



GRANTSPACE

PROPOSAL PROJECT OUTLINE SAMPLE

Organization Name: After School Central

Project Name: Wisdom Exchange Project

Project Time Period: September - June

Need <i>Why is your project necessary?</i>	<ul style="list-style-type: none">• Many students are reading below grade level at PS 111<ul style="list-style-type: none">• <i>Supporting Facts or Statistics:</i> Standardized test results for reading in our district. Comparison with surrounding schools demonstrating that the reading scores at PS 111 are low.• Senior citizens are in need of meaningful volunteer work opportunities<ul style="list-style-type: none">• <i>Supporting Facts or Statistics:</i> Quote from Surgeon General regarding correlation with seniors who volunteer and higher quality of life.
Project Description	The Project Description includes information from Goals, Objectives, Methods, Staffing, Partnerships, Evaluation, and Sustainability.
Goals	<ul style="list-style-type: none">• Increase reading levels for students• Provide meaningful, rewarding, volunteer work for seniors
Objectives	<ul style="list-style-type: none">• Recruit 20 students, grades 3 thru 6, who are below grade level in reading• Increase reading levels of at least 75% of student participants to their grade level• Recruit, train, and retain at least 20 seniors as tutors for one year
Methods	<ul style="list-style-type: none">• One senior citizen will tutor one student for 2 days a week for one year• Tutors are trained volunteers from Madison Community Center and Centro Senior Center; students are from PS 111
Staffing	<ul style="list-style-type: none">• Project Coordinator to oversee project• Reading Instructor (consultant) to provide training for seniors. Remains available as a resource throughout the project. Assists in the evaluation of the program.
Partnerships	<ul style="list-style-type: none">• Madison Community Center• Centro Senior Center• PS 111 School administration• PS 111 PTA
Evaluation	<ul style="list-style-type: none">• A pre- and post-test to determine reading skills• Student folders with progressive work samples• Volunteers and staff meeting logs to evaluate and record the successful procedures and the obstacles encountered• A survey for volunteering seniors regarding their learning experience, satisfaction, etc.
Sustainability	<ul style="list-style-type: none">• Donations will be solicited from individuals in the community• Future support will be sought from United Way and from local government agencies