

Board of Directors Self-Assessment Questionnaire

The following questionnaire is designed to obtain your input about the performance and functioning, during the last twelve months, of our Board of Directors (the "Board"). This inquiry is part of the Board's self-evaluation process as recommended by nonprofit corporate governance best practices principles.

The questionnaire is divided into three sections: structure, information, and dynamics. Each section includes a set of statements for which we ask your response on a standard scale ("Strongly Disagree," "Disagree," etc.). You should not feel bound to these questions; you are invited to provide input on all aspects of Board functioning. Space for written

comments is included at the end of the questionnaire, along with a request for any suggestions you have about the evaluation process.

You may complete this document by adding your responses electronically and e-mailing it or by writing on a hard copy and mailing or faxing it back to [the Executive Director] .

We would very much appreciate your completing the questionnaire by [_____, 20XX].

Thank you very much for your assistance.

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Topic	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Structure					
1. Board has the right number of members.	<input type="checkbox"/>				
2. Board members have the appropriate talent, experience, diversity, independence, character, and judgment.	<input type="checkbox"/>				
3. The role and responsibilities of Board members are clear.	<input type="checkbox"/>				
4. Board has the right number of meetings per year.	<input type="checkbox"/>				
5. Board has appropriate input into setting agenda items for the meetings.	<input type="checkbox"/>				
6. There is enough time at Board meetings for presentation and discussion of topics.	<input type="checkbox"/>				
7. Board meetings are well organized and planned, and an effective use of time.	<input type="checkbox"/>				
8. Board's annual retreat is effective in helping the Board focus on strategic issues.	<input type="checkbox"/>				
9. Board has adequate indemnification and D&O liability protection.	<input type="checkbox"/>				
10. Board has the right committees.	<input type="checkbox"/>				
11. Committees have the right number of members.	<input type="checkbox"/>				
12. Board members have adequate input regarding their committee assignments.	<input type="checkbox"/>				
13. Committees have the right number of meetings per year.	<input type="checkbox"/>				

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Topic	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Information					
14. Board receives adequate pre-reading materials, including budget and financial reports when appropriate, in advance of Board meetings.	<input type="checkbox"/>				
15. Board receives pre-reading materials far enough in time before Board meetings to permit thorough review.	<input type="checkbox"/>				
16. Board receives relevant and timely information about meeting agendas and logistics.	<input type="checkbox"/>				
17. Minutes of Board meetings accurately and thoroughly reflect the decisions, deliberations, and activities that occur at the meetings.	<input type="checkbox"/>				
18. Presentations by officers and staff at Board meetings are data-driven, accurate, and unbiased.	<input type="checkbox"/>				
19. Board receives appropriate, responsive, and timely follow-up from staff in response to issues raised by Board.	<input type="checkbox"/>				
20. Board benefits from occasional visits to outside locations, such as locations of our partner organizations.	<input type="checkbox"/>				
21. Board has adequate access to external and internal advisors, such as the independent auditor and legal counsel.	<input type="checkbox"/>				
Dynamics					
22. The subjects covered at Board meetings are the right subjects.	<input type="checkbox"/>				
23. Board devotes sufficient time to, understands, and influences appropriately Client's mission and strategic direction.	<input type="checkbox"/>				
24. Committees are effective in communicating to and assisting Board with oversight of their respective areas.	<input type="checkbox"/>				
25. Board clearly communicates goals, expectations, and concerns regarding Executive Director's performance.	<input type="checkbox"/>				
26. Board has sufficient input into and effectively oversees Executive Director and staff evaluation, compensation, and succession planning.	<input type="checkbox"/>				
27. Board adequately monitors financial performance during the year.	<input type="checkbox"/>				
28. Board members understand that they are responsible for making personal financial contributions to Client and for supporting other fundraising.	<input type="checkbox"/>				
29. Board members come to meetings well-prepared and focused on the work and all directors are involved in making Board decisions.	<input type="checkbox"/>				
30. Board deliberations are open and constructive, and Board members effectively name and address the most important issues.	<input type="checkbox"/>				
31. Board has a good sense of the future of Client and its goals.	<input type="checkbox"/>				
32. Board creates a culture of accountability, for itself and for management, and evaluates both on an annual basis.	<input type="checkbox"/>				
33. Client's officers and staff respect Board's role and ability to be helpful.	<input type="checkbox"/>				
34. Board is both appropriately challenging of, and supportive of, staff.	<input type="checkbox"/>				

Please provide any additional comments about Board performance and functioning (where appropriate please reference the applicable number):

The best thing about serving on the Client Board:

Suggested improvements:

Do you have comments about this questionnaire or self-evaluation process? Are there other questions we should be asking?