



## Quantitative Research Consultant

Are you a problem solver? Do you have an analytical mind? Are you curious? Do you want to make a difference? Are you keen to learn and develop?

### About us

ORIMA Research is Australia's leading provider of market, social and organisational research consultancy services to the public sector. We conduct strategically important research studies in support of public sector policies, programs and initiatives. We have been involved in conducting research and evaluation projects on some of the most high-profile issues of the last decade. Our projects have made a significant contribution to advancing evidence-based public policy.

We have offices in Canberra, Melbourne, Sydney and Brisbane and employ 47 permanent staff as well as a national Indigenous and Culturally and Linguistically Diverse field force of around 50 people.

### About the job

We are looking for an experienced quantitative researcher with strong quantitative data analysis skills. This position is a full-time position with an immediate start in our Melbourne office.

The key duties will include (but will not be limited to):

#### *Managing research projects*

- Taking the lead on project management
- Ensuring research design, methodologies and quality control protocols are implemented
- Coordinating task allocation across the project team
- Meeting timeframes
- Effectively managing contractors and external suppliers

#### *Research design and development*

- Identifying appropriate methodologies / approaches to address research requirements
- Questionnaire design
- Keeping up with methodological advancements / innovations

#### *Data analysis and report writing*

- Data processing and checking
- Conducting analyses in SPSS and Excel as required (e.g. weighting, significance testing etc.)
- Deducing key findings and communicating them clearly and concisely
- Data visualisation (e.g. charting, infographics etc.)
- Preparing reports to publication standard

#### *Management and professional development*

- Allocating and monitoring progress on project tasks for junior staff
- Training junior staff to further their professional development (e.g. technical, project management and organisational skills)
- Actively participating in ORIMA professional development program
- Being a positive role model for junior staff
- Proactively managing own professional development

#### *Proposal writing*

- Independently preparing proposals for smaller projects
- Assisting with preparation of proposals for larger / complex projects

#### **Selection criteria**

To be eligible for this job, you must:

- Have 5 or more years of relevant work experience
- Have a relevant graduate or postgraduate qualification(s)
- Demonstrate strong quantitative data analysis skills
- Have proven experience with SPSS and proficiency in Excel
- Have excellent attention to detail and problem solving skills
- Have excellent communication skills – both verbal and written
- Be able to visually communicate quantitative research findings
- Demonstrate excellent time management and organisation skills
- Demonstrate the ability to work autonomously and as part of a team
- Be able to work under pressure and in a constructive and helpful manner
- Be an Australian citizen or a permanent resident

The following is desirable:

- An understanding of the public sector environment
- Analytics skills such as segmentation, driver analysis, etc.

The salary package for this position will be \$82,125 per annum (\$75,000 salary plus super of \$7,125).



### **How to apply**

To apply for this position, please respond by **COB Friday 6 October 2017**. Applications must include the following:

- CV
- academic records (including transcript of both ATAR and tertiary qualification(s))
- cover letter (of no more than 6 pages) addressing the key job requirements

Our recruitment selection process involves three stages as follows:

- Stage 1—First round interview and core skills assessment
- Stage 2—Second round interview and psychometric testing
- Stage 3—Final interview

For further information please contact Sandra Mihajilo or Liesel van Straaten via [hr@orima.com](mailto:hr@orima.com) or 03 9526 9000. **Please note that only short-listed candidates will be contacted.**