

SMALL PROJECT - CONSTRUCTION SAFETY CHECKLIST

GENERAL: All construction work performed on the University of Michigan Campus shall comply with Michigan OSHA requirements as well as the current University of Michigan Construction Safety Requirements published at <http://www.oseh.umich.edu/contractor>. In lieu of providing a full Project Specific Safety Plan, the contractor acknowledges that they will comply with the following specific safety requirements.

- ☐ **CONSTRUCTION SAFETY REPRESENTATIVE:** The contractor shall designate an on-site Construction Safety Representative responsible for implementing the contractor's safety plan and enforcing all safety rules while on site. The Construction Safety Representative shall have a current 30-hour OSHA training and first aid-CPR training, and shall be responsible for daily inspection of the project site, and orientation of all workers.
- ☐ **WORKER SAFETY ORIENTATION AND TRAINING:** The contractor shall provide a project specific orientation for all workers in order to familiarize them with project safety requirements and specific safety risks. The contractor shall verify adequate training for all workers using construction equipment such as cranes, hoists, aerial lifts, and other material handling equipment.
- ☐ **PERSONAL PROTECTIVE EQUIPMENT:** All workers shall utilize personal protective equipment at all times including hard hats, safety glasses, long pants, sleeved shirts and work boots.
- ☐ **FALL PROTECTION:** All workers will be tied off when working with a fall exposure of six feet or greater, and will be tied off when working in aerial lifts. Workers shall not stand on the top rung of a ladder.
- ☐ **ELECTRICAL SAFETY:** All temporary 120v power circuits shall be protected with ground fault circuit interrupters. All extension cords shall be heavy duty three wire, and shall be protected from damage. Any required power shutdowns shall be coordinated through the University of Michigan Project Manager.
- ☐ **NO-SMOKING POLICY:** The contractor shall observe the University's campus-wide no-smoking policy.
- ☐ **HOUSEKEEPING:** The contractor shall maintain a clean jobsite, free of debris, trash, and packing material. Corridors and walkways will be maintained free of any obstructions.
- ☐ **FIRE PREVENTION:** The contractor shall maintain fire extinguishers at the jobsite, and shall utilize the University's hot work permit process. Flammable liquids shall be stored in appropriate containers outside of building structures.
- ☐ **PROTECTION OF THE PUBLIC:** The contractor shall take all necessary precautions to prevent injury to the U of M community and general public. This shall include appropriate barricades, fencing, and warning signage.
- ☐ **ACCIDENT NOTIFICATION:** The contractor shall immediately notify the University of Michigan Project Manager in the case of any OSHA recordable injury on the jobsite, and shall follow-up with an Initial Incident Report within twenty-four hours.
- ☐ **JOB HAZARD ANALYSIS:** The contractor shall complete a Job Hazard Analysis for work being performed on site. The JHA shall identify specific hazards and indicate measures taken to eliminate or control the hazard.

CONTRACTOR INFORMATION & ACKNOWLEDGEMENT

Project Name: _____

Contractor: _____

Contractor Project Manager (print)

Cell Phone

Contractor Project Safety Representative (print)

Cell Phone

Contractor Acknowledgement (sign)

Date