 - a. Liquidated Damages will be assessed at \$500 per day for failure to substantially complete the project within the contract duration.
5. Schedule of Work:
 - a. The Contractor shall submit a master schedule of work to be performed two (2) weeks in advance of starting.
 - b. The Contractor shall submit weekly schedules outlining the streets to be paved that week.
6. Punch List
 - a. When the Contractor believes that the work is substantially complete, the Contractor shall notify the City in writing. If the City deems the work to be substantially complete, the City shall make a preliminary final inspection of the Project and shall submit to the Contractor a list of items to be completed or corrected (the "Punch List"). The Contractor shall complete all items on the Punch List within twenty-one (21) calendar days from the date of issuance of the Punch List by the city. If the Contractor is already in liquidated damages, as herein provided, prior to beginning the Punch list, then liquidated damages will be postponed for the twenty-one (21) calendar days. Once the twenty-one (21) calendar days expire after the Punch List is submitted to the Contractor, liquidated damages will be assessed.
7. Asphalt Pavements
 - a. Paving and asphalt surface treatment operations shall be structured to minimize tracking onto existing pavement.
 - b. All cleanup must be completed within 24 hours after the final resurfacing course operations are complete.
 - c. Upon completion of each street, any excess items which might be left over from

the construction related work shall be removed and disposed of properly by the Contractor. The cost for such removal and disposal of such items will be included in other unit price bid. No claims will be considered for extra compensation.

- d. Areas to be patched shall be outlined with paint and inspected by the Engineer prior to commencement of construction activities.

8. Quantities Bidding

- a. Bidding shall be in accordance with City of Douglasville Scope of Work and Quantity Bid Sheet. Bids shall state a price for all labor and materials including the cost of payment bond and performance bond, as well as unclassified site work, and shall utilize unit/quantity pricing.

9. Traffic Control

- a. The Contractor shall be responsible for maintaining traffic in a safe and efficient manner in as per Section 107.07 – Public Convenience and Safety and Section 107.09 – Barricades and Danger, Warning and Detour Signs, in accordance with Georgia Department of Transportation Standard Specifications, Construction of Transportation Systems, 2013 edition.

10. Pavement Markings

- a. All proposed pavement markings shall be installed within 2 weeks of completion of paving the final surface course.
- b. All pavement markings shall be thermoplastic.

11. Utilities

- a. The contractor shall be responsible for locating all utilities, public and private.
- b. Contractor shall be required to coordinate any private utility adjustments needed. There will be no separate payment for private utility coordination efforts.
- c. Utilities shall be adjusted no more than 7 calendar days in advance of or following the resurfacing.

12. Holidays

- a. The Contractor shall not work on any City or Federal holidays (actual or observed). A list of the official holidays can be found on the City's website.

Vendor Reference Sheet

References must be provided by ALL responding Vendors using the form below. It is the vendor's responsibility to provide COMPLETE and ACCURATE reference information on the form below, INCLUDING FAX NUMBERS AND EMAIL ADDRESSES.

1. _____
Company

Address, City, State, Zip Code

Telephone Number

Name of Contact Person

E-Mail Address

Type of Project
Dates : _____
2. _____
Company

Address, City, State, Zip Code

Telephone Number

Name of Contact Person

E-Mail Address

Type of Project
Dates : _____
3. _____
Company

Address, City, State, Zip Code

Telephone Number

Name of Contact Person

E-Mail Address

Type of Project

Dates : _____

4. _____
Company

Address, City, State, Zip Code

Telephone Number

Name of Contact Person

E-Mail Address

Type of Project

Dates : _____

5. _____
Company

Address, City, State, Zip Code

Telephone Number

Name of Contact Person

E-Mail Address

Type of Project

Dates : _____

Georgia Security and Immigration Compliance.

Compliance with the requirements of O.C.G.A. 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this contract. Contractor certifies that it has the following number of employees (check one appropriate box):

☐ 500 or more employees, or

☐ 100 or more employees, or

☐ fewer than 100 employees,

as identified in O.C.G.A. 13-10-91. In the event the Contractor employs or contracts with any subcontractor(s) in connection with this contract, the Contractor will secure from the subcontractor(s) such subcontractor(s') indication of the employee-number category applicable to the subcontractor. The contractor's compliance with the requirements of O.C.G.A. 13-10-91 and Rule 300-10-1-.02 is attested by the execution of the contractor affidavit as shown in Rule 300-10-1-.07, or a substantially similar contractor affidavit, which document is attached to this Contract, and is a part of this Contract.

In the event the Contractor employs or contracts with any subcontractor(s) in connection with this contract, the Contractor will secure from such subcontractor(s) attestation of the subcontractor's compliance with O.C.G.A. 13-10-91 and Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Rule 300-10-1-.08 or a substantially similar subcontractor affidavit, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of any contractor/subcontractor agreement.

CONTRACTOR AFFIDAVIT AND AGREEMENT REGARDING GEORGIA SECURITY AND IMMIGRATION COMPLIANCE.

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Douglasville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Douglasville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Douglasville at the time the subcontractor(s) is retained to perform such service.

Company ID Number: EEV/Basic Pilot Program*

Authorization Date

Name of Contractor

Name of Project

City of Douglasville

Name of Public Employer

Signature by Authorized Officer or Agent

Date

Printed Name of Authorized Officer/Agent of Contractor

Title of Authorized Officer/Agent of Contractor

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE ____ DAY OF _____, 20____

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT FOR GEORGIA SECURITY AND IMMIGRATION COMPLIANCE.

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor)_____ on behalf of the City of Douglasville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Company ID Number: EEV/Basic Pilot Program*

Authorization Date

Name of Subcontractor

Name of Project

City of Douglasville

Name of Public Employer

Signature by Authorized Officer or Agent

Date

Printed Name of Authorized Officer/Agent of Subcontractor

Title of Authorized Officer/Agent of Subcontractor

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE____DAY OF _____, 20____

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

EXHIBIT __

CONTRACTOR'S BIDDING OATH

We, the undersigned do hereby swear under oath that regarding the subject work, we have not violated OCGA subsection 36-91-21(d) by preventing or attempting to prevent competition in bidding, by preventing or endeavoring to prevent anyone from making a bid or proposal therefor by any means whatever, nor by inducing another to withdraw a bid or proposal for the work.

Further, if the contractor is a partnership, all of the partners and any officer, agent, or other person who may have represented or acted for the contractor in bidding for or procuring the contract are shown and signed below. If the contractor is a corporation, all officers, agents, or other persons who may have acted for or represented the corporation in bidding for or procuring the contract are shown and signed below.

Sworn or affirmed this _____ day of _____, 2018.

Printed name: _____

Printed name: _____

Printed name: _____

Printed name: _____

Printed name: _____